According to State of Texas HB 2504, this course syllabus must be submitted for review prior to the course’s scheduled start date. Therefore, the instructor has the right to modify this syllabus and course calendar at any time between submission for publication and the first day of class. Furthermore, the instructor has the right to modify the syllabus at any time during the course itself provided that (1) such changes do not increase expectations or requirements beyond a reasonable equivalent and (2) students are given ample notification.

Instructor: Dr. Becky Sinclair  
Office Location: Education South #228, Commerce  
Office Phone: 903-468-3237  
University Email Address: Becky.Sinclair@TAMUC.edu (The best way to contact me.)

**COURSE INFORMATION**

**Materials Needed for the course**
- This text can be purchased via the university bookstore, Amazon.com or other online sources. It may also be rented via online sources for a significant price reduction.
- Occasionally, texts are allowed during quizzes and/or tests. Sharing of texts is not allowed in these instances. [In other words, have your own text during class.]

**Course Description:** This course has been selected as a Global Course – tied to the Quality Enhancement Plan (QEP). Texas A&M University-Commerce QEP seeks to prepare students for an interconnected world. This course explores a world-view of the culture of schooling and classrooms from the perspective of current political, social, and familial issues impacting schooling and classrooms. Students will participate in early field experiences with varied and diverse student populations designed to analyze the learning environment and the human experiences of teachers and learners. Ten clock hours of Early Field Experiences are required.

**Course Goals:** The goals of this class include, but are not limited to, providing a critical overview of historical, intellectual, social, and political foundations of American education.
- Investigate and evaluate differing views regarding the relationship of public schools and American society.
- Explore current controversies that will impact schools and teachers in the years ahead.
- Provide an enriched integrated pre-service experience that allows for active recruitment and support of undergraduate students interested in careers in teaching.
- Provide ample opportunities for students to engage in written and oral reflection as it relates to teaching.
- Examine current issues in American and Global Education Systems with attention to language, gender, socioeconomic, ethnic, and disability-based academic diversity and equity.
Student Learning Outcomes (SLO):
By the conclusion of the course, the student will demonstrate the following outcomes:
1. The student will be an active and engaged participant in discussions by analyzing, synthesizing and evaluating information presented within the textbook, assignments, class activities and field-experiences.
2. In relation to the QEP the student will demonstrate knowledge of the interconnectedness of global dynamics, specifically current issues in American and Global Education Systems with particular attention to education structure and student diversities (i.e. governance, curriculum, language, gender, socioeconomic, ethnic, and academics)
3. The student will examine current issues in American education with attention to language, gender, socioeconomic, ethnic and disability-based academic diversity and equity.
4. The student will examine and analyze the culture of schooling and classrooms from the perspective of current political, social, and familial issues impacting schooling and classrooms.
5. The student will participate in 10 hours of early field-experience in diverse classrooms to gain an understanding of the roles of elementary and/or middle school teachers.
6. The student will communicate effectively, utilizing written and oral expression, throughout the course.

TExES PPR Standards included in course:
Standard I. Domain I. Competencies 001-004 Domain III. Competencies 007-010
1.3k characteristics and instructional needs of students with varied backgrounds, skills, interests, and learning needs
1.4k different approaches to learning that students may exhibit and what motivates students to become active, engaged learners;
1.5k cultural and socioeconomic differences and the significance of these differences for instructional planning; and

Standard I. Domain I. Competencies 001-004 Domain III. Competencies 007-010
The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.

Content and Pedagogy
1.7k the importance of the state content and performance standards as outlined in the Texas Essential Knowledge and Skills (TEKS);

Standard I. Domain I. Competencies 001-004 Domain III. Competencies 007-010
The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.
1.19k the importance of designing instruction that reflects the TEKS;

Standard I. Domain I. Competencies 001-004 Domain III. Competencies 007-010
The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.
1.30k the connection between the Texas statewide assessment program, the TEKS, and instruction; and
1.31k how to analyze data from local, state, and other assessments using common statistical measures

Standard II. Domain II. Competencies 005-006
The teacher creates a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and excellence.
2.1k the importance of creating a learning environment in which diversity and individual differences are respected;
2.15k the significance of district policies and procedures for managing student behavior and ensuring ethical behavior in the classroom;
2.21s respect students’ rights and dignity.
Standard III. Domain III. Competency 007-010
The teacher promotes student learning by providing responsive instruction that makes use of effective communication techniques, instructional strategies that actively engage students in the learning process, and timely, high-quality feedback.

4.9k the importance of participating in professional development activities to enhance content knowledge and pedagogical skill;
4.13k legal requirements for educators (e.g., those related to special education, students’ and families’ rights, student discipline, equity, child abuse); legal requirements for educators (e.g., those related to special education, students’ and families’ rights, student discipline, equity, child abuse);
4.14k ethical guidelines for educators in Texas (e.g., in relation to confidentiality, interactions with students and others in the school community);
4.15k policies and procedures in compliance with Code of Ethics and Standards Practices for Texas Educators as adopted by the State Board for Educator Certification;
4.16k procedures and requirements for maintaining accurate student records;
4.17k the importance of adhering to required procedures for administering state-and district-mandated assessments; and
4.18k the structure of the education system in Texas, including relationships between campus, local, and state components.

Standard III. Domain III. Competency 007-010
The teacher promotes student learning by providing responsive instruction that makes use of effective communication techniques, instructional strategies that actively engage students in the learning process, and timely, high-quality feedback.

4.5s maintain supportive and cooperative relationships with colleagues;
4.6s engage in collaborative decision making and problem solving with other educators to support students’ learning and well-being;
4.7s work productively with supervisors and mentors to address issues and enhance professional skills and knowledge
4.8s communicate effectively and appropriately with other educators in varied contexts;
4.9s collaborate professionally with other members of the school community to achieve school and district educational goals;
4.10s participate in decision making, problem solving, and sharing ideas and expertise; and
4.11s assume professional responsibilities and duties outside the classroom, as appropriate (e.g., serve on committees, volunteer to participate in events and projects).

Standard III. Domain III. Competency 007-010
The teacher promotes student learning by providing responsive instruction that makes use of effective communication techniques, instructional strategies that actively engage students in the learning process, and timely, high-quality feedback.

4.12s participate in various types of professional development opportunities (e.g., conferences, workshops, work with mentors and other support systems);
4.13s enhance content and pedagogical knowledge through a variety of activities (e.g., reading journals, joining professional associations, attending conferences, engaging in coursework);
4.14s use evidence of self-assessment (e.g., portfolio) to identify strengths, challenges, and potential problems; improve teaching performance; and achieve instructional goals; and
4.15s use appropriate resources and support systems inside and outside the school to address professional development needs.
4.16s use knowledge of legal and ethical guidelines to guide behavior in education-related situations;
4.17s serve as an advocate for students and the profession;
4.18s maintain accurate records; and
4.19s use knowledge of the structure of state and local education systems to seek information and assistance in addressing issues.

Standard IV. Domain IV. Competencies 011-013.
The teacher fulfills professional roles and responsibilities and adheres to legal and ethical requirements of the profession

4.1k the importance of families’ involvement in their children’s education; and
4.5k the roles and responsibilities of specialists and other professionals at the building and district levels (e.g., department chairperson, principal, board of trustees, curriculum coordinator, special education professional);
4.6k available educator support systems (e.g., mentors, service centers, state initiatives, universities);
4.7k the various ways in which teachers may contribute to their school and district; and
4.8k the value of participating in school activities.
1. **Class Attendance & Participation.** Attendance and participation at all class meetings is required and essential to your success in this experience. Students are expected to be on time and actively participate. The rules of the University regarding class attendance will be followed in this course. The university policy on excused absences is explained in the current University Catalog and includes: (a) participation in a required or authorized university activity; (b) illness that is verifiable; (c) death in the immediate family; (d) obligation at a legal proceeding in fulfilling responsibility as a citizen; and (e) other reason as determined by individual faculty to be excusable. Although you are urged to notify faculty in advance, in the event you are not able to attend class, such notification does not constitute an excused absence. **In an effort to prepare you for your future Student Teaching semesters, you are required to email the instructor for every absence you may have.** A record of excused and unexcused absences and tardies will be maintained and will result in a reduction of your final grade. In the event of any absence, you are responsible for obtaining class materials/assignments/notes from your classmates.

2. **Participate in an Early Field Experience (EFE).** Students will participate in an early field experience activity, maintain the agreed-upon schedule, complete a minimum of 10 clock hours of documented time observing in the assigned school in a professional manner, be evaluated on the work experiences by the assigned mentor teacher in the school, and complete and submit the 2 required EFE forms (Log Sheet and Evaluation Form) before the established due date. Failure to submit these required documents on time results in failing the course. **In addition, concerns or unprofessional behaviors noted by the cooperating school or representative(s) will be documented by the instructor and filed with the Department of Curriculum & Instruction.**

   Students will also be required to submit a reflective activity (Scavenger Hunt) about their experience. Guidelines about this assignment will be provided on the first class meeting.

   **SLO:** 1, 3, 4, 5 & 6

3. **Read Required Textbook and Assigned Readings.** Student are expected to read the required text and any supplemental materials assigned by the instructor.

   **SLO:** 1, 2, 3 & 4

4. **Participation & Class Work Activities.** Throughout the course, the student will be asked to consider ideas presented in articles and class discussions, which focus on content in the afore listed Student Learning Outcomes (i.e. student diversity, school governance). Some of these activities will be assigned and submitted to the instructor, addressed via threaded discussion online and/or will be for personal reflection and kept by the student. Information about each assignment will be provided in class and/or the eCollege course.

   **SLO:** 1, 2, 3, 4 & 6

   **TExES PPR Standards:** 1.3k, 1.4k, 1.5k, 1.7k, 1.19k, 1.30k, 1.31k, 2.1k, 2.15k, 2.21s, 4.9k, 4.13k, 4.14k, 4.15k, 4.16k, 4.17k, 4.18k, 4.5s, 4.6s, 4.7s, 4.8s, 4.9s, 4.10s, 4.11s, 4.12s, 4.13s, 4.14s, 4.15s, 4.16s, 4.17s, 4.18s, 4.19s, 4.1k, 4.5k, 4.6k, 4.7k, 4.8k
5. **Written Assignments.** Several written assignments will be assigned during the semester that focus on content in the afore listed Student Learning Outcomes (i.e. student diversity, school governance). Completion of all written assignments and projects should exhibit professionalism in appearance and content at an acceptable level of scholarship. Assignments should be completed and submitted on time according to the due dates provided by the instructor. Work should always be submitted (even if it is late) as the assignments are important for learning the course material. However, late work will not receive full credit without an excused absence and/or extenuating circumstances as determined by the instructor. **If you miss a class, email the due assignment to the instructor within 24 hours.** The campus library and/or computer labs are available for use in the event personal technology fails or supplies or assistance is needed.

All written assignments are to be typed double-spaced in a legible 12 pt. font with 1” margins and are expected to exhibit professional quality. You should demonstrate mastery of organizing, structuring, and editing (for all aspects of mechanics) in your writing. Excessive grammar, spelling, and vocabulary errors will result in a reduction of your score at the instructor’s discretion. College level writing and higher order thinking must be evident in all written assignments. If you are unsure of your writing abilities, please visit the University Writing Lab for help.

SLO: 1, 3, 4, 5 & 6

**TExES PPR Standards:** 1.3k, 1.4k, 1.5k, 1.7k, 1.19k, 1.30k, 1.31k, 2.1k, 2.15k, 2.21s, 4.9k, 4.13k, 4.14k, 4.15k, 4.16k, 4.17k, 4.18k, 4.5s, 4.6s, 4.7s, 4.8s, 4.9s, 4.10s, 4.11s, 4.12s, 4.13s, 4.14s, 4.15s, 4.16s, 4.17s, 4.18s, 4.19s, 4.1k, 4.5k, 4.6k, 4.7k, 4.8k

6. **“Education Around the World” Project and Presentation.** During the semester students will research the education system of another country and present their findings to the class. This will also include a written assignment/presentation display to the instructor. Details about this activity will be provided on the first class day. This course project will be utilized to assess the QEP student learning outcomes for each student. Students are responsible to upload a copy of the project to their ePortfolio in ManeSync.

SLO: 2 & 6
**FINAL GRADE IN THE COURSE**
The following rubric guidelines will be used for grading all written assignments for the course.

<table>
<thead>
<tr>
<th>Category</th>
<th>Full Credit</th>
<th>Partial Credit</th>
<th>No Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supporting information (comprehensive response)</td>
<td>Information is clearly stated, comprehensive, and includes required supporting information.</td>
<td>Information is stated, but is unclear.</td>
<td>Information presented does not specifically or comprehensively address the topic.</td>
</tr>
<tr>
<td>Evidence and Examples</td>
<td>All responses and examples provided are specific and relevant to the topic.</td>
<td>Most of the responses and/or examples are present, specific and relevant to the topic.</td>
<td>Responses and/or examples are not specific or relevant to the topic.</td>
</tr>
<tr>
<td>Sentence Structure</td>
<td>All sentences are well-constructed.</td>
<td>Most of the sentences are well-constructed.</td>
<td>Most sentences are not well-constructed.</td>
</tr>
<tr>
<td>Capitalization, punctuation and grammar usage</td>
<td>There are no errors in capitalization, punctuation, or grammar usage.</td>
<td>There are one or two errors in capitalization, punctuation, or grammar.</td>
<td>There are several (two or more) errors in capitalization, punctuation, or grammar.</td>
</tr>
<tr>
<td>Quality of Work (Prefer) Computer generated or handwritten</td>
<td>Complete clear, readable responses.</td>
<td>Partially readable clear responses.</td>
<td>Not legible and/or unreadable.</td>
</tr>
</tbody>
</table>

**GRADING**
The course grade will be determined based on total points as follows:

<table>
<thead>
<tr>
<th>Area</th>
<th>Points</th>
<th>Total Points</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three Tests (100 points per)</td>
<td>300</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>*1 Participation/Discussion &amp; Class Work</td>
<td>250</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>*2 Reflections, Homework &amp; Written Assignments</td>
<td>250</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>“Education” Project &amp; Presentation</td>
<td>100</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>*3 Early Field Experience (Scavenger Hunt Reflection)</td>
<td>100*</td>
<td>Below 60%</td>
<td>F</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1000</strong>*</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*1 Points will be deducted from total participation/discussion points for each unexcused absence or lack of online participation.
*2 Each required written assignment and reflection is to be turned in on time according to the syllabus schedule.
*3 The 2 required EFE forms may be turned in at any time during the semester, but MUST be submitted by the announced due date. See corresponding section in syllabus.
* Unexcused absences will result in a reduction of your total grade: 1 absence = 25 points. Three unexcused tardies = one absence.
TECHNOLOGY REQUIREMENTS

Internet Connection. Internet access/connection – high speed recommended (not dial-up)

Word Processor. MS Word is the recommended word processor for eCollege

Operating Systems. Our campus is optimized to work in a Microsoft Windows environment. This means our courses work best if you are using a Windows operating system (XP or newer). Safari, the default browser on iPads and Smart Phones DOES NOT access eCollege.

Browser Testing. It is strongly recommended that you perform a “Browser Test” prior to the start of your course. To launch a browser test, login in to eCollege, click on the ‘my Courses’ tab, and then select the “Browser Test” link under Support Services.

COMMUNICATION AND SUPPORT

Questions about the Course, Assignments, Syllabus, etc.
Contact me via email any time 24/7. I check my email Monday through Friday and often on the weekends. If you email me and do not receive a response from me after 48 office hours, please resend the email. If you do not receive a response after several office days, contact the EDCI Office.

eCollege Course
This course maintains an eCollege course which includes class handouts, threaded discussions, assignments and information. Always review the Course Announcements for your “online day” assignments and information.

Office Hours
I am available most days to meet with students either at my office in Commerce, at the MPLX Center or by phone. I will be at my Commerce office every Tuesday from 8:30-2:00. Email me or see me after class to schedule an appointment.

Email Correspondence
From me to you: All emails from me (and the University) will be sent to your University Email account, not your work or home email. Therefore, it is important to check your Leo Mail every day.
From you to me: Always send emails to me at university email address provided on the first page.

Student Technical Support
Texas A&M University-Commerce provides students technical support in the use of eCollege and email. The student help desk may be reached by the following means 24 hours a day, seven days a week. If you encounter a technical issue that prevents you from completing an assignment, copy me the work order from the Tech Department.
Chat Support: Click on 'Live Support' on the tool bar within your course to chat with an eCollege Representative.
Phone: 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.
Email: helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.
Help: Click on the 'Help' button on the toolbar for information regarding working with eCollege (i.e. How to submit to dropbox, How to post to discussions etc…)

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Course/Department Specific Procedures/Policies:

Late Work.
Specific dates and times are established for every assignment. No late work is accepted without extenuating circumstances approved by the instructor. Students who feel they have an extenuating situation must contact the instructor prior to or during the due date about the circumstance. Work cannot be made up and extra work is not allowed to compensate for missing or later work.

Appeal of the Final Grade (13.99.99.R0.05 Student’s Appeal of Instructor’s Evaluation, Effective September 1, 1996. Revised February 8, 2007)
1. The final grades awarded by faculty members are their expert judgment concerning student performance. Students challenging a final grade must show that the instructor’s judgment was unfair based on:
   a) some basis other than performance, or
   b) standards different from those applied to other students in the same course section, or
   c) a substantial, unreasonable, and unannounced departure from previously articulated standards or the syllabus.
2. Students who believe their grade to be unfair must first discuss the matter with the instructor.
3. If no satisfactory resolution is reached with the instructor, or if the instructor is unavailable, the student shall appeal to the department head. A grade appeal must be initiated in writing with the department head (or dean if the department head is the instructor) within six months of the last day of the semester in which the grade was awarded. The department head will examine the student’s appeal to determine whether the student has established an apparent case of unfair academic evaluation as described in section 1. If the student has not established a case that appears to have merit, the department head will so inform the student and the instructor without delay.
4. If the case has merit, the department head will secure, from all parties, written statements and other such information as he or she deems helpful and will issue his or her findings and remedies, if any. In so doing, the department head will be guided by the principle the burden of proof lies with the student.
   For additional information regarding the appeal of a final grade above that of the department head, please consult the latest version of the graduate catalog or contact the Head of the Department, Curriculum and Instruction, at 903-886-5537.

Academic Integrity/Honest Statement
This course demands a high level of scholarly behavior and academic honesty on the part of students. Violations of academic integrity/honesty while carrying out academic assignments may, at the discretion of the instructor, receive a zero on the particular work in question, receive an "F" in the course, or brought before a higher level of governance for possible dismissal from the university. Examples of academic dishonesty includes plagiarism, but are not limited to: (1) turning in work as original that was used in whole or part for another course and/or instructor without obtaining permission from this instructor in advance; (2) turning in another person's work, in part or in whole, as your own; (3) copying from professional works without citing them; and (4) any form of cheating on exams.
   If you are unsure what constitutes plagiarism and how to avoid it, visit the following websites:
   http://www.plagiarism.org/
   http://www.unc.edu/depts/wcweb/handouts/plagiarism.html
University Specific Procedures:

ADA Statement
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamuc.edu
Student Disability Resources & Services

Student Conduct
All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook). Use of cell phones, texting or email devices during class is forbidden. In the event of an emergency, students should excuse themselves from the classroom to receive/make a communication and should return to class as soon as possible.

Texas A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.