Instructor: Victoria Scholz  
Office Location: HL 126  
Office Hours: Wednesday 11a-3p  
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Office Fax: (903) 886.5980  
University Email Address: Victoria.Scholz@tamuc.edu

PLEASE NOTE: This is a common syllabus used by graduate assistants teaching sections of this course.

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

Textbook(s) Required:


ENG 1301 Course Pack- available from your instructor and online:  
[http://web.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx](http://web.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx)

Course Description:  
English 1301 - (formerly ENG 101) - Introduces students to writing as an extended, complex, recursive process and prepares students for English 1302, which more rigorously examines the forms and structures of argument and means to approaching multiple audiences. In 1301 students will write weekly, and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts, including student writing.

Student Learning Outcomes:  
Students will be able to use rhetorical terminology to describe writing.  
Students will be able to identify instances of plagiarism and explain why it is a serious offense in academic writing.  
Students will be able to interpret texts written for academic audiences.  
Students will be able to use academic writing conventions in their own writing.
COURSE REQUIREMENTS

Instructional / Methods / Activities Assessments

Major Writing Assignments (WAs): TBA

Conferences: Weeks 3 and 10, required

Reading Responses: Provided in-class

Participation: Daily activity

Photo Essay: Final Project, details TBA

Grading
Here’s a breakdown of how your grade will be calculated:

WA 1: 10%
WA 2: 10%
WA 3: 15%
WA 4: 15%
Conferences: 10%
Participation: 10%
Reading Responses: 10%
Final Project: 10% essay
10% presentation

Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90-100</td>
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<tr>
<td>B</td>
<td>89-80</td>
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<tr>
<td>C</td>
<td>79-70</td>
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<tr>
<td>D</td>
<td>69-60</td>
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<tr>
<td>F</td>
<td>59 and below</td>
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TECHNOLOGY REQUIREMENTS

You will need:

• Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep a backup of everything you turn in!)

• A valid, working email address that you check often (everyday)

• Regular internet access (additional readings available online)
• Access to a computer with a word processing program and a printer (assignments must be typed and printed)

• Ability to print 30-50 pages throughout the semester (funds, ink, paper, etc.)

• Many teachers require students to access an eCollege course shell for supplemental course information

**ACCESS AND NAVIGATION**

Some texts for this course exist exclusively online, so you must have Internet access to read and/or view these texts.

**COMMUNICATION AND SUPPORT**

Interaction with Instructor Statement:

Please contact your instructor with any questions you may have. Your instructor’s communication preference is e-mail, and her address is: Victoria.Scholz@tamuc.edu. Also, each instructor in the department of literature and languages is required to keep at least three office hours per course per week.

Grievance Procedure:

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet individually with their instructor, whether in-person, by email, by telephone, or by another communication medium, should then schedule an appointment with the Director of First-Year Writing, Dr. Tabetha Adkins, by completing a student grievance form available on the program website: http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx.

Where applicable, students should also consult University Procedure 13.99.99.R0.05 (“Student Appeal of Instructor Evaluation”).

Departmental Chain of Command for ENG 100/1301/1302 courses: Instructor -> Dr. Tabetha Adkins, Director of First-Year Writing -> Dr. Susan Stewart, Assistant Department Head or Dr. Hunter Hayes, Department Head

**COURSE AND UNIVERSITY PROCEDURES/POLICIES**

Course Specific Procedures:

*Attendance Policy*

Students may miss up to four times without penalty. After the fifth absence, the student’s final grade will drop by one letter per absence. After the seventh absence, the student cannot pass the course.
Attendance will be taken through in-class writings and quizzes given in the first ten minutes of class. If the in-class attendance assignment is missed, it cannot be made up.
There are no excused absences aside from university sanctioned events. These events MUST be submitted in advance. The best way to submit these absences is to supply the instructor with a schedule AND a roster of participants.
There is no such thing as “partial attendance”—students are either present for the entire course or they are absent.
Excessive tardiness can be penalized as an absence.
The university has no policy for “excused absences” except for university sanctioned events, so please save your absences for illness, court appearances, child care arrangements, and other situations when you must miss class.

**Academic Honesty**

The official departmental policy: “Instructors in the Department of Literature and Languages do not tolerate plagiarism and other forms of academic dishonesty. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension, and expulsion. (Texas A&M University-Commerce Code of Student Conduct 5.b [1,2,3])

If you ever have any questions about a particular use of a source, always ask your instructor. They want you to avoid plagiarism, too, so they will help you do so whenever and wherever they can. Do what you can to take advantage of this support—to look innocent in addition to being innocent when it comes to charges of plagiarism.

Students guilty of academic dishonesty of plagiarism can expect to fail the assignment in question or the entire course depending on the nature of the incident. See your Writing at Texas A&M University-Commerce Guide (a required text for this course) for more information.)

**Electronic Devices**

Electronic devices (cell phone, laptop, mp3 player, etc) are not permitted during class time unless otherwise instructed or permitted. Use of such devices will garner one warning; continued use will result in being dismissed from class and will count as an absence.

**On University-Sanctioned Activities**

To accommodate students who participate in university-sanctioned activities, the First-Year Composition Program offers sections of this course at various times of the day and week. If you think that this course may conflict with a university-sanctioned activity in which you are involved--athletics, etc.--please see your instructor after class on the first day.

All students enrolled at the university shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See current Student Guidebook)
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact: Office of Student Disability Resources and Services, Gee Library, Room 132 (903) 886-5150 or (903) 886-5835 phone (903) 468-8148 fax Email: Rebecca.Tuerk@tamuc.edu 1.11

Nondiscrimination notice: A&M – Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Units and readings:
UNIT 1: Plagiarism
Readings: Section 1 in *Problem Posing*, King, Lamott, Young
UNIT 2: Rhetorical Strategies
Readings: Section 2 in *Problem Posing*, Jenkins, Keller, King, Malcolm X, Wong
UNIT 3: Interpretations
Readings: Anzaldua, Tan, Alexie, Rose, Savant
UNIT 4: Writing Conventions
Readings: Brandt, Fogarty, Guerra, Murray, Perl, Pullum

### COURSE OUTLINE / CALENDAR

This calendar is likely to change in order to accommodate learning needs. All readings are in *Problem Posing* unless otherwise specified.

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<th>Week</th>
<th>Dates</th>
<th>Introductions, Policies, Expectations</th>
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<tr>
<td>Week 1</td>
<td>Sept 1, 3</td>
<td>UNIT 1: Section 1, Lamott</td>
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<td>Week 2</td>
<td>Sept 8, 10</td>
<td>WA 1 Discussion</td>
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<td></td>
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<td>King, Young</td>
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<td>Week 3</td>
<td>Sept 15, 17</td>
<td>Conferences</td>
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<td>Week 4</td>
<td>Sept 22, 24</td>
<td>WA 1 DUE</td>
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<td>Conferences continued (as needed)</td>
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<td>UNIT 2: Section 2, Jenkins, Keller</td>
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<td>Week 5</td>
<td>Sept 29, Oct 1</td>
<td>WA 2 Discussion</td>
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<td></td>
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<td>King, Malcolm X, Wong</td>
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<td>Week 6</td>
<td>Oct 6, 8</td>
<td>Hand-out TBA</td>
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<td>Workshop WA 2</td>
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<td>Week 7</td>
<td>Oct 13, 15</td>
<td>WA 2 DUE</td>
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<td>UNIT 3: Alexie, Anzaldua, Tan</td>
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<td>Week 8</td>
<td>Oct 20, 22</td>
<td>WA 3 Discussion</td>
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<td>Rose, Savant</td>
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<td>Week 9</td>
<td>Oct 27, 29</td>
<td>Workshop WA 3</td>
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<td>Hand-out TBA</td>
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<tr>
<td>Week 10</td>
<td>Nov 3, 5</td>
<td>Conferences</td>
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| Week 11        | Nov 10, 12 | WA 3 DUE  
UNIT 4: Brandt, Fogarty, Guerra  
Conferences (as needed) |
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<tr>
<td>Week 12</td>
<td>Nov 17, 19</td>
<td>Presentations of Photo Essay</td>
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| Week 13       | Nov 24, 26 | Presentations of Photo Essay       
University closes Wednesday at noon for Thanksgiving. |
| Week 14       | Dec 1, 3   | Murray, Perl, Pullum               
Workshop WA 4 |
| Week 15       | Dec 8, 10  | WA 4 DUE  
Readings: TBA  
The Celebration of Student Writing will be held on Friday, December 11 from 11:00 AM until 1:00 PM in the Student Center  
Conference rooms A, B, & C.  
Attendance is encouraged. |
| Week 16       | Dec 15, 17 | Finals Week  
(no formal exam for ENG 1301) |