



**CJ 468.71E**  
**COURSE SYLLABUS: Fall 2015**

**Instructor:** Jana Miller, Adjunct Instructor  
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<b>COURSE INFORMATION</b>
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**Materials – Textbooks, Readings, Supplementary Readings:**

*Textbook(s) Required: Corrections in America: An Introduction* (13<sup>th</sup> Edition, 2012). ISBN-13-9780132726771 Prentice Hall

**Course Description:** A theoretical, historical, and pragmatic overview of institutional corrections, including the administration, design, and organization of adult prisons and jails and juvenile detention facilities and reformatories. An examination of punishment and treatment philosophies and objectives.

**Student Learning Outcomes:**

1. Students will be able to explain the relationship between society and offender.
2. Students will be able to demonstrate an understanding of the philosophical bases by which offenders are treated.
3. Students will be able to describe the broader forces at work in institutional and community corrections.
4. Students will be able to differentiate between corrections of misdemeanants and felons.
5. Students will be able to describe the correctional systems in different countries.
6. Students will be able to analyze the historical development of the correctional system in America.

## COURSE REQUIREMENTS

### Instructor's Expectations of Student

1. Attend class regularly
2. Read material **before class**
3. Active participation in discussions (not just "I agree/disagree")

### Instructional Methods

The method of instruction for this course will be a combination of lectures, discussions, films and group activities. The specific activities used to engage students in mastering chapter material will be classroom participation, two writing assignments, three unit exams, a final exam and a research paper as assigned.

There will be a final and two mid-term examinations. Each midterm will contain multiple-choice, matching, and true-false questions. The final will contain only multiple-choice and true-false questions. Each examination will be weighted equally.

You will also submit a ten page paper at the end of the semester. It is not to be an argumentative or opinion paper, but a research paper. This paper must be written based on a discussion and analysis of a course related issue. Please, use APA format writing style for this paper. The paper will be graded on content as well as exposition. There will be a 20 point penalty for late submission.

### Grading

Classroom Participation	100 points
15 Discussion Board @ 20	300 points
Exam 1	100 points
Exam 2	100 points
Exam 3	100 points
Final Paper ( Final Exam)	300 points
<b>Total Points</b>	<b>1000 points</b>

A	900-1,000 points	90-100%
B	800-899 points	80-89%
C	700-799 points	70-79%
D	600-699 points	60-69%
F	599 and below	59-below

### Additional Information:

**Examinations:** Each examination will consist of multiple choice, fill-in-the blanks, true/false and short essay questions. You may prepare for these exams by reviewing reading assignments, lecture notes covered in class and/or assigned on the syllabus.

**Online Discussions:** We are going to integrate most of our face-to-face class meeting into online e-college discussion. Please, make sure you are familiar with e-College discussion board.

## TECHNOLOGY REQUIREMENTS

The following technology is required to be successful in this course.

- Word Processes or (Microsoft Word – 2007 or 2010)
- Access to University Library site
- Access to Email
- Access to E-college

## COMMUNICATION AND SUPPORT

### Interaction with Instructor Statement:

Participation & Communication: I expect each of you to be active and thoughtful participants within the learning environment. This includes completing readings and other assignments on time and contributing to discussions in class/online via e-college. If you need to contact me outside of class, use one of the following methods.

1. Email is the best way to reach me as I check it daily. A reply will be sent within 24 hours.
2. Urgent matters may be handled by phone. My cell number is (903) 257-8765.
3. I plan to be available for as much as 30 minutes after class if needed.

## COURSE AND UNIVERSITY PROCEDURES/POLICIES

### Course Specific Procedures:

**ATTENDANCE AND PREPARATION:** Attendance and preparation for class are important. Each student is expected to be present, on time, and prepared for all class meetings unless other arrangements have been made in advance. If you must be late to class due to extraordinary circumstances, please quietly enter the room and take your seat.

**MAKE UP POLICY (and withdrawals):** No make-up assignments/examinations are allowed. For withdrawal from the course, see “class cancellation and dropping policy.” You are responsible for dropping this course if you choose, however, let the instructor know before doing so.

**ACADEMIC HONESTY:** University rules against plagiarism apply. All work submitted to the instructor must be original work of the student. Please, follow American Psychological Association (APA), 5th Edition guidelines in all your writings in this course. If you have any question about academic dishonesty, consult with the instructor before submitting your work

**DIABILITIES POLICY:** University rules apply. Please, notify the instructor should you have any form of disability that could affect your academic performance. It is the student’s responsibility to present the appropriate form to the instructor as approved by the Director of Students Services.

**CLASS CANCELLATION & DROPPING POLICY:** Students who wish to drop a course or withdraw from the university are responsible for initiating this action (from University Catalog).

However, I suggest that you consult with me before dropping this course. In case of severe weather, call the office @ 903-875-7617 for class cancellation information.

**OTHER EMERGENCY PROCEDURES:** In case of any emergency or extenuating circumstances that may affect your class attendance, please, call or e-mail the instructor and leave a message on her voice mail.

## University Specific Procedures:

### *ADA Statement*

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

**Office of Student Disability Resources and Services**  
**Texas A&M University-Commerce**  
**Gee Library 132**  
**Phone (903) 886-5150 or (903) 886-5835**  
**Fax (903) 468-8148**  
[StudentDisabilityServices@tamuc.edu](mailto:StudentDisabilityServices@tamuc.edu)  
[Student Disability Resources & Services](#)

### ***Student Conduct***

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See *Code of Student Conduct from Student Guide Handbook*).

<b>COURSE OUTLINE / CALENDAR</b>
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### **PART 1: FOUNDATIONS**

Week One Assignments: Introduction	Read Chapter 1, Discussion Board # 1
Week Two Assignments:	Read Chapters 2 & 3, Discussion Board #2
Week Three Assignments:	Read Chapter 4, Discussion Board #3

### **PART 2: COMMUNITY CORRECTIONS**

Week Four Assignments:	Read Chapter, Discussion Board #4 <b>Exam-1</b>
Week Five Assignments	Read Chapter 6, Discussion Board #5

### **PART 3: INSITUTIONAL CORRECTIONS**

Week Six Assignments:	Read Chapter 7, Discussion Board #6 Read Chapter 8, Discussion Board #7
Week Seven Assignments:	Read Chapter 9, Discussion Board #8 Read Chapter 10, Discussion Board #9

Week Eight Assignments: Read Chapter 11, Discussion Board #10  
Read Chapter 12, Discussion Board #11  
Week Nine Assignments: Read Chapter 13, Discussion Board #12  
**Exam-2**

Week Eleven Assignments: Read Chapter 14 Discussion Board #13

\*Class Discussion: Pros and cons of the Death Penalty. All students are expected to be prepared and participate in this class discussion

#### **PART 4: CORRECTIONAL CLIENTS**

Week Twelve Assignments: Read Chapter 15 &16 Discussion Board #14  
Week Thirteen Assignments: Read Chapter 17, Discussion Board, #15  
Week Fourteen Assignments: Read Chapter 18 &19, Discussion Board #16  
**Final Paper**  
Week Fifteen Assignments: Final Discussion Board, # 17

#### **Guidelines for Course Assignment**

In this course, you are expected to follow these guidelines for all written assignments. This would help guide you towards format and clarity. To receive full credit in every assignment students must follow the following standards:

1. All graded assignments must be typed
2. All typed assignments must be double spaced
3. All typed assignments must be in Times New Roman 12 point font.
4. All typed assignments must have a standard format of a 1" each margin on the left and right sides with a .5" setting for the bottom and top. The margin set up is found under the page setup on your Word menu.
5. All assignments must have a standard header inserted into the document that contains your complete name, class, CRN, Professor's full name, assignment date, and assignment name.
6. Please, include a cover page for any paper handed to your Professor
7. You may consult APA style manual located in reference section at the Gee Library

Please Note: There would be weekly Homework/Discussion Questions via eCollege as listed in the calendar above

What deadlines must I meet? Your final paper deadlines for CJ-468 should be rigid. This instructor suggests you choose a paper topic and consult with your instructor by third week. Have introduction, literature review done by sixth week. Rough draft and follow-up consultation should be completed by sixth week. Submit your final paper by week fourteen.

**Note: The instructor reserves the right to make adjustments to this calendar as necessary.**

