ENG 599 01W 81622
Bibliography and Methods of Research
COURSE SYLLABUS: Fall 2015

Instructor: Salvatore Attardo, PhD
Office Location: Ag/IT Building, Suite 222
Office Hours: MTWHF 8:00-5:00 (by appointment)
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University Email Address: Salvatore.Attardo@tamuc.edu

Preferred Form of Communication: email
Communication Response Time: by next working day

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

None

Textbook(s) Required

None

Optional

None

Course Description

The students will meet (in person or using other technology (skype, phone, face-time, etc.) weekly with the instructor and will work on a research paper from deciding the topic to turning is the paper for its evaluation.

The students should contact Ms. Tracy Rogers via email (tracy.rogers@tamuc.edu) or over the phone (903-886-5175) and schedule a weekly meeting time. Each meeting will

Syllabus/schedule subject to change
last 30 minutes, or less. More meetings may be scheduled, as deemed necessary by the instructor. The first meeting will be during the first week of classes. Students should have at least a couple of ideas for papers ready to discuss.

**Student Learning Outcomes**

1. The students will be able to write a publishable research paper.
2. 
3. 

**COURSE REQUIREMENTS**

**Instructional / Methods / Activities Assessments**

The students will meet at least weekly with the instructor, at mutually agreed times, using a mutually agreed technology, or face-to-face. The students will negotiate a topic, research it, prepare an outline of the paper, present it to the instructor, revise it, and write it. They will receive instructions on how to do so at a publishable level. The student will choose a style sheet (MLA, APA, Chicago, etc.) and follow it. The paper will be due at the end of the semester and must be in a publishable state (students will be encouraged to submit those papers that stand a chance of acceptance to an actual journal).

**Student Responsibilities**

Schedule and attend the meetings. Research, research, outline, write, edit, and finalize a publishable research paper. Follow the instructions provided by the instructor.

**GRADING**

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or Below
Assessments
50% research paper
50% participation in the weekly meetings

TECHNOLOGY REQUIREMENTS
You must be able to schedule and attend the meetings with the instructor, using any technology mutually agreed upon. There is no need to use E-college in this class.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement
You may email the instructor, if you have small questions, but it is assumed that all significant interactions will take place during the scheduled meetings. It is the responsibility of the student to request extra meetings if he/she does not feel that their learning needs are being met just with the scheduled meetings.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures

Missing a meeting without advance warning and rescheduling is unacceptable. The instructor may take up to a letter grade off from the class participation score for any meeting missed. Rescheduling a meeting carries no penalty. A simple email or phone call warning the instructor that the meeting will have to be rescheduled is all that is required.

All scheduling or rescheduling must be done through Ms Tracy Rogers.

Syllabus Change Policy
The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.
University Specific Procedures

Student Conduct
All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See current Student Guidebook).

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: Netiquette http://www.albion.com/netiquette/corerules.html

ADA Statement

Students with Disabilities
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library- Room 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: Rebecca.Tuerk@tamuc.edu

Website: Office of Student Disability Resources and Services http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice
Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.
COURSE OUTLINE / CALENDAR

Week 1 Aug. 31-Sept. 4 Set up meeting times & present topic proposal

Week 15 December 11, 5:00 pm (CST) Final paper due.