ENG 1301.028: College Reading and Writing
COURSE SYLLABUS: FALL 2015

Instructor: Michelle Tvete
Office Location: Hall of Languages 233
Office Hours: **MWF** 10:50-12:00; **TR** 10:45-11:30 & 3:15-3:45
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COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required

Problem Posing: Readings for Democratic Learning. Eds. Mary Couzelis, J.D. Isip, and Tabetha Adkins. Fountainhead Press, 2013.

ENG 1301 Course Pack- available from your instructor and online:
http://13014u.wikispaces.com/Course+Pack

Journal (lined and bound—composition or spiral notebook)

Package of 50 Notecards (3X5, lined)

Course Description

English 1301 - (formerly ENG 101) - Introduces students to writing as an extended, complex, recursive process and prepares students for English 1302, which more rigorously examines the forms and structures of argument and means to approaching multiple audiences. In 1301 students will write weekly, and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts, including student writing.

Student Learning Outcomes

1. Students will be able to use rhetorical terminology to describe writing.
2. Students will be able to identify instances of plagiarism and explain why it is a serious offense in academic writing.
3. Students will be able to interpret texts written for academic audiences.
4. Students will be able to use academic writing conventions in their own writing.

COURSE REQUIREMENTS

Instructional / Methods / Activities Assessments

Major Writing Assignments (WAs)

Writing Assignment 1
(10 pts.) Consider this essay as a look at your own personal writing history. This essay is an assessment of your own writing based on our readings. You may want to include your early education, your family influences, and other literacy sponsors. Have the readings changed how you see this history? If you have a new way of "seeing" your history, how did it change? Have you developed a new approach for your writing and research? This assignment will follow the MLA format (Times New Roman 12 pt. font, double-spaced, 1"margins). 3-5 pp.

Writing Assignment 2
(10 pts.) For this writing assignment, pick a specific discourse community that you are interested in and explain to me why and how it qualifies as a discourse community by comparing it to the criteria described in your English 1301 course pack. This assignment will be 2-3 pages in length (500-750 words), typed Times New Roman 12-font, double-spaced, and follows standard MLA format. You need to include at least 2 citations (quotes from your course material) in your essay and a Work Cited page. 2-3 pp.

Writing Assignment 3
(10 pts.) Based upon our review of the types of argumentation used in communication (logos, pathos, ethos, and kairos), pick a particular (current) television commercial and analyze it by comparing these forms of argumentation to it. This assignment will be 2.5-4 pages in length (625-1000 words), typed Times New Roman 12-font, double-spaced, and follows standard MLA format. Include at least two references and a separate works cited page with this assignment. 2.5-4 pp.

Photo Essay (WA 4)
(30 pts.) Choose a key theme from the course (discourse community, literacy sponsor, literacy, Burkean Parlor, CARS model, rhetorical terms, etc.) and create a photo essay illustrating your understanding of these themes. This essay will consist of images you created or collected with a paragraph about each image explaining why that image illustrates the concept you chose. Keep in mind, this essay should be more than just a collection of images. Those images should help tell a story about the concept. Think about what stories involved: an argument, a beginning, middle, an arc, and an end. In other words, you are using your images—a kind of rhetoric—to tell a story about a concept.

In addition to completing WA 4, all students will present their photo essays to the class on a designated day on the last week of class. The grading breakdown for the photo essay project is as follows:

Photo Essay: 15pts
Presentation: 10pts
Attendance: 5pts
Total: 30pts

Conferences
(10 pts.—5 pts. each) All students will be required to attend two conferences with the instructor during the semester. These conferences are designed to give us time to discuss expectations and any questions or concerns that may arise.

Participation
(10 pts.) Participation is based on class attendance and involvement with discussions and in-class activities. Students are encouraged to attend the Celebration of Student Writing on December 11, 2015 at 11am to prepare for ENG 1302. Students who attend can receive extra credit or replace one absence.

Discussion, Notecards (Spot Checks) and Quizzes
Make sure to complete all reading assignments before class, because we will discuss each reading as a group. I believe knowledge is created through such group collaboration—the unique intersection of **all** of our perspectives, ideas and experiences. So for our class to be successful, each of you needs to come to class ready to ask **your** questions and share **your** insights. **I will typically ask you to prepare for our discussion by writing an in-class response on a notecard (Spot Check) at the beginning of class.** If I notice that our discussion is not fruitful (due to a lack of preparation), I will give pop quizzes, as well. Since you have chosen to become a college scholar, this should not be necessary.

GRADING

Grading Percentages

10% WA 1
10% WA 2
10% WA 3
30% Photo Essay (WA 4)
10% Conferences
10% Notecards (Spot Checks)
20% Participation (discussion and group work), Quizzes, & Informal Writing
100%

Grading Scale

90-100	A
89-80	B
79-70	C
69-60	D
59 and below	F

TECHNOLOGY REQUIREMENTS

You will need:

•A valid, working email address that you check often (everyday)
•Regular internet access (additional readings available online)

•Access to a computer with a word processing program and a printer (assignments must be typed and printed, and you will print approximately 100 pages for this class.)

ACCESS AND NAVIGATION

Class Website and Reading Materials
Some texts for this course exist exclusively online, so you must have Internet access to read and/or view these texts.
myLeo Support
Please email helpdesk@tamuc.edu or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at https://leo.tamuc.edu.
Learner Support
Go to the following link One Stop Shop- created to serve you by attempting to provide as many resources as possible in one location.
Go to the following link Academic Success Center- focused on providing academic resources to help you achieve academic success.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement

Please contact you instructor with any questions you may have. Your instructor's communication preference is e-mail, and her address is: michelletvete@gmail.com. Also, each instructor in the department of literature and languages is required to keep at least three office hours per course per week.

Grievance Procedure

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet individually with their instructor, whether in-person, by email, by telephone, or by another communication medium, should then schedule an appointment with the Director of First-Year Writing, Dr. Tabetha Adkins, by completing a student grievance form available on the program website: http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx).

Where applicable, students should also consult University Procedure 13.99.99.R0.05 ("Student Appeal of Instructor Evaluation").

Departmental Chain of Command for ENG 100/1301/1302 courses: Instructor -> Dr. Tabetha Adkins, Director of First-Year Writing -> Dr. Susan Stewart, Assistant Department Head or Dr. Hunter Hayes, Department Head

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures

Attendance Policy

Since our class meets three times a week, you may miss up to **six (6)** times without penalty. After the **seventh** absence, your final grade will drop by one letter. After the **ninth** absence, you cannot pass the course.

Three tardies=one absence. Please arrive for our class on time. Coming in late not only means that you are missing important information/discussion and showing disrespect for your professor—it distracts your fellow students who have put in the necessary effort to arrive on time.

The university has no policy for "excused absences" except for university sanctioned events, so please save your absences for illness, court appearances, child care arrangements, and other situations when you must miss class.

The reading response you write (on your notecards) at the beginning of class will also count for your attendance. If you are not in class to write the response, then you cannot make it up (whether you are absent or simply tardy). If you are tardy, then you must write me an explanation on your notecard instead and turn that in at the end of class (so you will be counted present, but tardy).

Academic Honesty

The official departmental policy: "Instructors in the Department of Literature and Languages do not tolerate plagiarism and other forms of academic dishonestly. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension, and expulsion. (Texas A&M University-Commerce Code of Student Conduct 5.b [1,2,3])

If you ever have any questions about a particular use of a source, always ask your instructor. They want you to avoid plagiarism, too, so they will help you do so whenever and wherever they can. Do what you can to take advantage of this support—to look innocent in addition to being innocent when it comes to charges of plagiarism.

Students guilty of academic dishonesty of plagiarism can expect to fail the assignment in question or the entire course depending on the nature of the incident. See your *Writing at Texas A&M University-Commerce* Guide (a required text for this course) for more information.)

On University-Sanctioned Activities

To accommodate students who participate in university-sanctioned activities, the First-Year Composition Program offers sections of this course at various times of the day and week. If you think that this course may conflict with a university-sanctioned activity in which you are involved--athletics, etc.--please see your instructor after class on the first day.

University Specific Procedures

ADA Statement

Students with Disabilities
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library- Room 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamuc.edu

Student Conduct
All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See *Code of Student Conduct from Student Guide Handbook).* Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:
http://www.albion.com/netiquette/corerules.html

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

COURSE OUTLINE / CALENDAR

This calendar will change, including the addition of reading assignments from *Posing Problems*, based on our class interests and needs. We will discuss assigned readings, specifics about writing assignments, and class discussion changes in class. Another reason you to attend class regularly.

Keep in mind that the readings listed in the "due" column must be read **prior** to coming to class.

Week	Topics	Due
Week 1 August 31	Icebreaker, Course Introduction and Syllabus	◊ Purchase textbook for the class
September 2	Intro & Syllabus Cont.; Share "Writing" object	◊ Purchase textbook for the class ◊ Bring "Writing" object
September 4	Share "Writing" object	◊ Purchase textbook for the class ◊ Bring "Writing" object
Week 2 September 7	Class Discussion: Course Pack, pp. 4-11; Discuss Burkean Parlor	◊ Read Course Pack pp. 4-9
September 9	Class Discussion: Course Pack 12-5	◊ Read Course Pack 12-5
September 11	Visit to Writing Center	
Week 3 September 14	Discussion: Course Pack 16-9; How to Write an Email to a Professor;	◊ Read Course Pack 16-9
September 16	Discussion: How to take notes; Practice!	◊ Read Course Pack 41

September 18	Discussion: Course Pack 31-5; Journal Problem Posing	◊ Read Course Pack 31-5
Week 4 September 21	Discuss: *PP* 297-300 and 1-3; Journal about Writing Process	◊ Read *Problem Posing* 297-300
September 23	Discuss: *PP*1-3	◊ Read *Problem Posing* 1-3
September 25	Discussion: Course Pack 37;Analyze a reading	◊ Read Course Pack 37
Week 5 September 28	Discussion: Course Pack 38 applied to MLK's Letter from a Birmingham Jail	◊ Read Course Pack 38 & MLK's "Letter from a Birmingham Jail"
September 30	Discussion: Course Pack 39; Analyze Prompt for Photo Essay; Sign up for Conferences	◊ Read Course Pack 39
October 2	CONFERENCES (no class)	◊ Make a list of your questions and concerns for your conference with me.
Week 6 October 5	CONFERENCES (no class)	◊ Make List
October 7	CONFERENCES (no class)	◊ Make List
October 9	Workshop WA 1	◊ **WA Rough Draft of WA 1 Due**
Week 7 October 12	Introduce WA 2 & Discourse Communities; Journal Discourse Communities	◊ **WA 1 Due**
October 14	Discuss: Course Pack 12-5	◊ Read Course Pack 12-5
October 16	Discuss: *PP* 55-70	◊ Read *Problem Posing* 55-70
Week 8 October 19	Discuss: *PP* 485-8	◊ Read *Problem Posing* 485-8
October 21	Continue Discussions	
October 23	Workshop WA 2	◊ **Rough Draft of WA 2 Due**
Week 9 October 26	Introduce Photo Essay and brainstorm possible approaches	◊ **WA 2 Due**
October 28	CONFERENCES (no class)	◊ Make sure you bring a written proposal (100-50 words) about what you want to do for your photo essay to the conference.
October 3	CONFERENCES (no class)	◊ Proposal
Week 10 November 2	CONFERENCES (no class)	◊ Proposal
November 4	Introduce WA 3; Class Discussion: CP 20-4	◊ Read Course Pack 20-6
November 6	Class Discussion: CP 20-4; Journal	◊
Week 11 November 9	Class Discussion: CP 24-6	◊ Re-read 25-6
November 11	Analyze videos	◊
November 13	Workshop WA 3	◊ **Rough Draft of WA 3 Due**

Week 12 November 16	Class Discussion: Montage and Visual Analysis;	◊ **WA 3 Due**
November 18	Montage exercise	◊
November 20	Class Discussion: CP 40 &42	◊ Read Course Pack 40 & 42
Week 13 November 23	Photo Essay Workshop	◊ Bring potential photos to class
November 25	**NO CLASS-Research Day**	◊ Work on Photo Essay
November 27	**NO CLASS-Thanksgiving Break**	
Week 14 November 30	Photo Essay Workshop	◊
December 2	Presentation Information & Discussion	◊
December 4	Photo Essay Presentations	◊ **Photo Essay (WA 4) Due**
Week 15 December 7	Photo Essay Presentations	***Students are required to attend all class days for presentations (even if you have already presented)***
December 9	Photo Essay Presentations	
December 11		No CLASS if Presentations are completed; Celebration of Student Writing on **Friday, December 11 from 11:00 AM until 1:00 PM** in the Student Center Conference rooms A, B, & C.
Week 16	Congratulations! You finished!	◊ **No formal exam for this class**