MUS 149, 151, 152, 351, 352
Applied Trombone, Euphonium, and Tuba

Texas A&M University-Commerce Music Department
Spring 2018 Course Syllabus

Dr. Jeff Baker, Assistant Professor of Tuba and Euphonium
Brian Davis, Adjunct Instructor of Low Brass
Dr. Ken Drobnak, Adjunct Instructor of Low Brass

Student Learning Objectives:

Upon completion of the baccalaureate curriculum, the student will

- Demonstrate the basics of musical performance with special attention to rhythm, tone quality, range, musical phrasing, intonation, and style
- Demonstrate the ability to perform music from different stylistic periods
- Demonstrate the ability to perform music in varied key signatures, clefs, transpositions, and meter signatures
- Demonstrate the ability to perform all major and minor scales in the designated format.

Contact Information and Office Hours:

Music Building, Room 229
Email: Jeff.Baker@tamuc.edu
Email: DavisB69@gmail.com
Email: Ken.Drobnak@gmail.com

Office Phone: 903-886-5290
Dr. Baker's Cell Phone: 469-417-9404

Office Hours:

- Monday 12:00-1:00
- Meetings may also be scheduled by appointment.

Applied Lesson Codes:

Course numbers for applied lessons are broken down as such:

- **15x** Freshman, Sophomore, and students who have not passed their upper division barrier
- **35x** Junior, Senior, and students who have passed their upper division barrier
- **55x** Graduate students

Please be aware of the final number, as it dictates whether the lessons are minor or major applied. Minor applied lessons are taken by students either not majoring in music or music majors taking secondary lessons on a different instrument:

- **x49** Restricted
- **x51** Minor Applied (Secondary Instrument or Non-Majors)
- **x52** Principal Applied (Music Majors)

All music majors enrolling in lessons on their primary instrument should enroll in TWO credit hours. As a general rule, two credit hours is equivalent to one contact hour.

Typically, freshman and sophomore music majors will enroll in MUS 152 lessons and juniors and seniors will enroll in MUS 352 lessons.

Attendance Policy:

Students enrolled in principal applied lessons are required to attend weekly private lessons, the weekly studio class, and studio events listed on the studio calendar. An unapproved absence from any of these events constitutes an unexcused absence towards the student's final grade. Each unexcused absence will lower the student's final lesson grade by one letter.

Absences without prior notification or approval are considered unexcused. In the event of illness or an emergency, the student must contact the instructor by phone or e-mail in advance. A lesson cancelled due to severe illness or emergency with 24-hours advanced notice *MAY* be rescheduled. Lessons cancelled by the instructor *WILL* be made up.

Excessive tardiness will negatively affect the student's final grade. If the student is late to THREE studio events (lessons, studio class, rehearsals, recitals), one unexcused absence will be added to their final attendance for the semester. Each unexcused absence will lower the student's final lesson grade by one letter.

Weekly Studio Class:

All students will have a studio class that meets every **Monday 4:00 pm-5:00 pm** in the band hall. Attendance and participation are mandatory. A calendar of events and performances will be available at the first studio class of the semester.

Studio Calendar of Events Policy:

Students will receive a studio calendar of events at the first studio class of the semester. All students will be notified of any additional upcoming events via email as well as in their applied lesson and at the weekly studio class. Attendance is mandatory at all studio recitals and specified events on the calendar, which includes recitals, rehearsals, special performances, and master classes. Please see the attendance policy for more information regarding cancellations and absences.

Practice/Homework Policy:

The student's progress and improvement is evaluated in the applied music lessons throughout the given semester and constitutes 20% of the final grade. Expectations regarding practice time may vary, but in general a two-credit-hour lesson requires a minimum of two hours of practice every day (14 hours of practice per week, not including ensembles, chamber rehearsals, lessons or morning warmup sessions). Minor applied lessons (typically one credit hour) require one hour of daily practice (7 hours of practice per week).

Communication Policy:

Students must have a working email address and phone number. It is extremely important that the student must check their email in a timely manner and respond accordingly. Clear, concise, and efficient communication skills are a valuable asset if the student is to be successful as a professional. Failure to communicate in a timely or professional manner will negatively impact the student's final Progress/Improvement score (20% of the final grade).

Tune Tests (2) and Transposition Tests (1):

Tune and Transposition Tests constitute a combined 20% of the final grade. Tune tests will be administered during studio class on **Monday, February 26th** and **Monday, April 23rd**. The transposition test will be administered **Monday, March 26th** during studio class. For each tune jury, the student is required to perform, from memory, one tune (to be chosen by the instructor) in all 12 keys. Transposition test material will come from the Verzari book, *Exercises on the Emission of Fundamental and Harmonic Tones for the Trumpet*. All tunes and transposition requirements will be given out at the first studio class of the semester.

Written Assignment – Resume, CV, and Cover Letter:

The written assignment will consist of a resume and cover letter project and will be **due by Friday, March 9th.** The written assignment will be assessed as part of the lesson progress and improvement grade (20% of the final grade).

Scale Exams:

Scale examinations constitute 10% of the final grade. Exams will be administered during the 15th week of lessons at the instructor's discretion. Scales must be played, ***from memory***, two octaves, legato, in sixteenth notes, at a tempo of one quarter note equals 72 beats per minute. ***This is the minimum requirement.***

Upon completion of the Junior Level Proficiency Exam, students will prepare upper-division scales from the Bell Scales book. The following is a typical sequence by semester of scale studies:

End of 1st semester-all major scales; two octave chromatic scale; major arpeggios
End of 2nd semester-all major and natural minor scales; minor arpeggios
End of 3rd semester-all major, natural, and harmonic minor scales; three octave chromatic scale; dom7 arpeggios
End of 4th semester-all major, natural, harmonic, and melodic minor scales; dim arpeggios
End of 5th semester-ALL Bell Scales at any tempo
End of 6th semester-ALL Bell Scales at quarter note = 60 bpm
End of 7th semester-ALL Bell Scales at quarter note = 70 bpm
End of 8th semester-ALL Bell Scales at quarter note = 80 bmp

Required Materials:

The student is required to own the following materials:

- **Required Method Books for All Students (listed below)**
- **Mouthpiece**
- **Metronome**
- **Tuner**
- **Pencil (with eraser)**
- **Recording device**
- **Mutes and appropriate breathing aids**

A metronome capable of subdividing the beat is recommended. A recording device of any kind (digital or analog) will suffice. Students are encouraged to record their practice sessions as often as possible. The quality of the equipment is not near as important as the habit of using it.

Students are required to furnish sheet music, solo repertoire, etude books, and CD recordings as required by the instructor. Students who borrow materials are responsible for loss or damage.

Required Method Books for All Students:

Exercises on the Emission of Fundamental and Harmonic Tones—S. Verzari
Lip Flexibilities—Bai Lin
Sixty Selected Studies—G. Kopprasch
70 Studies for BBb Tuba—V. Blazhevich
Melodious Etudes for Trombone, book 1—J. Rochut
Daily Routine-The Bell Scales—Bill Bell/Abe Torchinsky

REQUIRED FOR TUBA STUDENTS ONLY

Low Etudes for Tuba—P. Snedecor
The Complete Solfeggi for Tuba—G. Conconce, trans. Wes Jacobs
Complete Method for Tuba—Arban

REQUIRED FOR EUPHONIUM STUDENTS ONLY

Selected Studies for Trombone/Baritone—H. Voxman
The Complete Solfeggi for Trombone—G. Conconce, trans. John Korak
Complete Method for Trombone/Euphonium—Arban

Recommended Method and Etude Books for All Students (NOT REQUIRED):
The Brass Gym—Pilafian/Sheridan 78 Studies for Tuba—B. Grigoriev A Singing Approach to the Trombone—C. Vernon Daily Exercises for Trumpet—S. Verzari Introducing the Tenor Clef—R. Fink Introducing the Alto Clef—R. Fink 40 Progressive Studies for Trombone—H.W. Tyrell 40 Advanced Studies for Tuba—H.W. Tyrell
Recommended Resources for Pedagogy and Musicianship (NOT REQUIRED):
Arnold Jacobs: Song and Wind—B. Frederickson The Art of Musicianship—P. Farkas The Art of Brass Playing—P. Farkas Also Sprach Arnold Jacobs—B. Frederickson Expression in Music—Vandercook The Tuba Family—C. Bevan The Inner Game of Music—B. Green The Talent Code—D. Coyle Casals and the Art of Interpretation—D. Blum

Pre-Jury Hearing:

The pre-jury hearing constitutes 10% of the student's final grade. All students signed up for a jury at the end of the semester are responsible for a pre-jury hearing. The instructor must be present at either the final rehearsal or the next to last rehearsal with the student's accompanist. If the instructor cannot be present to pre-screen the jury piece, the student is required to record the rehearsal and submit the recording to the instructor BEFORE their jury. It is the student's responsibility to schedule the pre-jury hearing with their accompanist and instructor.

End of Semester Juries:

The end of the semester jury constitutes 25% of the student's final grade. Juries occur during the final exam week of each semester and must be scheduled in advance. Jury signup sheets will be posted outside the instrumental studies office approximately one week prior to the start of jury/finals week. Sheets will be up for 5 days, if the student does not sign up during this timeframe, they will forfeit their jury.

Students performing juries with an accompanist must compensate their accompanist in full **before** they perform their jury. NO EXCEPTIONS. Students must also own an original copy of their jury piece, please plan accordingly as it takes time to order a piece of music and there is a chance the music you require is not in stock.

At the discretion of the instructor, the student may not be permitted to perform their jury if the student has not compensated their accompanist or is not in possession of an original. The end of the semester jury constitutes 25% of the student's final grade.

Before a student may perform their end of the semester jury, all students are required to submit:

- TWO photocopies of all music they plan to perform for the jury committee
- One TYPED copy of the semester repertoire sheet, approved by their primary instructor
- Any other materials the instructor may require

Minor Applied Juries:

Students enrolled in minor applied lessons (MUS 151 and MUS 351) may be required to play a jury by their applied teacher. If the student is enrolled in secondary lessons as a performance major, the student is required to perform a jury.

Junior Level Proficiency Exam:

At the end of the 4th semester of study, students will be expected to perform an extended jury known as the junior level proficiency exam. If the student fails this jury, he/she may retake the proficiency exam at the end of the following semester, however, the student will not be eligible to enroll in any 300 level (upper-division) courses.

While a numerical score will be given by each juror, the committee will also indicate by PASS or FAIL whether they believe the student is ready to continue to upper division courses. The decisions of the faculty with regard to grading and pass/fail status will be considered final and binding.

If the student does not pass their second attempt at the junior level proficiency exam, the student will no longer be allowed to continue as a music major.

When a student is preparing for their upper division jury, the student will sign up for two separate jury times. The solo portion may be scheduled at the students and pianists convenience. The second jury time should be during the designated "Upper Division Day." The solo time slot is similar to previous juries, where the student will perform the major work they have studied for the semester. The second time slot is reserved for scales, sight-reading, and FOUR other works to be chosen at the instructor's discretion. Typically, this extra material will consist of etudes and band/orchestra excerpts that the student has prepared throughout the semester.

Before a student may perform their Junior Level Proficiency Exam, all students are required to submit:

- TWO copies of the solo and TWO copies of the FOUR other works prepared (etudes, excerpts)
- One TYPED copy of the semester repertoire sheet, approved by their primary instructor
- Any other materials the instructor may require

Recital Procedures:

All music-education majors are required to perform a Junior Recital (half-recital) as part of the degree requirements. At the discretion of the instructor, students may sign up for either a full or half recital. All recitals require approval of the instructor on not only the date/time/location of the recital, but also on all materials being performed as well as the performers and program information.

Course Enrollment Procedures:

Students performing a half or full solo recital should enroll in 1 credit hour of Principal Applied Lessons and 1 credit hour of Principal Applied Recital in lieu of the normal 2 credit hours of applied lessons.

Scheduling Procedures:

After the date/time/location have been approved by the instructor and the accompanist, the student must fill out the "Master Class or Recital Scheduling Form." This form can be found at the end of the syllabus packet or in the Music Office. In addition to the instructor and accompanist's signatures, the "Master Class or Recital Scheduling Form" requires two other applied faculty signatures before the form can be turned in to Ms. Melton in the Music Office. Once the form is approved and all fees have been paid, the recital will be added to the master calendar in the Music Office as well as the studio calendar.

Program Notes:

Program notes are required for all degree recitals and are due to the instructor THREE weeks ahead of the performance date. This allows for edits and resubmissions by the student. Program notes are not required for non-degree recitals, however an approved program is required for ALL recitals. ***The final program must be submitted ONE week before the recital date.*** Degree recitals will not count towards the degree if the paperwork is either not filled out in a timely fashion or if it is filled out incorrectly.

Dress Rehearsal:

Similar to a Pre-Jury Hearing, all recitals require a dress rehearsal to be scheduled ahead of the recital for the instructor to give final approval to move forward with the recital. ***The instructor reserves the right to cancel any student recital due to lack of preparation.***

Prep Kitchen Procedures:

Students may use the prep-kitchen if they wish to host a reception after their event, however they must pay a deposit when scheduling the event. Students are solely responsible for the condition of the kitchen and the surrounding area. The Student's final lesson grade will be affected if any of the following conditions are not met with regard to the kitchen:

- All trash must be disposed of both in the kitchen and in the area around the kitchen
- No food or drink of any kind may be left in the kitchen overnight
- No dishes or utensils of any kind may be left in the kitchen overnight
- All tables and chairs must be returned at the end of the reception
- The kitchen must be cleaned, locked, and the lights turned off at the end of the reception

The instructor may cancel a student recital at any time for the following reasons:

- **lack of progress/preparation**
- **failure to cover accompanist fees**
- **failure to schedule a dress rehearsal**
- **failure to submit program or program notes (when applicable)**
- **failure to turn in the proper scheduling paperwork on time**

Grading Procedures:

Each unexcused absence will lower the final grade one level. Three unexcused absences from lessons or studio events will result in an "F" for the course. Grades are based on lesson preparation and progress, tune/transposition tests, scale exams, listening exams, participation in studio and warmup sessions, the pre-jury hearing, and the final jury hearing. Any written assignments will be factored in to the progress component (20% of the final grade) and special studio projects are factored in to the participation grade (10% of the final grade). If a student is failing the class, he or she will be notified.

Grading Explanation

A Superior performance, perfect attendance at lessons and studio events, superior participation in ensembles as well as attending outside professional performances. Outstanding musical progress, student is prepared for every lesson, timely and professional communication.

B Excellent performance, good attendance at lessons and studio events, excellent participation in ensembles as well as attending outside professional performances. Noticeable musical progress, student is prepared for most lessons, timely communication.

C Average performance, fair attendance at lessons and studio events, some participation in ensembles, student is consistently unprepared for lessons, little or no progress, problematic communication.

D Poor performance, lack of preparation, attendance and/or attitude problems. Unacceptable preparation for lessons, unacceptable progress, lack of communication.

F Failure of the class due to attendance, lack of preparation, unacceptable progress, or other factors.

Percentage Breakdown

Progress/Improvement in Weekly Lessons and Written Assignment – 25%
Tune/Transposition Tests – 20%
Scale Exams – 10%
Pre-Jury Hearing – 10%
Participation in Studio – 10%
End of the Semester Jury – 25%

Music Department Mission Statement:

The Music Department of Texas A&M University-Commerce promotes excellence in music through the rigorous study of music history, literature, theory, composition, pedagogy, and the preparation of music performance in applied study and ensembles to meet the highest standards of aesthetic expression.

Student Behavior:

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning *environment (Student's Guide Handbook, Policies and Procedures, Conduct.)*

Equality Among Students

A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to (http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

Students with Disabilities:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library, Room 132
Phone (903) 886-5150 or (903) 886-5835
StudentDisabilityServices@tamuc.edu

Spring 2018 Tuba/Euphonium Studio Calendar of Events

January

Friday, January 12	2:30 PM	Concert Ensemble Auditions	Ellison
Tuesday, January 16	ALL DAY	First Day of Class	
Monday, January 22	4:00 PM	Tuba/Euphonium Studio	Band Hall
Monday, January 29	4:00 PM	Alan Baer Masterclass	Concert Hall
Monday, January 29	7:30 PM	Alan Baer Guest Artist Tuba Recital	Concert Hall

February

Monday, February 5	4:00 PM	Tuba/Euphonium Studio	Band Hall
Monday, February 12	4:00 PM	Tuba/Euphonium Studio	Band Hall
Monday, February 19	4:00 PM	Tuba/Euphonium Studio	Band Hall
Wednesday, February 21	6:00 PM	Seth Rambo Tuba Recital	Recital Hall
Saturday, February 24	Morning	TAMU-C Department Auditions	
Monday, February 26	**4:00 PM**	**TUNE TEST #1**	**Band Hall**

March

Monday, March 5	4:00 PM	Tuba/Euphonium Studio	Band Hall
Friday, March 9	**12:00 PM**	**Resumes Due!**	
Saturday, March 10	Morning	TAMU-C Department Auditions	
Monday, March 19	4:00 PM	Tuba/Euphonium Studio	Band Hall
Saturday, March 24	Morning	TAMU-C Department Auditions	
Monday, March 26	**4:00 PM**	**TRANSPOSITION TEST: VERZARI**	**Band Hall**

April

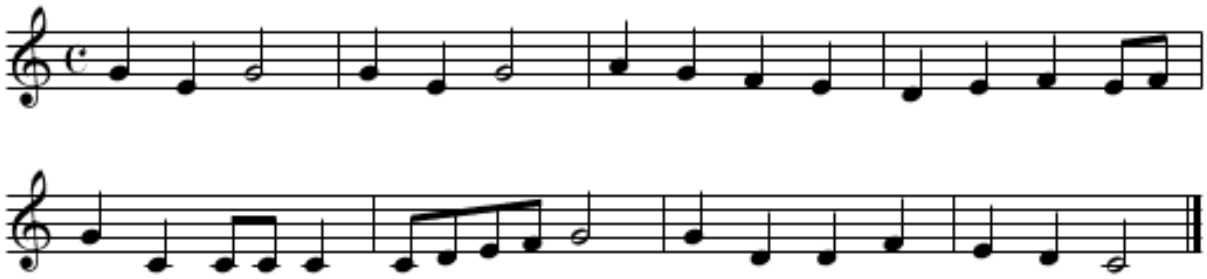
Monday, April 2	4:00 PM	Tuba/Euphonium Studio	Band Hall
Monday, April 9	4:00 PM	Tuba/Euphonium Studio	Band Hall
Tuesday, April 10	7:30 PM	Mozart - Don Giovanni Dress	Winspear
Monday, April 16	4:00 PM	Tuba/Euphonium Studio	Band Hall
Monday, April 23	**4:00 PM**	**TUNE TEST #2**	**Band Hall**
Monday, April 30	NO STUDIO		

May

May 7-9	Afternoon	Brass Juries	Concert Hall

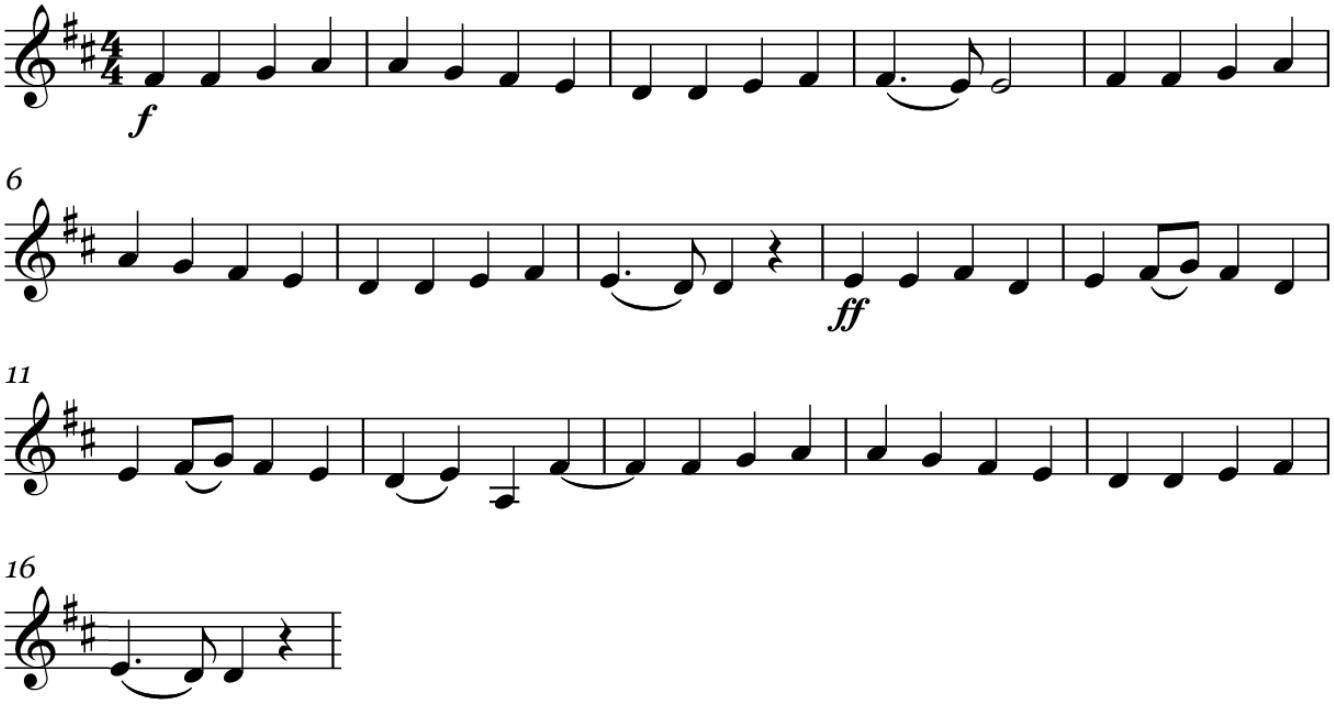
Spring 2018 Tuba/Euphonium Studio Tune and Transposition Tests

Tune 1: This Old Man *(Monday, February 26)*



Transposition Test: Verzari 9-15 *(Monday, March 26)*

Tune 2: Ode to Joy *(Monday, April 23)*



All tune and transposition tests will take place during studio class!

Spring 2018 Tuba/Euphonium Studio Application Project
Due: Friday, March 9 by 12:00 PM

It is important to have a current professional music resume and cover letter on file at all times. Band directors often ask for resumes and a list of references for teaching and performing opportunities. If you wait until you start teaching to remember what you did three years ago, you'll never get it all on there. For this assignment, you will be turning in three items: Cover Letter, One Page Resume, and Curriculum Vitae. This assignment is similar to last semesters, however this time, YOU must find a job posting and include it with what is turned in. Make sure that your resume and cover letter address the specific qualifications required within the job posting.

There are two types of resumes you will be creating for this project:

- 1-page Resume
  - Always used when a resume is indicated
  - Never more than one page in length
  - Very concise
  - Always start with your most recent work experience

- CV or Curriculum Vitae
  - Everything that you have done over the course of your career
  - More detailed description
  - Rarely submitted unless they ask for it

In addition to submitting BOTH a resume and CV, you must also submit a cover letter. Example cover letters along with job postings will be handed out during studio class. Please keep the cover letter concise and no more than one page.

Tips for a successful resume:

- Use 12 point fonts for text, 14 or 16 point fonts for headings
  - Stick with Garamond or Times New Roman
- Consider including any teaching, performance, or leadership experience.
  - Section leader, masterclass, after-school tutor
- Bullets and tabs are important tools, the resume should be clean and easy to read
  - Never use only 1 bullet for a heading (it's okay for a subheading like this one)
- Use consistent formatting throughout
  - One carriage return between subsections, two carriage returns between large sections
  - Try not to overlap sections on multiple pages on the CV
- You can tweak the margins to fit it all on one page
- Include page numbers and your name in the bottom right corner for your CV
- No staples on a CV, use only paperclips so they can spread it out on a desk
- Learn how to create a PDF version for electronic submission
  - NEVER submit a word document if you can help it
- Use a paperclip rather than staples for you documentation, that way it is easy to spread out

A hard copy of the cover letter, resume, and CV will be due **Friday, March 9th by 12:00 PM**. I will review them, make notes and hand them back for revisions.

Final/Revised Resumes and Cover Letters will be due at your jury

REPERTOIRE SHEET

Texas A&M University-Commerce
Department of Music

Please complete the following and bring ONE COPY to your jury. Do not delete any headings.

NAME: _____ SEMESTER / YEAR: _____

COURSE NO.: _____ APPLIED PROFESSOR: _____

LIST ENSEMBLES & CHAMBER GROUPS IN WHICH YOU HAVE PARTICIPATED THIS SEMESTER:

LIST EXCERPTS, ETUDES, TECHNICAL MATERIAL & SCALES STUDIED THIS SEMESTER:

LIST SOLO REPERTOIRE STUDIED THIS SEMESTER: Indicate if this material was - (**A**) prepared solely for this jury, (**B**) memorized, (**C**) performed in studio class, (**D**) performed in public (studio recital, Convocation, etc.)

Master Class or Recital Scheduling Form

ALL SCHEDULING AND APPROVALS MUST BE COMPLETED NO LATER THAN THREE (3) WEEKS PRIOR TO THE PERFORMANCE DATE.

Today's Date: _____

Responsible Party: _____ Phone:_____

Circle one: Level (if applicable): Junior Senior Graduate Guest Artist

Instrument (if applicable): _____

Ensemble (if applicable): _____

Performance location (e.g. Concert Hall, Recital Hall, etc.): _____

Performance Date: _____ Performance Time: _____

Duration of program (approx. length in minutes incl. breaks and/or intermission): _____

Rehearsal Date(s): _____ Rehearsal time(s): (Begin)_____ (End): _____

_____ _____ _____

Performers (s): _____

_____

Accompanist: _____
(Any piano GA must be approved by piano division signature below.)

_____will service as ushers for the recital.

Stage/equipment requirements (choice of piano, music stands, etc.):

_____

Program (incl. program notes, if any): ATTACH SEPARATE TYPED SHEET

Number of Printed Programs needed:_____ audio recording: Y/N_____

$45.00 RECORDING FEE MUST ACCOMPANY THIS FORM.

Prep Kitchen needed for reception: Yes or No **If yes, a $50 deposit MUST Accompany this form.**

Checked out by: _____ Refunded: Yes or No

Approvals: ALL SIGNATURES AND TYPED PROGRAM **MUST** BE TURNED IN TO THE MUSIC OFFICE **NO LATER THAN 3 WEEKS PRIOR** TO EVENT DATE.

Jury Committee: _____ _____ _____
Signature/Date Signature/Date Signature/Date

Piano Division Approval of Accompanist: _____
Signature Date

Departmental Approval: _____
Signature Date

Copy to user _____ Copy for calendar management _____ Copy to recording _____