



**ECE 366 Learning Environments  
Spring 2018**

**Instructor:** Donna McCrary, Ph. D.

**Office Location:** Commerce, Ed. South 221

**Office Hours:** 8:30 am-5 pm M-F online; Tuesdays 12:30 – 3 pm in office; or by appointment

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<b>Course Information</b>
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**Text:** Kostelnik, M.J., et. al. *Developmentally Appropriate Curriculum, (latest edition)* Pearson Education Inc, 2011.

**Course Description**

This course explores early childhood organizational plans, procedures, physical facilities and surveys appropriate materials and equipment. Emphasis is placed on the process of designing appropriate learning environments for young children. 3 semester hours

**Course Goal:**

To help students recognize appropriate ECE environments that promote active hands-on learning, respect children as individuals, and allow for the development of the whole child.

**Student Learning Outcomes/Objectives/Assessment**

This class is listed by the University as an early childhood education course and will enable students:

1. To clarify developmentally appropriate principles and practices of early childhood education.
  - a. Assessment: Observation of early childhood program models.
  - b. Assessment: Beyond the Blackboard video assignment
  - c. Assessment: Quiz Units 1-9
2. To identify behavioral characteristics of young children to meet individual, developmental, and diversity needs.
  - a. Assessment: Facilitating Work and Play assignment
  - b. Assessment: Quiz Units 1-9
3. To equip and supply an early childhood classroom.
  - a. Assessment: Classroom Inventory
  - b. Assessment: Quiz Units 1-9
4. To plan and organize a child centered environment.
  - a. Assessment: Creation of a Classroom Model
  - b. Assessment: Choice Activity
  - b. Assessment: Quiz Units 1-9
5. To build communication skills with parents and paraprofessionals.
  - a. Assessment: Assessment Activity
  - b. Assessment: Quiz Units 1-9

**Grading Scale:**

<b>Grading Scale</b>	
A = 90 – 100%	
B = 80 - 89%	
C = 70 - 79%	
D = 60 - 69%	
F = below 60%	

<b>Course Policies and Procedures</b>
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*If you decide not to take the course, you are responsible for dropping the course. Failure to do so will result in an F in the course.*

**1. Attendance**

Attendance at all class meetings is required. Arrive on time and remain until class is dismissed. Attendance will be taken at the beginning of class and at the end through a series of exercises. If you are not present, you will not receive credit for those activities. You may have two "free" absences during the semester. Three or more absences will result in a loss of points on your final grade.

## **2. Cell Phones**

Please respect the instructor and your peers by **turning off your cell phone** upon entering our classroom. If there is an emergency and you need to leave it on, please notify me before class. This should constitute only emergencies.

## **3. Assignment Due Dates**

All assignments are due by 12 midnight on the day they are due. Assignments that arrive past the due date will result in a 30 point reduction for each day they are late.

### Assignment Submissions

Upload assignments to the dropbox. DO NOT place assignments in the dialogue box of your dropbox. Please upload assignments as a file attachment.

## **4. Written Assignments**

**All assignments** must be typed and in legible (preferably times roman or comic sans) 12 pt font. College level writing is expected. If you feel insecure about your writing abilities you may want to seek assistance from the writing lab in the department of literature and languages. They will not assist with spelling. Please make sure someone proofs your paper. Excessive grammar, spelling and vocabulary errors will result in a lower grade. You should demonstrate mastery of organizing, structure and editing.

<b>Technology Requirements</b>
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The following information has been provided to assist you in preparing to use technology in your web enhanced course. The following technology is required to be successful in this course.

- Internet connection – high speed recommended (not dial -up)
- Word Processor (Microsoft Office Word – 2003 or 2007)
- Access to University Library site
- Access to an Email

Additionally, the following hardware and software are necessary to use eCollege:

- Our campus is optimized to work in a Microsoft Windows environment. This means our courses work best if you are using a Windows operating system (XP or newer) and a recent version of Microsoft Internet Explorer (6.0, 7.0, or 8.0).
- Courses will also work with Macintosh OS X along with a recent version of Safari 2.0 or better. Along with Internet Explorer and Safari, eCollege also supports the Firefox browser (3.0) on both Windows and Mac operating systems.
- It is strongly recommended that you perform a “Browser Test” prior to the start of your course. To launch a browser test, login in to eCollege, click on the “myCourses” tab, and then select the “Browser Test” link under Support Services.

## ACCESS AND NAVIGATION

### Access and Log in Information

This course will be utilizing eCollege to enhance the learning experience.

- eCollege is the Learning Management System used by Texas A&M University - Commerce. To get started with the course, go to: <https://leo.tamu-commerce.edu/login.aspx>.
- You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or [helpdesk@tamcommerce.ed](mailto:helpdesk@tamcommerce.ed)

<b>Communication and Support</b>
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### Technical Support:

Texas A&M University - Commerce provides support for eCollege. The student help desk may be reached by the following means 24 hours a day, seven days a week. If you experience issues while taking your exams or at any other point, feel free to contact the support desk.

- **Chat Support:** Click on 'Live Support' on the tool bar within your course to chat with an eCollege Representative.
- **Phone:** 1-866-656-5511 (Toll Free) Representative.
- **Email:** [helpdesk@online.tamuc.org](mailto:helpdesk@online.tamuc.org) to initiate a support request with eCollege Technical Support Representative.
- **Help:** Click on the 'Help' button on the toolbar for information regarding working with eCollege (i.e. How to submit to dropbox, How to post to discussions etc...).

### Withdrawal Policy:

Every student has the right to drop the course without penalty until the drop -date. Students dropping the course during this period will be given a DP (drop while passing). A grade of DP is GPA neutral, but a grade of DF counts as an F on your transcript. It is YOUR responsibility to drop the course. A student may drop a course by logging into their myLEO account and clicking on the hyperlink labeled 'Drop a <sup>class</sup>' from among the choices found under the myLEO section of the Web p

<b>Academic Integrity</b>
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Academic integrity is the pursuit of scholarly work free from fraud and deception and is an educational objective of this institution. Texas A&M University - Commerce has explicit rules and regulations governing academic dishonesty and academic misconduct. As the University states, "All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment."

These policies are stated in detail in the Student's Guide Handbook. Each student is expected to read this document and abide by the contained policies. These university policies will be followed in this class. The minimum penalty for an act of academic dishonesty will be the assignment grade of 0 on the examination or homework assignment. The maximum penalty is expulsion from the University.

Texas A&M University **plagiarism and further does not tolerate** of academic **dishonesty**. Conduct that violates generally accepted standards of academic honesty is defined as academic dishonesty. "Academic dishonesty" includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another and passing them off as one's own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material. If you are unsure what constitutes plagiarism and how to avoid it. Visit the following websites:

- <http://www.plagiarism.org/>
- <http://www.unc.edu/depts/wcweb/handouts/plagiarism.html>
- <http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml>

## University Policies

### **Requests for Special Accommodations**

Requests from students with disabilities for reasonable accommodations must go through the Academic Support Committee. An individual instructor cannot decide to make accommodations for you without that Committee's approval.

### **University Specific Procedures: ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

**Office of Student Disability Resources and Services**  
**Texas A&M University-Commerce**  
**Gee Library 132**  
**Phone (903) 886-5150 or (903) 886-5835**  
**Fax (903) 468-8148**

## **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook).

**A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.**

### ***TEXAS SENATE BILL***

**Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to**

**(<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.**