FRE 132.01B: Elementary French II

COURSE SYLLABUS: Spring 2018

INSTRUCTOR INFORMATION

Instructor: Ms. Miriam Akoto

Office Location: Literature and Languages-David Talbot Hall RM 211
Office Hours: Wednesdays 2pm - 4pm (by appointment)

Office Phone: 903-886-5260
Office Fax: 903-886-5980

University Email Address: **Miriam.Akoto@tamuc.edu** **or** **makoto@leomail.tamuc.edu**

Preferred Form of Communication: email
Communication Response Time: 1-2 day(s)

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required

FRANÇAIS INTERACTIF (free downloadable, printable chapter pdfs available on eCollege)

Software Required

N/A

Optional Texts and/or Materials

- www.wordreference.com (free online dictionary)
- duolingo (free language learning app)

Course Description

Bienvenue! This course is a first semester elementary French course that focuses on the development of basic listening, speaking, reading, and writing skills. The main learning tool will be **Français interactif**, a unique beginning French textbook developed by the University of Texas. As its name implies, **Français interactif** emphasizes interaction: student/teacher, student/student, student/computer, and even student/native-speaker. The ultimate goal of this textbook is in its title: interaction in French!

Students will build language proficiency and cultural understanding around real-world communication skills. Syntactical and lexical items are broken down into small chunks and the students are challenged to build them back up into full sentences. Students will learn language structure and vocabulary in a highly intuitive and contextual way. This course provides an opportunity to acquire fluency in spoken French with an emphasis both on natural and colloquial usage. New vocabulary and idiomatic phrases will be emphasized.

This course will show you that **it is possible** to learn French well enough to communicate with native speakers!

Student Learning Outcomes (Should be measurable; observable)

1. learn form, meaning and use of grammar structures;
2. use appropriately and effectively most structures in their appropriate contexts;
3. be exposed to issues of culture, usage, and orthographic and spelling conventions;
4. be familiar with spoken Italian and understand phrases and extended speech;
5. use phrases and sentences to describe people and ideas.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Examples include: Using E-college, using Microsoft Word and PowerPoint, using presentation and graphics programs, etc.

Instructional Methods

ASSIGNMENTS AND EVALUATIONS

Regular attendance, daily preparation and persistent, active participation in class are essential to your success in learning French. This includes being on time for class. Your teacher will assign specific exercises to be written out and turned in at the beginning of class. Emailed assignments/ late homework will not be accepted.

You can also expect regular pop quizzes to test preparation. These quizzes are typically administered in class, and last approximately 5 minutes. If you arrive late to class, you will miss the quiz. There are NO make-ups for missed quizzes. You will receive a zero for a missed quiz.

IN-CLASS PARTICIPATION AND ATTENDANCE

Language acquisition requires a steady, constant, daily exposure to meaningful authentic messages in the language you are studying. Success in this class is based on your engagement with the texts and activities both in and outside of class. It is expected that you prepare yourself in advance for each day's learning activities (see E-college calendar). It is also expected that you will approach each class period and each learning activity with knowledge of new vocabulary and grammar related to the lesson, so that class time can be devoted to communicative activities. Only brief vocabulary and grammar explanations will be offered in class; it is your own responsibility to go over the new vocabulary and grammar explanations before coming to class and to constantly review all the material covered in class. If you are not prepared and do not actively engage in activities, your participation grade will suffer. Your instructor will assign specific exercises to be written out and turned in. You may also expect regular pop quizzes to test preparation.

If you are unable to be in class, you are allowed to email your assignment to your instructor prior to the beginning of the class hour that day. Otherwise, your assignment will be considered late and you will receive a zero. You are allowed a total of 5 absences without penalty during the semester. All absences count, even if documentation is presented. A penalty of 1% of your final course grade (up to a 10% maximum deduction) will be deducted for each absence after **5** in the semester, **no exceptions**. Three "tardies" will be counted as an absence.

-- **PLEASE NOTE: In cases of poor attendance and missed assignments:**
In case of absence, you are expected to seek assistance from a classmate to find out what you missed.

You will not be penalized for:

• absences due to participation in authorized university activities, however these must be documented in writing on letterhead from a coach, director, or other faculty member in charge and must be provided in advance of the absences. If you must miss an exam for an authorized university activity, you may make it up, provided that you make arrangements in advance. No other make-up exams will be given for any reason.

CHAPTER TESTS

Four chapter tests will be given in this course. These will contain a variety of listening, reading, and writing exercises. **Please note the test dates indicated on the syllabus, as there are no make-ups.** In addition to these written tests, there will also be a listening comprehension test, and a departmental final exam. A make-up for the final exam will be available for students with verified schedule conflicts. No student will be allowed to take the final exam prior to the date set by the University for any reason.

JOURNALING (3 in total)

There will be a journal entry at the beginning, middle and end of the semester, i.e., 3 all together and you will be directed to write on certain topics (e.g., chance meetings of people on campus, descriptions of your possessions, descriptions of people known to you, etc.). Rubrics will be provided with each journal entry.

The *syllabus/schedule are subject to change.*

FINAL EXAM
At the end of the course, students will take a comprehensive exam in French.

Student Responsibilities or Tips for Success in the Course

Students are expected to assist in maintaining a classroom environment that is conducive to learning. In order to assure that, all students have the opportunity to gain from time spent in class, unless otherwise approved by the instructor; students are prohibited from engaging in any form of distraction. Inappropriate behavior (texting, eating or drinking, tardiness, making offensive remarks, talking out of turn, sleeping, overt inattentiveness, harassment or bullying of the instructor or other students, etc.) shall result, minimally, in a request to leave class.
*** Please note that it is your responsibility to regularly log into the course E-college for course updates, submit your quizzes on time, be present and on time for class.

GRADING

Your final grade will be calculated in the following way:

Course requirements and evaluation	**%**	**Grade equivalents***
In-Class Participation and attendance See table form in E-College.	10%	90-100 A 80-89 B 70-79 C 60-69 D 59-0 E ***Explanation of grades:** A = Excellent B = Good C = Fair D = Poor but passing E = Failure
Vocabulary Preparation	5%	
Assignments and Evaluation (5% per item = 20% overall) • online assignments (submitted via E-college) • all other homework assignments (pronunciation drills, internet activities, paragraphs, etc.) • pop quizzes • in-class assessments	20%	
Journaling (3x5 = 15% total) Rubrics will be provided with each journal entry.	15%	
Chapter Tests There will be a test per chapter (4 in total), which will provide you and your instructor with feedback as to your preparedness and your understanding of the material you are practicing.	20%	
Final Exam	30%	

Assessments

Explanation by graded assessment type (percentage or points toward final grade)

Also, the relationship between the assessments and course-level student learning outcomes should be explained. Consider creating a table to show the alignment.

TECHNOLOGY REQUIREMENTS

- To fully participate in online courses you will need to use a current Flash enabled internet browser. For PC and Mac users the suggested browser is Mozilla Firefox.

- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
    - 512 MB of RAM, 1 GB or more preferred
    - Broadband connection required courses are heavily video intensive
    - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
    - Sound card, which is usually integrated into your desktop or laptop computer
    - Speakers or headphones.
    - *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.

- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: JAVA web site http://www.java.com/en/download/manual.jsp

- Current anti-virus software must be installed and kept up to date.

- Run a browser check through the Pearson LearningStudio Technical Requirements website. Browser Check http://help.ecollege.com/LS_Tech_Req_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset

Running the browser check will ensure your internet browser is supported.
Pop-ups are allowed.
JavaScript is enabled.
Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
    - Adobe Reader https://get.adobe.com/reader/
    - Adobe Flash Player *(version 17 or later)* https://get.adobe.com/flashplayer/
    - Adobe Shockwave Player https://get.adobe.com/shockwave/
    - Apple Quick Time http://www.apple.com/quicktime/download/

- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with

attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

- For additional information about system requirements, please see: System Requirements for LearningStudio https://secure.ecollege.com/tamuc/index.learn?action=technical

ACCESS AND NAVIGATION

Pearson LearningStudio (eCollege) Access and Log in Information

This course will be facilitated using Pearson LearningStudio, the learning management system used by Texas A&M University-Commerce. To get started with the course, go to myLeo and from the top menu ribbon select eCollege. Then on the upper left side of the screen click on the My Courses tab. http://www.tamuc.edu/myleo.aspx

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu**.**

Note: It is strongly recommended you perform a "Browser Test" prior to the start of your course. To launch a browser test login to Pearson LearningStudio, click on the My Courses tab, and then select the Browser Test link under Support Services.

Pearson LearningStudio Student Technical Support

Texas A&M University-Commerce provides students technical support for the use of Pearson LearningStudio.

Technical assistance is available 24/7 (24 hours, 7 days a week).

If you experience LearningStudio (eCollege) technical problems, contact the LearningStudio helpdesk at 1-866-656-5511 (toll free) or visit Pearson 24/7 Customer Support Site http://247support.custhelp.com/

The student help desk may be reached in the following ways:

- **Chat Support:** Click on *'Live Support'* on the tool bar within your course to chat with a Pearson LearningStudio Representative.

- **Phone:** 1-866-656-5511 (Toll Free) to speak with Pearson LearningStudio Technical Support Representative.

Accessing Help from within Your Course: Click on the *'Tech Support'* icon on the upper left side of the screen inside the course. Then you will be able to get assistance via online chat or by phone.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

Policy for Reporting Problems with Pearson LearningStudio

Should students encounter Pearson LearningStudio based problems while submitting assignments/discussions/comments/exams, the following procedure must be followed:

1. Students must report the problem to the help desk. You may reach the helpdesk at 1-866-656-5511.
2. Students must file their problem with the helpdesk and obtain a helpdesk ticket number
3. Once a helpdesk ticket number is in your possession, students should email me to advise me of the problem and provide me with the helpdesk ticket number.

4. I will call the helpdesk to confirm your problem and follow up with you

PLEASE NOTE: Your personal computer and internet access problems are not a legitimate excuses for filing a ticket with the Pearson LearningStudio Help Desk. Only Pearson LearningStudio based problems are legitimate reasons to contact the Help Desk.

You strongly are encouraged to check for your internet browser compatibility **BEFORE** the course begins and take the Pearson LearningStudio tutorial offered for students who may require some extra assistance in navigating the Pearson LearningStudio platform.

myLeo Support
Your myLeo email address is required to send and receive all student correspondence. Please email helpdesk@tamuc.edu or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at myLeo. https://leo.tamuc.edu

Learner Support
The One Stop Shop was created to serve you by providing as many resources as possible in one location. http://www.tamuc.edu/admissions/onestopshop/

The Academic Success Center provides academic resources to help you achieve academic success.
http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/

FREE MobilE APPS

The Courses apps for phones have been adapted to support the tasks students can easily complete on a smaller device. Due to the smaller screen size course content is not presented.

The Courses app is free of charge. The mobile Courses Apps are designed and adapted for different devices.

	App Title:	**iPhone –** Pearson LearningStudio Courses for iPhone **Android** – LearningStudio Courses - Phone
	Operating System:	**iPhone** - OS 6 and above **Android** – Jelly Bean, Kitkat, and Lollipop OS
	iPhone App URL:	https://itunes.apple.com/us/app/pearson-learningstudio-courses/id977280011?mt=8
	Android App URL:	https://play.google.com/store/apps/details?id=com.pearson.lsphone

Once downloaded, search for Texas A&M University-Commerce, and it should appear on the list. Then you will need to sign into the myLeo Mobile portal.

The Courses App for Android and iPhone contain the following feature set:

- View titles/code/Instructor of all Courses enrolled in online
- View and respond to all discussions in individual Courses
- View Instructor Announcements in individual Courses
- View Graded items, Grades and comments in individual Courses
- Grade to Date
- View Events (assignments) and Calendar in individual Courses
- View Activity Feed for all courses
- View course filters on activities
- View link to Privacy Policy
- Ability to Sign out
- Send Feedback

LearningStudio Notifications

Students can be alerted to course activities via text on their mobile phones or up to two email addresses.

Based on their preferences, students can automatically receive a push notification with every new: course announcement, threaded discussion post, grade, and/or assignment without having to login to the course. Enrolled students will automatically receive email notifications for announcements and can opt out of this feature. To receive text notifications, students must opt in.

To begin setting up notifications, go into your course in LearningStudio and click on the bell-shaped Notifications icon on the main menu ribbon.

By default the student's university email address will appear. This cannot be changed in LearningStudio. Additional email addresses may be added by clicking the Add button. After all of the other selections are completed be sure to click the Save and Finish button.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement

The instructor's communication response time and feedback on assessments are stated clearly.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Attendance/Lateness, Late Work, Missed Exams and Quizzes and Extra Credit

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.
http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: Netiquette
http://www.albion.com/netiquette/corerules.html

TAMUC Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.
http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

Graduate Student Academic Dishonesty 13.99.99.R0.10

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf

ADA Statement

Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce
Gee Library- Room 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: Rebecca.Tuerk@tamuc.edu

Website: Office of Student Disability Resources and Services

http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

Web url:
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

COURSE OUTLINE / CALENDAR

BEFORE coming to class each day, **PREPARE** everything your instructor has assigned in the text, ***Français interactif*****,** and on E-college.

Week 1	Wednesday, Friday January 17, 19	Introduction to course Syllabus
Week 2	Monday, Wednesday, Friday January 22, 24, 26	Chapters 6
Week 3	Monday, Wednesday, Friday January 29, 31, February 2	Chapter 6
Week 4	Monday, Wednesday, Friday February 5, 7, 9 ***Friday, February 9**	Chapter 6 ***Chapter Test 1 (Ch. 6)**
Week 5	Monday, Wednesday, Friday February 12,14,16	Chapter 7

The *syllabus/schedule are subject to change.*

Week 6	Monday, Wednesday, Friday February 19, 21, 23 ***Sunday, February 25**	Chapter 7 ***Journal 1 (due on E-College)**
Week 7	Monday, Wednesday, Friday February 26, 28, March 2 ***Friday, March 2**	Chapter 7 ***Chapter Test 2 (Ch. 7)**
Week 8	Monday, Wednesday, Friday March 5, 7, 9	Chapter 8
SPRING BREAK : March 12-16		
Week 9	Monday, Wednesday, Friday March 12, 14, 16	Chapter 8
Week 10	Monday, Wednesday, Friday March 19, 21, 23 ***Friday, March 23** ***Sunday, March 25**	Chapter 8 ***Chapter Test 3 (Ch. 8)** ***Journal 2 (due on E-College)**
Week 11	Monday, Wednesday, Friday March 26, 28, 30	Chapter 9
Week 12	Monday, Wednesday, Friday April 2, 4, 6	Chapter 9
Week 13	Monday, Wednesday, Friday April 9, 11, 13 ***Friday, April 13**	Chapter 9 ***Chapter Test 4 (Ch. 9)**
Week 14	Monday, Wednesday, Friday April 16, 18, 20 ***Sunday, April 22**	Chapter 10 ***Journal 3 (due on E-College)**
Week 15	Monday, Wednesday, Friday April 23, 25, 27	Chapter 10
Week 16	Monday, Wednesday, Friday 30, May 2, 4	Chapter 10 and review ***FINAL COMPREHENSIVE EXAM**
FINALS WEEK: May 7-11		

*The FINAL EXAM date will be released by the Registrar near the end of the semester. **Under no condition will a student be allowed to take the exam early**, so do not purchase any plane tickets before the Registrar publishes the final exam date. The final exam is a departmental, uniform exam. A make-up will be offered after the regularly scheduled exam for students with verified schedule conflicts.

Here is a link to TAMUC Academic calendar with administrative deadlines for your convenience

http://www.tamuc.edu/admissions/registrar

The *syllabus/schedule are subject to change.*