



SPA2311-82918
INTERMEDIATE SPANISH I
COURSE SYLLABUS: FALL 2019

INSTRUCTOR INFORMATION

Instructor: Ray Keck

Office Location: Gee Library 177

Office Hours: T-R 9:30-11:30 a.m.

University Email Address: ray.keck@tamuc.edu

Communication Response Time: I will respond to emails as quickly as possible, and you can call me on my cell if the matter is urgent.

Cell: 956 206 6887

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

- *De La Fuente, Martín & Sans. 2015. Gente Nivel Básico (3rd edition). Pearson. ISBN 9780134072944. Includes code access to MySpanish Lab. (NOTE: if you buy a used book, please acquire the MySpanishLab access code separately).*
- *A good Spanish-English Dictionary, such as Harper Collins Spanish Concise Dictionary. New York: Harper Collins, 2000 (or later edition).*

Course Description

Spanish 2311 continues the introduction to the Spanish language begun in SPA1311 and SPA1312 focusing on the cultures of the Spanish-speaking world as well as on the four language skills in a task-based communicative framework. SPA2311 completes the introduction to basic Spanish grammatical structures while expanding language skills and cultural knowledge from previous courses. The use of the past tenses and the subjunctive mood constitute the grammar core of this course. In the language classroom, students gain an understanding of the nature of communication and the complexity of culture. The cultural component of language is of equal value to the linguistical one in learning to communicate effectively; therefore, students will also be introduced to the diverse cultures of the Spanish-speaking world. As per guidelines recommended by ACTFL, classes will be conducted using the target language as exclusively as possible (90% plus) at all levels of instruction during instructional time.

Collection of Data for Measuring Institutional Effectiveness:

In order to measure the level of compliance with the university's Institutional Effectiveness guidelines, I will collect some of the ungraded materials you will produce for the class. These materials will be part of a portfolio created on your behalf and will be measured to ensure that our program "promotes practices that result in higher student academic achievement; an enhanced student experience; aligned and transparent decisions; and readily available information for improvement, accountability, and accreditation" (see "Department of Institutional Effectiveness," <http://www.tamuc.edu/aboutus/institutionalEffectiveness/default.aspx>). This is solely an assessment of program effectiveness and in no way affects students' course grades or GPAs.

Prerequisite: SPA 1311 and SPA 1312 or approved placement of CLEP or consent of department head.

Student Learning Outcomes

Students who successfully complete the course:

1. can communicate in spoken and written Spanish on topics of personal and general interest, in a variety of discourse formats. Level target is Intermediate-Low (ACTFL Proficiency Guidelines).
2. can understand spoken and written Spanish discourse related to general daily life topics. Level target is Intermediate-Mid (ACTFL Proficiency Guidelines).
3. can present information on topics of personal and general interest, and cultural content, using practiced phrases and simple expressions. Level target is Intermediate-Mid (ACTFL Proficiency Guidelines).
4. can select and use some communicative strategies, including: increased awareness of error; self-correction; edit own production; simplify complex expressions.
5. can demonstrate cultural awareness by describing and analyzing products and practices from diverse Spanish-speaking communities around the world, gaining insights on different cultural communities.

GRADING**Assessments**

Listening, speaking, reading and writing will be incorporated in each class period with the goal of attaining a High-Novice level of proficiency. The primary objective of the course grading assessment is to monitor the aforementioned Student Learning Outcomes (SLOs). A summary of SLOs and their relationship to the course is as follows:

What you will learn	How you will learn it	How you will demonstrate you have learned it.
SLO1	Classroom activities and homework	Quizzes, oral exams and homework grades
SLO2	Classroom activities and homework	Quizzes, oral exams and homework grades
SLO3	Classroom activities, homework and class projects	Class projects, oral exams and composition exams

SLO4	Classroom activities and homework	Class projects and homework grades
SLO5	Classroom activities, homework and class projects	Quizzes, oral exams and homework grades

Quizzes	6 x 5%	30%
Online homework		20%
Two projects (draft, composition, presentation)		20%
Midterm oral exam		15%
Final oral exam		15%

Final grades in this course will be based on the following scale:

A = 90%-100%, B = 80%-89%, C = 70%-79%, D = 60%-69%, F = 59% or Below

1. QUIZZES (30% of the final grade)

There will be a quiz at the end of each chapter (six quizzes total). The quizzes will focus on understanding of spoken and written Spanish. The quizzes are good tools for students to verify understanding of the chapter content, and to increase Spanish comprehension.

2. ONLINE HOMEWORK (20% of the final grade)

Homework is assigned every session to provide students with additional practice and review of the material presented in class. The online “Gente” MySpanishLab will help practice the four language skills and expand understanding of the language. The online activities need to be completed using the “Gente” - MySpanishLab system. Students are responsible for completing the assignments by the due dates. The system will not accept late work for credit; a student still may do it for extra practice, however. See the ‘Registration in MySpanishLab’ for more information.

3. PROJECTS (20% of the final grade)

Students will complete two individual projects that include writing and oral production, applying skills acquired to a reading from writing in Spanish. Students may choose the passage from a book, a poem, or an article in the newspaper (*El país* online).

4. MIDTERM ORAL EXAM (15% of the final grade)

An oral proficiency exam will be conducted to measure students’ speaking level. The oral exam will consist of an interview on topics presented in class, including cultural information.

Students will prepare by actively participating in all class sessions and meeting during office hours with the teacher. See the Schedule for details.

5. FINAL ORAL EXAM (15 of the final grade)

An oral proficiency exam will be conducted at the end of the semester to measure students' speaking level. The oral exam will consist of an interview on topics presented in class, including cultural information. Students will prepare by actively participating in all class sessions and attending the office hours with the teacher. See the Schedule for details.

6. EXTRA-CREDIT

The Spanish Program at TAMUC presents a variety of events each semester and invites you to actively participate. 3 extra-points will be granted after attending the event/s and completing the assigned activities.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures

1. Attendance & Participation

- Participation and attendance are fundamental to succeed in this course. Attendance is mandatory. After six absences, you may be dropped from the course, depending on circumstances. Absences due to illness or unexpected situations count as absences. The only justified absences are those resulting from mandatory participation in university events, hospitalization, or family emergencies of which the instructor has been notified. Please note that there is no participation grade given in this course; however, after three unexcused absences, your final grade will be reduced by 2 points per absence.
- You should arrive on time. Two late arrivals or early departures by more than 10 minutes equal one absence. If a student arrives late, she/he needs to talk to the professor at the end of class to make sure that a tardy mark was registered in the class book instead of an absence. If a student misses 3 consecutive sessions and does not contact the instructor, she/he may be dropped from class. You should not make travel/family /employment plans that interfere with classes or exams since make up exams cannot be made in order to accommodate such plans.
- No late work will be accepted in this course, without exceptions. Work should be submitted on the due date provided in the class schedule. Failure to submit an assignment on time will result in a zero (F) grade. In the case of an emergency or other reasonable situation which may affect your submissions or participation in assessments (quizzes, interviews, etc.), please contact the instructor immediately.
- Student athletes, band members and members of other university sanctions should bring a letter from their supervisor or specific department during the first week of class indicating the dates they will miss class.

- Students who require special accommodations for religious holidays should make arrangements with their instructor during the first week of class.

2. Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

3. Withdraws & Incomplete grade.

A student may drop a course by logging into his/her myLeo account and clicking on the hyperlink labeled “Drop a class” from among the choices found under the myLeo section of the web page.

I reserve the right to drop a student from the course administratively for excessive absences or violations of the Code of Student Conduct. Incomplete grades (grade of “X”) are granted only under rare and extraordinary circumstances which are fully documented; students requesting an incomplete grade should contact the instructor as soon as possible, provide all pertinent documentation, and sign the ‘X’ grade contract which details the coursework they need to complete to pass the class.

4. Grievance procedures.

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet individually with their instructor, whether in-person, by email, by telephone, or by another communication medium, should then schedule an appointment with the Director of the Spanish Program, Dr. Flavia Belpoliti (flavia.belpoliti@tamuc.edu). If there are still unresolved issues, students need to schedule an appointment with the Department Head, Dr. Hunter Hayes, by completing a Student Grievance Form (available in the Main Office, HL 141). In the event that the instructor is the Department Head, the student should schedule a meeting with the Dean of the College of Arts, Sciences, and Humanities after following the steps outlined above; if the instructor is the Assistant Department Head, students should schedule a meeting with the Department Head. Where applicable, students should also consult University Procedure 13.99.99.R0.05 (“Student Appeal of Instructor Evaluation”).

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf). <http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](http://www.albion.com/netiquette/corerules.html) <http://www.albion.com/netiquette/corerules.html>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#). <http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

ADA Statement - Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce
Gee Library- Room 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: Rebecca.Tuerk@tamuc.edu

Website: [Office of Student Disability Resources and Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/) <http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-

Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

TENTATIVE COURSE OUTLINE / CALENDAR

This course schedule is subject to revisions and changes as the instructor deems necessary for the course. Any changes to the course schedule will be announced in class and on the course website in advance.

Topics & Activities	Readings & Assignments
WEEK 1	
Agosto 27, 29	
Introducción al curso Student Survey Actividades de inicio	
CAPÍTULO 13: GENTE Y LENGUAS La cultura: Paraguay Acercamientos y Vocabulario	Register in MySpanishLab Leer <i>Vocabulario y Consultorio Gramatical</i> 13 “4 cosas que hice en el verano”
WEEK 2	
Sept. 3,5	
Cap. 13: Estructuras e Interacciones	Leer <i>Vocabulario y Consultorio Gramatical</i> 13 Tarea en línea – C13 (due date: Monday, midnight)
Cap. 13: Tarea grupal	Leer <i>Vocabulario y Consultorio Gramatical</i> 13 Tarea en línea – C13 (due date: Wednesday, midnight)
WEEK 3	
Sept. 10, 12	
Cap. 13: Nuestra gente Cap. 13: Repaso	Leer <i>Vocabulario y Consultorio Gramatical</i> 13 Tarea en línea – C13 (due date: Monday, midnight)
PRUEBA 1: C13 CAPÍTULO 14: GENTE CON PERSONALIDAD La cultura: Honduras Acercamientos	
WEEK 4	
Sept. 17, 19	
Cap. 14: Vocabulario y Estructuras	Leer <i>Vocabulario y Consultorio Gramatical</i> 14 Tarea en línea – C14 (due date: Monday, midnight)
Cap. 14: Interacciones y Tarea grupal	Leer <i>Vocabulario y Consultorio Gramatical</i> 14 Tarea en línea – C14 (due date: Wednesday, midnight)

WEEK 5

Sept.
24, 26

Cap. 14: Nuestra gente Cap. 14: Repaso	Leer <i>Vocabulario y Consultorio Gramatical 14</i> Tarea en línea – C14 (due date: Monday, midnight)
PRUEBA 2: C14 CAPÍTULO 15: GENTE QUE SE DIVIERTE La cultura: España Acercamientos	
WEEK 6	
Oct. 1, 3	
Cap. 15: Vocabulario y Estructuras	Leer <i>Vocabulario y Consultorio Gramatical 15</i> Tarea en línea – C15 (due date: Monday, midnight) Proyecto 1: Escoger el tema
Cap. 15: Interacciones y Tarea grupal	Leer <i>Vocabulario y Consultorio Gramatical 15</i> Tarea en línea – C15 (due date: Wednesday, midnight)

WEEK 7	
Oct. 8, 10	
Cap. 15: Nuestra gente Cap. 15: Repaso	Leer <i>Vocabulario y Consultorio Gramatical 15</i> Esquema/Plan: Proyecto 1 – DUE TODAY
PRUEBA 3: C15 Proyecto 1 – Presentación (parte 1) Proyecto 1 – Composición (borrador)	Entrevistas de medio semestre (horario de oficina)
WEEK 8	
Oct. 15, 17	
Proyecto 1 – Presentación (parte 2) Proyecto 1 – Composición final	Entrevistas de medio semestre (horario de oficina)
CAPÍTULO 16: GENTE INOVADORA La cultura: Uruguay Acercamientos	Leer <i>Vocabulario y Consultorio Gramatical 16</i> Tarea en línea – C16 (due date: Wednesday, midnight)
WEEK 9	
Oct. 22, 24	
Cap. 16: Vocabulario y Estructuras	Leer <i>Vocabulario y Consultorio Gramatical 16</i> Tarea en línea – C16 (due date: Monday, midnight)
Cap. 16: Interacciones y Tarea grupal	Leer <i>Vocabulario y Consultorio Gramatical 16</i> Tarea en línea – C16 (due date: Wednesday, midnight)
WEEK 10	
Oct. 29, 31	
Cap. 16: Nuestra gente Cap. 16: Repaso	Leer <i>Vocabulario y Consultorio Gramatical 16</i> Tarea en línea – C16 (due date: Monday, midnight)
PRUEBA 4: C16 CAPÍTULO 17: GENTE QUE CUENTA HISTORIAS La cultura: Bolivia Acercamientos	
WEEK 11	
Nov. 5,7	
Cap. 17: Vocabulario y Estructuras	Leer <i>Vocabulario y Consultorio Gramatical 17</i> Tarea en línea – C17 (due date: Monday, midnight)

Cap. 17: Interacciones y Tarea grupal	Leer <i>Vocabulario y Consultorio Gramatical 17</i> Tarea en línea – C17 (due date: Wednesday, midnight)
WEEK 12	
Nov. 12, 14	
Cap. 17: Nuestra gente Cap. 17: Repaso	Leer <i>Vocabulario y Consultorio Gramatical 17</i> Tarea en línea – C17 (due date: Monday, midnight)
PRUEBA 5: C17 CAPÍTULO 18: GENTE DE NEGOCIOS La cultura: Panamá Acercamientos	
WEEK 13	
Nov. 19,21	
Cap. 18: Vocabulario y Estructuras	Leer <i>Vocabulario y Consultorio Gramatical 18</i> Tarea en línea – C18 (due date: Monday, midnight) Proyecto 2: Choose topic
Cap. 18: Interacciones y Tarea grupal	Leer <i>Vocabulario y Consultorio Gramatical 18</i> Tarea en línea – C18 (due date: Wednesday, midnight)
WEEK 14	
Nov. 26	
Cap. 18: Nuestra gente	Leer <i>Vocabulario y Consultorio Gramatical 18</i> Esquema/Plan: Proyecto 2 – DUE TODAY
Thanksgiving – <i>NO HAY CLASES</i>	

WEEK
15

Cap. 18: Repaso Proyecto 2 – Composición (borrador)	Leer <i>Vocabulario y Consultorio Gramatical</i> 18 Tarea en línea – C18 (due date: Monday, midnight)
PRUEBA 6: C18 Proyecto 2 – Composición final	
Semana de exámenes finales	

****Important**:** **Netiquette**

All e-mail correspondence to your instructor must originate from your TAMUC email account.

Do not use email for the following:

- 1) Do not email your instructor asking him/her to tell you what you missed in class.
- 2) Do not email your instructor asking him/her to email you class notes as an attachment.
- 3) Do not email your instructor asking him/her to email you course handouts.
- 4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled hours.

At all times, when writing an e-mail to your instructor, you must greet him/her properly and kindly request or inform your particular situation. Additionally, indicate you're the course you are enrolled in.

TECHNOLOGY REQUIREMENTS

Browser support

D2L is committed to performing key application testing when new browser versions are released. New and updated functionality is also tested against the latest version of supported browsers. However, due to the frequency of some browser releases, D2L cannot guarantee that each browser version will perform as expected. If you encounter any issues with any of the browser versions listed in the tables below, contact D2L Support, who will determine the best course of action for resolution. Reported issues are prioritized by supported browsers and then maintenance browsers.

Supported browsers are the latest or most recent browser versions that are tested against new versions of D2L products. Customers can report problems and receive support for issues. For an optimal experience, D2L recommends using supported browsers with D2L products.

Maintenance browsers are older browser versions that are not tested extensively against new versions of D2L products. Customers can still report problems and receive support for critical issues; however, D2L does not guarantee all issues will be addressed. A maintenance browser becomes officially unsupported after one year.

Note the following:

The syllabus/schedule are subject to change.

- Ensure that your browser has JavaScript and Cookies enabled.
- For desktop systems, you must have Adobe Flash Player 10.1 or greater.
- The Brightspace Support features are now optimized for production environments when using the Google Chrome browser, Apple Safari browser, Microsoft Edge browser, Microsoft Internet Explorer browser, and Mozilla Firefox browsers.

Desktop Support

Browser	Supported Browser Version(s)	Maintenance Browser Version(s)
Microsoft® Edge	Latest	N/A
Microsoft® Internet Explorer®	N/A	11
Mozilla® Firefox®	Latest, ESR	N/A
Google® Chrome™	Latest	N/A
Apple® Safari®	Latest	N/A

Tablet and Mobile Support

Device	Operating System	Browser	Supported Browser Version(s)
Android™	Android 4.4+	Chrome	Latest
Apple	iOS®	Safari, Chrome	The current major version of iOS (the latest minor or point release of that major version) and the previous major version of iOS (the latest minor or point release of that major version). For example, as of June 7, 2017, D2L supports iOS 10.3.2 and iOS 9.3.5, but not iOS 10.2.1, 9.0.2, or any other version. Chrome: Latest version for the iOS browser.
Windows	Windows 10	Edge, Chrome, Firefox	Latest of all browsers, and Firefox ESR.

- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required courses are heavily video intensive
 - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
 - Sound card, which is usually integrated into your desktop or laptop computer

- Speakers or headphones.
- *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system.

The most current version of Java can be downloaded at: [JAVA web site](http://www.java.com/en/download/manual.jsp)
<http://www.java.com/en/download/manual.jsp>

- Current anti-virus software must be installed and kept up to date.

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
 - [Adobe Reader](https://get.adobe.com/reader/) <https://get.adobe.com/reader/>
 - [Adobe Flash Player \(version 17 or later\)](https://get.adobe.com/flashplayer/) <https://get.adobe.com/flashplayer/>
 - [Adobe Shockwave Player](https://get.adobe.com/shockwave/) <https://get.adobe.com/shockwave/>
 - [Apple Quick Time](http://www.apple.com/quicktime/download/) <http://www.apple.com/quicktime/download/>
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Brightspace Support: Student Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778 or click on the **Live Chat** or click on the words “[click here](#)” to submit an issue via email.



System Maintenance

D2L runs monthly updates during the last week of the month, usually on Wednesday. The system should remain up during this time unless otherwise specified in an announcement. You may experience minimal impacts to performance and/or look and feel of the environment.