COUN 501: Introduction to the Counseling Profession

Course Syllabus: Fall 2019
Mondays, 7:20 p.m. – 10:00 p.m.
Method of delivery: Face-to-face; hybrid
Location: Collin Higher Education Center (McKinney)

INSTRUCTOR INFORMATION

Instructor: Chester Robinson, PhD, NCC, GCDFI
Office Location: Binnion 224
Office Hours: By appointment
Phone: (903) 366-2125
University Email Address: Chester.Robinson@tamuc.edu
Preferred Form of Communication: Email
Communication Response Time: Typically 24 hours, except weekends. Emails received after 1200 on Fridays may not be reviewed until Monday after 0800.

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Required Textbook:


Note: In addition to class meetings, this course will use D2L as its Learning Management System

**Other Readings as Assigned

COURSE DESCRIPTION

Catalogue Description of the Course
COUN 501: Introduction to the Counseling Profession
Three semester hours. Recommended as initial course in a student’s program to serve as an introduction to the counseling profession. Roles of counselors and related professionals in various settings are presented. Professional goals and objectives; trends; professional associations; ethical and legal issues; history; credentialing; preparation standards for counselors; and essential interviewing and counseling skills, characteristics, and behaviors that influence helping processes are explored.
General Course Information
This course should be taken early in the student’s preparation program. This course serves primarily as an orientation to the counseling profession and as a course where students develop basic interviewing and counseling skills and self-awareness that promotes appropriate counselor-client relationships. A grade of “B” or higher must be earned in COUN 501, 510, 528, and 516 for admission to candidacy status (or its equivalent for those seeking school counselor certification only), which is required before practicum (COUN 551).

Student Learning Outcomes

<table>
<thead>
<tr>
<th>2009 CACREP Standards addressed in COUN 501</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Standard</strong></td>
</tr>
<tr>
<td>II.G.1.a. history and Philosophy of the counseling profession</td>
</tr>
<tr>
<td>II.G.1.b. professional roles, functions, and relationships with other human service providers, including strategies for interagency/interorganization collaboration and communications</td>
</tr>
<tr>
<td>II.G.1.c. counselors' roles and responsibilities as members of an interdisciplinary emergency management response team during a local, regional, or national crisis, disaster or other trauma-causing event</td>
</tr>
<tr>
<td>II.G.1.f. Professional organizations, including membership benefits, activities, services to members, and current issues</td>
</tr>
<tr>
<td>II.G.1.g. Professional credentialing, including certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues</td>
</tr>
<tr>
<td>II.G.1.h. The role and process of the professional counselor advocating on behalf of the profession</td>
</tr>
<tr>
<td>II.G.1.i. Advocacy processes needed to address institutional and social barriers that impede access, equity, and success for clients</td>
</tr>
<tr>
<td>II.G.1.j. Ethical standards of professional organizations and credentialing bodies, and applications of ethical and legal considerations in professional counseling</td>
</tr>
<tr>
<td>II.G.5.b. Counselor characteristics and behaviors that influence helping processes</td>
</tr>
<tr>
<td>II.G.5.f. A general framework for understanding and practicing consultation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Standard</th>
<th>Learning Activity or Assignment</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2. Understands ethical and legal considerations specifically related to the practice of school counseling</td>
<td>Selected Readings ASCA code In-class Discussion/Debate</td>
<td>Test 2 Rubric In-class Discussion/Debate Rubric</td>
</tr>
<tr>
<td>A4. Knows professional organizations, preparation standards, and credentials that are relevant to the practice of school counseling</td>
<td>Gladding (2018) Ch. 15; ASCA code</td>
<td>Test 1 Rubric</td>
</tr>
<tr>
<td>B2. Demonstrates the ability to articulate, model, and advocate for an appropriate school counselor identity and program</td>
<td>Gladding (2018) Ch. 15</td>
<td>Test 2 Rubric</td>
</tr>
<tr>
<td>M4. Understands systems theories, models, and processes of consultation in school system settings</td>
<td>Gladding (2018) Ch. 10,15</td>
<td>Test 2 Rubric</td>
</tr>
<tr>
<td>CMHC Standard</td>
<td>Learning Activity or Assignment</td>
<td>Assessment</td>
</tr>
<tr>
<td>----------------</td>
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</tr>
<tr>
<td>M5. Knows strategies and methods for working with parents, guardians, families, and communities to empower them to act on behalf of their children</td>
<td>Gladding (2018) Ch. 15</td>
<td>Test 3 Rubric</td>
</tr>
<tr>
<td>A4. Knows the professional organizations, preparation standards, and credentials relevant to the practice of clinical mental health counseling.</td>
<td>Gladding (2018) Ch. 1; TCA and ACA websites; Texas LPC code; CACREP website Key Assignment 23: Threaded Discussion on Professional Identity</td>
<td>-Key Assessment 23: Threaded Discussion on Professional Identity Rubric -Test 1 Rubric</td>
</tr>
<tr>
<td>C1. Describes the principles of mental health, including prevention, intervention, consultation, education, and advocacy, as well as the operation of programs and networks that promote mental health in a multicultural society</td>
<td>Gladding (2018) Ch. 12, 18</td>
<td>Test 3 Rubric</td>
</tr>
<tr>
<td>E4. Understands effective strategies to support client advocacy and influence public policy and government relations on local state, and national levels to enhance equity, increase funding, and promote programs that affect the practice of clinical mental health counseling</td>
<td>Gladding (2018) Ch. 12, 18 TCA public policy; ACA public policy</td>
<td>Test 2 Rubric</td>
</tr>
<tr>
<td>E6. Knows public policies on the local, state, and national levels that affect the quality and accessibility of mental health services</td>
<td>Gladding (2018) Ch. 12,18 TCA public policy; ACA public policy</td>
<td>Test 2 Rubric</td>
</tr>
<tr>
<td>I2. Knows models of program evaluation for clinical mental health programs</td>
<td>Gladding (2018) Ch 11; Selected Readings,</td>
<td>Test 2 Rubric</td>
</tr>
</tbody>
</table>
CONTENT AREAS include, but are not limited to, the following:
1. History of the counseling profession
2. Professional organizations
3. Counselor characteristics
4. Counseling settings
5. Counseling ethics
6. Legal issues in counseling
7. Tasks, skills, and knowledge related to counseling
8. Counseling specialties
9. Counseling-related occupations

TExES COMPETENCIES THAT RELATE TO THIS COURSE (TExES is the state test that is required for school counselor certification.)

Competency 010 (Professionalism)
The school counselor understands and complies with ethical, legal, and professional standards relevant to the profession.

COURSE REQUIREMENTS

Minimal Technical Skills Needed
In this class, you will utilize the Learning Management System (LMS) entitled D2L for instructional and learning methods, submitting assignments, participating in online discussions, and completing tests. You will need to utilize other technologies such as Microsoft Word, PowerPoint, etc. If you have issues with this system, it is your responsibility to contact the help desk immediately.

Instructional Methods
In-class instructional methods will include lecture, discussions, debates, and other activities. There also will be some online activities

Student Responsibilities or Tips for Success in the Course
As a student in this course, you are responsible for the active learning process. Expectations of this course include the following:

1. You are expected to display professionalism at all times. Be respectful of your professor and peers. Be open to feedback, as you will receive this throughout the program.
2. Prepare for classes. Complete any and all readings prior to class time.
3. Complete all assignments by the deadline.
4. Adhere to the university student code of conduct.
5. Participate. During face-to-face classes, you are expected to actively participate in all activities and discussion. In the online format, you are expected to participate in all online
discussions/activities. This is crucial to your learning.

6. All writing assignments must be done according to APA 6th edition.

7. Regularly check your University email. My suggestion is to check this at least once a day as your instructors and others from the department and University may contact you.

8. Begin your readings ASAP. Sometimes it may take more than one attempt to digest the material.

9. Deadlines are the last possible moment something is due—not the first moment to start. Work ahead. I realize this may not always be possible; however, when you can, do so.

10. Be open to the process. This degree takes time, work, effort, and growth.

Assignments/Assessments

1. In-Class Discussions
The exchange of ideas, opinions, questions, and information is an important piece of professional development. Consequently, you are expected to attend class each week and actively participate in discussions raised. Attempts will be made to introduce discussions from assigned readings. But, the class dynamic may dictate topics “of the day.”

Participation. As you can imagine, grading of in-class discussions can be quite subjective, even with a specified rubric. I will do my best to be seen as fair by all. Also, know that remaining silent does not indicate, to me, that you are not engaged. In other words, don’t comment just in an effort to affect your grade. Comments should be germane and promote the discussion. Concerns/Infractions will be addressed individually by the instructor and recommendations made. In-class discussions will contribute 25% to your final grade in COUN 501.

<table>
<thead>
<tr>
<th>In-class Discussion/Debate Rubric</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discussion Contribution Qualities (3 points)</strong></td>
</tr>
<tr>
<td><strong>Student absent OR present, BUT clearly not engaged in the activity. Fails to contribute.</strong></td>
</tr>
</tbody>
</table>
Participation includes the ability of the student to interact with the professor and peers in a professional and respectful manner. Failure to do so will result in points being deducted from your final grade.

2. *Key Assignment 23: Threaded Discussion on Professional Identity*

Please note that this discussion, Key Assignment 23: Threaded Discussion on Professional Identity, is a key assignment in this course. As such, it must be undertaken online so it can be documented. Please engage appropriately, first offering your initial comments regarding the topic, then responding to at least 3 of your colleagues’ comments. The rubric (Key Assessment 23: Threaded Discussion on Professional Identity Rubric) directly below is used to evaluate Key Assignment 23: Threaded Discussion on Professional Identity. Key Assignment 23 will contribute 25% to your final grade in COUN 501.

**Key Assessment 23: Threaded Discussion on Professional Identity Rubric**

<table>
<thead>
<tr>
<th>CMHC Standard A.4</th>
<th>1 – Does Not Meet Expectation (0 points)</th>
<th>2 – Meets Expectation (1-2 point)</th>
<th>3 – Exceeds Expectations (3 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion Post Qualities (3 points)</td>
<td>No post for the topic. Post is not complete, not written in a clear manner; OR post is missing critical components of the question; OR is discussed in an illogical/inconsistent manner. Post has several grammatical/APA errors; not consistent with graduate level work.</td>
<td>Post presents most elements of the question, OR all elements discussed in a brief manner. Post is evident of graduate level work with some grammatical/APA errors. Adds response to peer’s post</td>
<td>Post presents all elements of the question(s) discussed thoroughly and clearly. Post is evident of graduate level work with few to no grammatical/APA errors. Adds response to peer’s post</td>
</tr>
</tbody>
</table>

3. Tests

Students will complete 3 (three) tests (item numbers may vary). The tests may be multiple choice, short answer (sentence, list, etc.) and/or short essay/discussion questions over material in assigned readings (text and other content) and activity assignments in units. Tests will be administered on-line. You will have 3 hours in which to complete each test once you have entered it. Thus, you must adequately prepare as you will NOT have time to “look up” each answer. You will have a 1-week period within which you may complete tests 1 and 2. You will
have a 3-day period in which to complete Test 3. Instructions will be posted. Tests will contribute 50% towards your final grade in COUN 501.

<table>
<thead>
<tr>
<th>Tests Rubric</th>
<th>1 – Does Not Meet Expectation</th>
<th>2 – Meets Expectation</th>
<th>3 – Exceeds Expectation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade average on Test 1</td>
<td>Less than 75% correct on all test items</td>
<td>Greater than 75%, but less than 90%, correct on all test items</td>
<td>90% or greater correct on all quiz items</td>
</tr>
</tbody>
</table>

GRADING

Final grades in this course will be based on the following scale:

- 90% - 100% A
- 80% < 90% B
- 70% < 80% C
- 60% < 70% D
- < 60% F

TECHNOLOGY REQUIREMENTS

Browser support

D2L is committed to performing key application testing when new browser versions are released. New and updated functionality is also tested against the latest version of supported browsers. However, due to the frequency of some browser releases, D2L cannot guarantee that each browser version will perform as expected. If you encounter any issues with any of the browser versions listed in the tables below, contact D2L Support, who will determine the best course of action for resolution. Reported issues are prioritized by supported browsers and then maintenance browsers.

Supported browsers are the latest or most recent browser versions that are tested against new versions of D2L products. Customers can report problems and receive support for issues. For an optimal experience, D2L recommends using supported browsers with D2L products.

Maintenance browsers are older browser versions that are not tested extensively against new versions of D2L products. Customers can still report problems and receive support for critical issues; however, D2L does not guarantee all issues will be addressed. A maintenance browser becomes officially unsupported after one year.

Note the following:

- Ensure that your browser has JavaScript and Cookies enabled.
• For desktop systems, you must have Adobe Flash Player 10.1 or greater.
• The Brightspace Support features are now optimized for production environments when using the Google Chrome browser, Apple Safari browser, Microsoft Edge browser, Microsoft Internet Explorer browser, and Mozilla Firefox browsers.

### Desktop Support

<table>
<thead>
<tr>
<th>Browser</th>
<th>Supported Browser Version(s)</th>
<th>Maintenance Browser Version(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microsoft® Edge</td>
<td>Latest</td>
<td>N/A</td>
</tr>
<tr>
<td>Microsoft® Internet Explorer®</td>
<td>N/A</td>
<td>11</td>
</tr>
<tr>
<td>Mozilla® Firefox®</td>
<td>Latest, ESR</td>
<td>N/A</td>
</tr>
<tr>
<td>Google® Chrome™</td>
<td>Latest</td>
<td>N/A</td>
</tr>
<tr>
<td>Apple® Safari®</td>
<td>Latest</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Tablet and Mobile Support

<table>
<thead>
<tr>
<th>Device</th>
<th>Operating System</th>
<th>Browser</th>
<th>Supported Browser Version(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Android™</td>
<td>Android 4.4+</td>
<td>Chrome</td>
<td>Latest</td>
</tr>
<tr>
<td>Apple</td>
<td>iOS®</td>
<td>Safari, Chrome</td>
<td>The current major version of iOS (the latest minor or point release of that major version) and the previous major version of iOS (the latest minor or point release of that major version). For testple, as of June 7, 2017, D2L supports iOS 10.3.2 and iOS 9.3.5, but not iOS 10.2.1, 9.0.2, or any other version. Chrome: Latest version for the iOS browser.</td>
</tr>
<tr>
<td>Windows</td>
<td>Windows 10</td>
<td>Edge, Chrome, Firefox</td>
<td>Latest of all browsers, and Firefox ESR.</td>
</tr>
</tbody>
</table>
• You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
  o 512 MB of RAM, 1 GB or more preferred
  o Broadband connection required courses are heavily video intensive
  o Video display capable of high-color 16-bit display 1024 x 768 or higher resolution

• For YouSeeU Sync Meeting sessions 8 Mbps is required. Additional system requirements found here: https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements

• You must have a:
  o Sound card, which is usually integrated into your desktop or laptop computer
  o Speakers or headphones.
  o *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.

• Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: JAVA web site http://www.java.com/en/download/manual.jsp

• Current anti-virus software must be installed and kept up to date.

Running the browser check will ensure your internet browser is supported.
  Pop-ups are allowed.
  JavaScript is enabled.
  Cookies are enabled.

• You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
  o Adobe Reader  https://get.adobe.com/reader/
  o Adobe Flash Player (version 17 or later) https://get.adobe.com/flashplayer/
  o Adobe Shockwave Player  https://get.adobe.com/shockwave/
  o Apple Quick Time  http://www.apple.com/quicktime/download/

• At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Brightspace Support

Need Help?
Student Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778 or click on the Live Chat or click on the words “click here” to submit an issue via email.

System Maintenance

Please note that on the 4th Sunday of each month there will be System Maintenance which means the system will not be available 12 pm-6 am CST.

Interaction with Instructor Statement

Communication with your professors is key to your professional growth. I am here to support and guide you along your academic journey. With that being said, I cannot help you if you do not communicate with me. Please shoot me a text or email. I we cannot resolve your issue via text or email, we will schedule a time for a phone chat. hours to do so. I typically respond to emails within 24 hours. However, email sent Friday or Saturday, may not receive a response until Monday. When emailing, please use your university email and address me with courtesy and
COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies
There are times when assignments cannot be completed and submitted as required. In those instances, students may PURCHASE an additional week of time with 10% of the possible grade for an assignment. For example, Harry failed to submit his research bibliography assignment on time. He may do so any time during the following week. But, the maximum grade Harry can now earn is a 90, NOT a 100.

Syllabus Change Policy
The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct
All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.
http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: Netiquette
http://www.albion.com/netiquette/corerules.html

TAMUC Attendance
For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.
http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf
Academic Integrity
Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03

Graduate Student Academic Dishonesty 13.99.99.R0.10
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf

ADA Statement

Students with Disabilities
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library- Room 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu
Website: Office of Student Disability Resources and Services
http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice
Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement
Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

Web url: http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Readings</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Personal introductions; Course introduction and orientation</td>
<td></td>
<td>Personal introductions in-class activity</td>
</tr>
<tr>
<td>Week 2</td>
<td>Program Orientation</td>
<td>Master’s Student Handbook; Fact Sheets; Degree Plans</td>
<td></td>
</tr>
<tr>
<td>Week 3</td>
<td>Counseling profession &amp; its history; Professional organizations; Credentialing</td>
<td>C1; Appendix A, Appendix C</td>
<td>History in-class activity</td>
</tr>
<tr>
<td>Week 4</td>
<td>Counselor characteristics</td>
<td>C1</td>
<td>Counselor characteristics in-class activity</td>
</tr>
<tr>
<td>Week 5</td>
<td>Counseling settings, roles, jobs, tasks; Advocacy</td>
<td>C14, C15, C16, C17, C18</td>
<td></td>
</tr>
<tr>
<td>Week 6</td>
<td>Class will not meet. Complete Test 1 online in D2L</td>
<td></td>
<td>Test 1</td>
</tr>
<tr>
<td>Week 7</td>
<td>Professional identity</td>
<td>C14, C15, C16, C17, C18</td>
<td>Key Assignment 23: Threaded Discussion on Professional Identity due</td>
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<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>Week 8</td>
<td>Counselor ethics</td>
<td>ACA (2014) Code of Ethics; C2</td>
<td>Ethics in-class activities</td>
</tr>
<tr>
<td>Week 9</td>
<td>Counselor ethics</td>
<td>ACA (2014) Code of Ethics; C2</td>
<td>Ethics in-class activities</td>
</tr>
<tr>
<td>Week 10</td>
<td>Legal issues in counseling</td>
<td>Court cases (D2L); C2</td>
<td></td>
</tr>
<tr>
<td>Week 11</td>
<td>Mental Health Consultation; program evaluation</td>
<td>C10, C11</td>
<td></td>
</tr>
<tr>
<td>Week 12</td>
<td>Class will not meet. Complete Test 2 online in D2L</td>
<td></td>
<td>Test 2</td>
</tr>
<tr>
<td>Week 13</td>
<td>Counseling theories; Group counseling</td>
<td>C7, C8, C9, Appendix B</td>
<td></td>
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<tr>
<td>Week 14</td>
<td>Research &amp; evaluation; Statistics</td>
<td>C11</td>
<td></td>
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<tr>
<td>Week 15</td>
<td>Assessment; Career Development</td>
<td>C12, C13</td>
<td></td>
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<tr>
<td>Week 16</td>
<td>Class will not meet. Complete Test 3 online in D2L</td>
<td></td>
<td>Test 3</td>
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</table>