



EDUC 405 01W: GLOBAL FLUENCY

COURSE SYLLABUS

INSTRUCTOR INFORMATION

Instructor: Tony Lee, Ph.D.

Online Office Hours: Mon – Fri, 10:00 a.m. – 12:00 p.m. or by appointment

Campus Office Hours: Tues, 9:30 a.m. – 4:00 p.m.

Campus Office Location: McDowell Administration, #249

University Email Address: Tony.Lee@tamuc.edu

Preferred Form of Communication: Email or Skype

**special thanks to Dr. Alan Francis for sharing part of his curriculum ideas.*

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook or Reading Materials Required:

Suarez-Orozco, M. (2007). *Learning in the global era: International perspectives on globalization and education*. Berkeley, CA: University of California Press, Ltd. ISBN: 9780520254367

Optional texts and/or Materials:

Other materials/readings as assigned will be posted in the course module.

Course Description

EDUC 405: Global Fluency (6 semester hours) examines the impacts of the interconnected world on educational delivery systems in light of the dynamics of global sociology.

Student Learning Outcomes

This course is intended to address the following course learning outcomes. The engaged learner will be able to:

The syllabus and schedule are subject to change.

- Recognize and discuss issues related to how the global environment shapes one's own opinions;
- Demonstrate an understanding of the complex and diverse nature of contemporary society and able to situate his/her own and other cultures in the wider social context;
- Understand, reflect, and present examples on how individuals, groups, and institutions influence society.

COURSE REQUIREMENTS

Course Expectations and Participation:

- ✓ Active participation in this web-based course is expected. It is recommended that student login in to the course module weekly to stay on track with the assigned reading material, discussion post, and assignment/project.
- ✓ Student is expected to take an active learning approach in this course and engage in the course content to positively impact the learning experience for everyone.
- ✓ Complete all assignments, discussion posts and project by deadlines.
- ✓ Incorporate knowledge gained from the text, personal experiences, peers' feedback, and other resources to formulate ideas on your responses.

As a student enrolled at Texas A&M University-Commerce, you have access to an email account via myLeo. All instructor's emails sent from D2L (including all other university official emails) will go to the myLeo email account, so student is encouraged to check their account regularly. Student is also encouraged to email their instructor using the myLeo email.

Instructional Methods

EDUC 405 is made up of a series of module assignments and assessments to assist you in achieving the course learning outcomes. In each Module the student will work on combinations of readings, discussions, journal articles, videos, and self-study research.

Virtual Meeting:

Student will schedule two virtual meetings (Zoom or YouSeeU-Virtual Classroom) this semester with the instructor to discuss their academic progress. The first virtual meeting will take place in week 3 and 4. The second virtual meeting will take place in week 10 and 11. Student will email the instructor a day and time that works for his/her schedule.

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Discussion Posts:

Each discussion board will contain topics. Each topic will require a “post” and a minimum of two “replies” to fellow classmate’s posts.

Initial Post: Student provides thoughtful and thorough response to each topic for discussion. Student will need to complete an initial “post” to each discussion board at least four days before the module end date. Review “post” content for correct grammar and spelling.

Replies: Student provides constructive comments to a fellow classmate’s posts. Reply content must relate to discussion topic. Review “reply” content for correct grammar and spelling. It is suggested each reply consists of a minimum of four to five complete sentences.

Follow the “Course Calendar” due dates for each Discussion Board. It is important that student reads all the postings for each topic. This will ensure that student is not only responding to the topic questions, but also to his/her classmates’ comments.

Assignments:

In each module, student will complete a writing assignment related to assigned reading from the course textbook. Assignments should be written in APA 6th or 7th edition format. Student can use the template available in Shared Resources folder for all assignments or refer to Purdue OWL’s [website](#) for reference. Please proofread the paper for correct grammar and spelling. Follow the Course Calendar due dates for each assignment.

Reflection Papers:

After each module assigned reading, student will write a minimum of 300 words reflection paper to summarize the keys take away from the chapters reading. In the reflection paper, student must address the following components:

- a. What are the key takeaways (e.g., new information, highlights, issues, concerns and/or ideas) from the chapter readings?
- b. How is this information relevant to the workplace? How can you apply the information to your current/future workplace?

The reflection papers need to be typed in APA format (6th or 7th edition) with a cover page and reference page. Please proofread the final work to make sure it is free of grammatical, punctuation and spelling errors. Student can learn more about the APA format from the Purdue OWL’s website: https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_style_introduction.html

Final Research Paper:

From a list of topics that are available in the module, student will select a topic of interest and write a minimum 4-page to maximum 6-page essay in content (cover page & references page cannot be counted as content). The research paper should include a literature review using scholarly sources (e.g., journal, article, books). Type the research paper following APA 6th or 7th edition guidelines. The paper should include a cover page and reference page. Final research paper grading rubric will be available in the module. Please proofread the paper to make sure there is no grammar, spelling, and punctuation errors. Student will submit the final research paper in the “Final Research Paper” folder.

COURSE GRADES

Grading Policy: The course grade consists of

Virtual Meeting (2 x 25 points)	50 points
Assignment (7 x 25 points)	175 points
Discussion Posts (6 x 25 points)	150 points
Reflection Paper (3 x 25 points)	75 points
Final Research Paper	100 points

Total:	550 points

Grading Scale:

A = 90 – 100%, B = 80 – 89%, C = 70 – 79%, D = 60 – 69%, F = 59% or Below

TECHNOLOGY REQUIREMENTS

Browser support

D2L is committed to performing key application testing when new browser versions are released. New and updated functionality is also tested against the latest version of supported browsers. However, due to the frequency of some browser releases, D2L cannot guarantee that each browser version will perform as expected. If you encounter any issues with any of the browser versions listed in the tables below, contact D2L Support, who will determine the best course of action for resolution. Reported issues are prioritized by supported browsers and then maintenance browsers.

Supported browsers are the latest or most recent browser versions that are tested against new versions of D2L products. Customers can report problems and receive support for issues. For an optimal experience, D2L recommends using supported browsers with D2L products.

Maintenance browsers are older browser versions that are not tested extensively against new versions of D2L products. Customers can still report problems and receive support for critical

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issues; however, D2L does not guarantee all issues will be addressed. A maintenance browser becomes officially unsupported after one year.

Note the following:

- Ensure that your browser has JavaScript and Cookies enabled.
- For desktop systems, you must have Adobe Flash Player 10.1 or greater.
- The Brightspace Support features are now optimized for production environments when using the Google Chrome browser, Apple Safari browser, Microsoft Edge browser, Microsoft Internet Explorer browser, and Mozilla Firefox browsers.

Desktop Support

Browser	Supported Browser Version(s)	Maintenance Browser Version(s)
Microsoft® Edge	Latest	N/A
Microsoft® Internet Explorer®	N/A	11
Mozilla® Firefox®	Latest, ESR	N/A
Google® Chrome™	Latest	N/A
Apple® Safari®	Latest	N/A

Tablet and Mobile Support

Device	Operating System	Browser	Supported Browser Version(s)
Android™	Android 4.4+	Chrome	Latest
Apple	iOS®	Safari, Chrome	The current major version of iOS (the latest minor or point release of that major version) and the previous major version of iOS (the latest minor or point release of that major version). For example, as of June 7, 2017, D2L supports iOS 10.3.2 and iOS 9.3.5, but not iOS 10.2.1, 9.0.2, or any other version.

Device	Operating System	Browser	Supported Browser Version(s)
			Chrome: Latest version for the iOS browser.
Windows	Windows 10	Edge, Chrome, Firefox	Latest of all browsers, and Firefox ESR.

- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required courses are heavily video intensive
 - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
 - Sound card, which is usually integrated into your desktop or laptop computer
 - Speakers or headphones.
 - *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: [JAVA web site](http://www.java.com/en/download/manual.jsp)
<http://www.java.com/en/download/manual.jsp>
- Current anti-virus software must be installed and kept up to date.

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
 - [Adobe Reader](https://get.adobe.com/reader/)
 - [Adobe Flash Player \(version 17 or later\)](https://get.adobe.com/flashplayer/)
 - [Adobe Shockwave Player](https://get.adobe.com/shockwave/)
 - [Apple Quick Time](http://www.apple.com/quicktime/download/)
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software.

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Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Brightspace Support

Need Help?

Student Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, contact Brightspace Technical Support at 1-877-325-7778 or click **Live Chat** or click on the words “[click here](#)” to submit an issue via



please on the email.

System Maintenance

Please note that on the 4th Sunday of each month there will be System Maintenance which means the system will not be available 12 pm-6 am CST.

Interaction with Instructor Statement

The instructor is available via email or telephone. Personal concerns involving a private issue, grades, student progress, etc. should be addressed privately to the instructor via private email or telephone. Instructor's communication response time to emails will, in most instances, be within 24 - 48 hours during the work week.

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COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Attendance Policy

Students are expected to “attend class” and actively participate in all course content, assignments, discussions and projects. The professor will monitor student participation/activity.

Late Work

Module assignments and/or projects must be submitted within established folders during the open and closing dates. Unless a student has a legitimate excuse, late work is not accepted. There are circumstances outside one’s control that might impact timely submission of assignments, such as jury duty, hospitalization, or a funeral of a family member. In these instances, the student should notify the instructor as soon as possible. Assignments and/or projects not submitted by the deadlines will receive a grade of zero.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance or as soon as the changes have been made.

A&M-Commerce requires the use of face-coverings in all instructional and research classrooms/laboratories. Exceptions may be made by faculty where warranted. Faculty have management over their classrooms. Students not using face-coverings can be required to leave class. Repetitive refusal to comply can be reported to the Office of Students’ Rights and Responsibilities as a violation of the student Code of Conduct.

Students should not attend class when ill or after exposure to anyone with a communicable illness. Communicate such instances directly with your instructor. Faculty will work to support the student getting access to missed content or completing missed assignments.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

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Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](http://www.albion.com/netiquette/corerules.html)
<http://www.albion.com/netiquette/corerules.html>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

ADA Statement

Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

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Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web URL:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1

September 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Schedule Virtual meeting with instructor in Week 3 or 4.

Notes:

Sept 2: Replies to discussion post due by 11:59 PM.

Sept 4: M1 Assignment due by 11:59 PM.

Sept 8 – 18: Virtual Meeting (by appt.)

Sept 8: Module 2 - Read Chapter 3 & 4

Sept 11: Discussion post due by 11:59 PM.

Sept 14: Replies to discussion post due by 11:59 PM.

Sept 16: Reflection paper due by 11:59 PM.

Sept 18: Assignment due by 11:59 PM

Sept 21: Module 3 - Read Chapter 5 & 6

Sept 25: Discussion post due by 11:59 PM.

Sept 28: Replies to discussion post due by 11:59 PM.

Sept 30: Video Project due by 11:59 PM.

October 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Schedule Virtual meeting with instructor in Week 10 or 11.

Notes:

Oct 2: Video Project due by 11:59 PM.

Oct 5: Module 4 - Read Chapter 7 & 8

Oct 9: Discussion post due by 11:59 PM.

Oct 12: Replies to discussion post due by 11:59 PM.

Oct 14: Reflection paper due by 11:59 PM.

Oct 16: Assignment due by 11:59 PM

Oct 19: Module 5 - Read Chapter 5 & 6

Oct 23: Discussion post due by 11:59 PM.

Oct 26 – 30: Virtual Meeting (by appt.)

Oct 26: Replies on discussion post due by 11:59 PM.

Oct 30: Assignment due by 11:59 PM.

November 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Notes:

Nov 2 – 6: Virtual Meeting (by appt.)

Nov 2: Module 6 - Read chapter 11 & 12

Nov 6: Discussion post due by 11:59 PM.

Nov 9: Replies to discussion post due by 11:59 PM.

Nov 11: Reflection paper due by 11:59 PM.

Nov 13: Assignment due by 11:59 PM

Nov 16: Module 7 - Read chapter 13

Nov 20: Assignment due by 11:59 PM.

December 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Notes:

Dec 4: Final Research Paper due at 11:59 PM.

Dec 12: Graduation – Congratulations!