# The Graduate School Texas A&M University-Commerce

# **Transfer Course Request for Doctoral Degree**

Name:	CWID:
Email:	
Program:	

### There are 3 types of doctoral transfer courses:

- 1. Graduate courses taken before admission to the doctoral program but not used towards a conferred master's degree,
- 2. Graduate courses taken at another university but after admission to the A&M-Commerce doctoral program,
- 3. Graduate courses taken as part of a conferred master's degree (towards a 90-hour doctoral degree plan only).

Transfer credit can only be granted for:

- Graduate level courses earned from a U.S. regionally accredited university,
- Graduate level courses with a grade of B or better, and
- Graduate level courses not over ten years old at the time the doctoral degree is conferred.

Research tool courses, 595 and 718 courses are not accepted as transferred courses.

University procedure requires that coursework used toward a doctoral degree at A&M-Commerce cannot be older than 10 years at the time the doctoral degree is conferred.

### TO BE FILLED OUT BY DEPARTMENT

# List below the transfer courses to be used toward an A&M-Commerce Doctoral Degree

Course Prefix & Number*	Institution*	Date Completed*	Course from Master's degree?*	Grade*	Semester Hour*	A&M-Commerce Equivalent Course or Area (must be approved doctoral degree plan course)*

### **\*Required Fields**

Student's Signature

Date

Doctoral Advisor's Signature

Date

This section completed by the Graduate School

□ Approved