Tuition, Fees & Payments

Our [in]tuition plan locks in tuition costs and mandatory fees for your academic program from registration to graduation. It's one less thing to think about in college planning.

[in]tuition Includes:

<table>
<thead>
<tr>
<th>Texas resident statutory tuition*</th>
<th>mandatory fees^</th>
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<tr>
<td>designated tuition</td>
<td>nursing differential tuition</td>
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* ^ To check tuition rates and mandatory fees or to use the net price calculator visit: www.tamuc.edu/tuitioncostbreakdown
Additional Fees

• **Student Service Fee:**
  – Mini-term $62.50
  – Fall or Spring $250

• **Lab Fees:**
  – Range between $5 and $45 per course

• **Course Enhancement Fees:**
  – College of Business and Entrepreneurship $ 8 per course
  – College of Education and Human Services $11 per course
  – College of Humanities, Social Sciences and Arts $16 per course
  – College of Science, Engineering and Agriculture $16 per course

• **Distance Learning Fees:**
  – $50 per semester credit hour

• **Program Delivery Fees:**
  – $20 per semester credit hour
    - Students taking courses at any location other than the main Commerce campus will be assessed a program delivery fee. This fee applies only to lecture courses where the instructor is present. Web-based courses or course sections taught by interactive video at the receiving site will not be assessed a program delivery fee.
    - Courses taught at Corsicana and Rockwall locations will be assessed a program delivery fee of $10 per credit hour.
Top 10 Tips to Financial Aid

1. Apply for Admissions to Texas A&M University-Commerce at [www.ApplyTexas.org](http://www.ApplyTexas.org).
2. If Texas A&M University-Commerce is not listed on your FAFSA, you will need to add it by making a correction to your FAFSA online. Simply go to [www.fafsa.gov](http://www.fafsa.gov), select make a correction and go to the school section and add code-003565. Please make sure that you "RESUBMIT" your FAFSA.
3. Notify your current school's financial aid office of your transfer to Texas A&M University-Commerce. They will need to cancel any aid you may have for the upcoming semester.
4. Priority deadline for FAFSA for each academic year is March 30. The FAFSA must be completed each year. Typical time frame to process a FAFSA after this date is 4-6 weeks. Keep this in mind when making a late transfer. Payment options are available through the Office of Student Accounts, while your aid is being processed.
5. Make sure that you are checking your university email. This is the only way our office will correspond with you regarding your financial aid.
6. When sending emails or documents to our office please make sure to always include your Campus Wide Identification number.
7. Needed items to complete your financial aid file can be seen in your myLEO. Go to Financial Aid Resources, Check Financial Aid Status, Eligibility, Student Requirements.
8. If you are selected for Verification, you must complete the Verification process at Texas A&M University-Commerce before any awards can be finalized.
9. Students have 14 business days to accept any award offers through myLEO. Anything left at an offered status may be cancelled. If cancellation occurs on a grant or scholarship, we may not be able to re-offer it back to the student. It is important to watch your university emails for award notification.
10. You may contact our office via email at [FAO.Web@tamuc.edu](mailto:FAO.Web@tamuc.edu) or call 903-886-5096. Always check out our website for updates, information and forms at [http://www.tamuc.edu/financialaid](http://www.tamuc.edu/financialaid).
More about Tip #4: Priority deadline for FAFSA for each academic year is March 15. The FAFSA must be completed each year. Typical time frame to process a FAFSA after this date is 4-6 weeks. Keep this in mind when making a late transfer. Payment options are available through the Office of Student Accounts, while your aid is being processed.

To receive the best possible combination of financial assistance, an applicant should submit all required application forms to the Office of Financial Aid and Scholarships by the priority deadline dates. Applications received after these deadline dates are awarded based on funds available:

- **Fall/Spring**-March 31
- **Spring Only**-November 15th

Financial aid continues to award applications received after the priority deadline on a rolling basis. Funding becomes available through cancellations and is re-awarded enabling awarding to continue. Disbursement starts 10 days prior to the first day of classes. State awards may change based on final funding from the state. Due to the large volume of applications submitted by students after the priority deadlines, financial aid may be awarded to students after the first day of classes. For payment options, book credits or short term loans, students may contact the student accounts office for eligibility requirements (www.tamuc.edu/studentaccounts).

- Download forms, award dates, basic information, and frequently asked questions (FAQs) are posted at www.tamuc.edu/financialaid
Satisfactory Academic Progress

• Satisfactory Academic Progress (SAP) Review by FA
  – The Financial Aid office reviews grades at the end of each semester. Following is the list of items under review: 1) Your end of semester GPA, 2) Your institutional cumulative GPA, 3) The number of hours attempted vs. the number of hours completed, and 4) Overall length of time you are taking to complete the degree.
  – This review begins after grades are posted by your instructors. When this process is complete, an email will be sent to your myLEO account called “Subject Line: Financial Aid Satisfactory Academic Progress Is Updated.”

• How to View your Financial Aid Status
  – Step 1: Login to myLEO
  – Step 2: Select Financial Aid in the Main Menu
  – Step 3: Select Financial Aid Status in the Financial Aid Menu
  – Step 4: Select Aid Year (Example – “Award Year 2015-2016”)
  – Step 5: You will see the current Academic Progress Status. After grades are posted and the FA office finishes its review, then you see the status for the next semester of enrollment.

• SAP Requirements
  – Go to www.tamuc.edu/FinancialAid and click on the link called “Satisfactory Progress.”
    (Link is the 14th tab from the top, left-hand side of the FA web page.)
Top 10 Tips When Applying for Scholarships

1. Complete a FAFSA application each year. Some scholarships require this to determine financial need.
2. Regularly check your university email account for the initial scholarship application announcement and, then, continuous updates and important information.
3. Apply for inside scholarships as early as possible through the myLEO university scholarship portal. Dates are critical as these funds are limited.
4. Do spelling and grammar checks on scholarship applications and essays!
5. Accept any offers within the time frame specified. Offers not accepted within the time frame are cancelled, and reinstatement is usually not possible.
6. Write a thank you note for any scholarships you are awarded.
7. For scholarships with renewal criteria, keep this in mind to be sure that you are eligible for a renewal award. (Credit hour requirements, GPA, Completion hours, etc.) You will need to update your General Scholarship Application each year for department scholarships to be renewed.
8. University general and departmental scholarship applications are completed through the link in myLEO.
9. Always check out the university scholarship website, your myLEO portal, and the outside scholarship web page for updates, information, and forms.
10. You may contact our office via email to Scholarships@tamuc.edu or call 903-886-5096.
Consortium Agreements

Students who receive financial aid and wish to be enrolled in courses at A&M-Commerce and the community college during the same semester are required to complete a consortium agreement form. Students must be enrolled in at least six hours with A&M-Commerce and must be enrolled only in those transfer courses which are required for their bachelor's degree. Official updated transcripts are required at the conclusion of each semester in which the student takes classes at another institution.

What needs to occur for a Consortium Agreement to be in place?
1. The student needs to complete part 1 of the Consortium Agreement (This may take a few seconds to open.)
2. The student attaches a print out of his/her course schedule from the "Host" institution for verification of course enrollment. **
3. The student takes the form to the host school's financial aid office to complete Part 3. This serves to confirm that the host school is not additionally trying to process financial aid on you.
4. The student returns the signed agreement to the TAMU-Commerce advisor to complete part 2, and the advisor submits it to the TAMU-C Office of Financial Aid & Scholarships.

** The "Host" institution is the school you are taking classes at and that will transfer to your degree at Texas A&M University-Commerce.
Financial Agreement Form

The financial agreement form is an agreement between the university and the student acknowledging that tuition and fees will be billed to the students' account; and the diverse payment choices available to the student.

How to access the Form:
• Log onto myLEO and select *Registration, Records and Grades*
• Next screen select *Registration*
• Next screen Select *Register/Add or Drop Classes*
Installment Plans

- During the fall and spring semesters, tuition/fees and housing may be paid in full or through installments. If you are interested in signing up for a payment plan you can visit the Student Accounts office or online through LEOpay.
- A $100 down payment is due at sign-up along with the $35 installment fee. Remaining charges (tuition/fees, housing, and meal plan) are then divided into four equal payments due through the semester. A payment plan is determined at the time of sign-up. Financial Aid does not affect your payment schedule.
Making Payments

- Make a payment at the Student Accounts office located in the lobby (at the windows) on the first floor of the McDowell Administration Building or at the One Stop Shop.
  - Personal Check
  - Cash
  - Money Order
  - Cashier's Check
  - Credit Card (Visa, MasterCard, Discover & American Express)
- Mail a payment to . . .
  - Attn: Tuition Payment A&M University- Commerce PO Box 3011 Commerce, TX 75429
- Make a payment online through myLEO
  - Log into your myLEO account and click on the LEOpay tab.
- Make a payment through a Wire Transfer
- To pay by phone: 903-886-5050
Extremely Helpful FAQs

STUDENT ACCOUNTS

Great Web Site for FAQs, Book Credits, Cashier Info, Short Term Loans, Explaining Your Bill & more!

www.tamuc.edu/studentaccounts

Commerce Phone: 903-886-5050 or 903-886-5501

Commerce Office Fax: 903-886-5899

Commerce Hours: Monday - Friday 8 am - 5 pm
Extremely Helpful FAQs

FINANCIAL AID

Great Web Site for FAQs, FAFSA, TASFA, How To Accept Awards, Satisfactory Academic Progress Requirements, Refunds, Download FA Forms, and More!

www.tamuc.edu/financialaid

Commerce Phone: 903-886-5096
Commerce Fax: 903-886-5098
FAO.web@tamuc.edu

Monday - Friday 8 am - 5 pm