Appeal to waive 30/45 hour rule charge
Limitation on In-State Tuition Rates for Some Undergraduates]

45 Hour Rule
New undergraduate students enrolled in an institution of higher education fall 1999 or afterward are subject to the conditions of Senate Bill 345 passed in the 76th Legislative Session. This law states that a resident undergraduate student whose attempted hours exceeds, by at least 45 semester hours, the number of hours required for completion of the degree program may be charged tuition at a higher rate. The higher rate will not exceed the rate charged to non-resident undergraduate students. A resident student is one who has met the requirements to be classified as a resident of the State of Texas for tuition purposes.

30 Hour Rule
First time undergraduate students enrolled in an institution of higher education fall 2006 and thereafter will be charged tuition at a higher rate if they exceed 30 semester credit hours over that required for a degree program. Courses dropped or withdrawn are counted as attempted hours and count towards the 30 and 45-hour rule.

Date: ___________________ Semester graduating: ___________________

Name:_________________________________________ CWID: _______________________

E-mail address:_______________________________________________________________

Indicate which rule hour you are appealing:  30 ___  45 ___

Students may be granted a one semester waiver during their final semester of attendance if they are graduating by completing an appeal. Please provide an explanation of the extenuating circumstances that led to exceeding the 30/45 hour rule. Please include any appropriate documentation to support your appeal.

Upon approval of my appeal, I understand this request has been granted based on the extenuating circumstances I have presented. This is a one time waiver during the final semester of attendance and I understand if I do not graduate during this semester, I will be charged the higher tuition fees for subsequent semesters and will not be able to reappeal.

Signature:  ______________________________________________________________

*Please allow up to 5 business days for a decision. An e-mail will be sent to the e-mail address provided above.