

TEXAS A&M-COMMERCE
OFFICE OF THE REGISTRAR

Summer 2020 Graduation Information

You may submit a Graduation Application for August Commencement **June 1, 2020 - June 12, 2020**. Late applications WILL NOT be accepted.

PLEASE REVIEW THE FOLLOWING STEPS FOR GRADUATION APPLICATION:

1. Undergraduate students should review their degree audit with their advisor to ensure all degree requirements have been met. If you have taken a course which is not listed on your degree audit, you need to have a substitution made and signed by the department head and approved by the Dean of your college. A substitution is any course taken that is different from what is specifically listed on your degree evaluation.
2. If you have had a Perkins loan, go to the Bursar's Office located in the Business Administration building to see if your records are clear. If you have had a Hinson Hazelwood or any OTHER student loans, go to the Financial Aid Office, located in the Student Access and Success Building (One Stop Shop) to verify that your records are clear. (This may include a loan exit interview.)
3. If not previously submitted, all transfer coursework must be sent to the Undergraduate Admissions Office (or Graduate School if applicable) on an official transcript. For questions regarding transfer credits, please contact our undergraduate admissions office at 903.886.5000.
4. Clear any holds that you may have in order to receive your diploma. Holds can be viewed through myLeo. For questions regarding past due balance holds, please contact financial services at 903.886.5052.
5. The graduation application fee is \$40.00. The fee is payable online at the time you submit your application and is required each time you apply for graduation. Diplomas will not be released if the fee has not been paid. You will be notified by your faculty advisor or dean's office regarding any changes required to complete your degree. It is the student's responsibility to notify the Office of the Registrar of any and all corrections.

Commencement is still to be determined and all applicants will receive an email once more information regarding the commencement ceremony is known.