

FROM THE OFFICE OF THE REGISTRAR

## Summer 2020 Graduation Information

### **MASTERS**

The information below is offered to assist you in preparation for commencement - please retain for reference.

#### **Before the ceremony:**

Graduation regalia may be purchased at the Texas Book Company (University Bookstore), (903) 886-5830, located on the Commerce campus in the Sam Rayburn Student Center building.

<http://www.amcbookstore.com/home.aspx>

Invitations and class rings may be ordered through the Mane Card office (I.D. Center) located in the Sam Rayburn Student Center. Please call (903) 468-6022 for more information

<http://www.tamuc.edu/campuslife/campusServices/maneCard/graduationMerchandise.aspx>

It is the students' responsibility to make sure all incomplete grades are submitted to the Office of the Registrar on or before final grade submission for the semester.

The Transfer/Substitution Course Request form which can be found at

<http://www.tamuc.edu/academics/graduateSchool/graduateForms.aspx> and official transcripts of all transfer courses must be submitted to The Office of Graduate Studies.

Any student receiving a teaching certificate must contact the College of Education, Certification Office at

<http://www.tamuc.edu/academics/colleges/educationHumanServices/educatorCertificationAcademicServices/default.aspx> or by calling (903) 886-5182.

If you change your address and/or phone number after you apply for graduation, you must update myLeo and e-mail [graduation@tamuc.edu](mailto:graduation@tamuc.edu)

If, after applying for graduation, you find that you cannot graduate in December, please email [gradgraduation@tamuc.edu](mailto:gradgraduation@tamuc.edu) as soon as possible.

#### **About the ceremony:**

The ceremony for Summer 2020 graduation is still to be determined and Summer 2020 graduation applicants will be notified once we have more information about the plan for the commencement ceremonies.

#### **After the ceremony:**

Degrees are not awarded based on participation at commencement. Degrees are based on final grades and are posted to the official transcript APPROXIMATELY 3 WEEKS following commencement.

Your diploma will be sent to the **address you provide on your application via mail** approximately **six to eight weeks** after the ceremony. Diplomas and transcripts will not be issued until all obligations to the University have been cleared.