



2015 Campus Crime Report

Welcome to Texas A&M University – Commerce. We are pleased that you have chosen our institution for your higher education needs. Here at A&M-Commerce, service is one of our top priorities. The University Police Department is responsible for law enforcement on the campus of A&M-Commerce. The Department is structured with several different divisions including patrol, criminal investigations, dispatch, administration, & security. The department is manned 24 hours a day, 7 days a week. We have a fully functional 911 system, and are capable of dispatching police, fire, and medical services.



Working Relationship with Local, State, and Federal Law Enforcement Agencies

The University Police Department maintains a close working relationship with all local law enforcement agencies in order to be aware of all potential threats to A&M-Commerce or its students and employees. The department has memorandums of understanding with numerous local public safety agencies for mutual aid and support if needed. The department also monitors other law enforcement agencies in order to better detect criminal activities that occur at off-campus locations owned by officially recognized organizations of the university. All criminal activity that occurs on campus should be reported directly to the University Police Department at 903-886-5868, or in person. If the criminal activity is in progress, or is an emergency, please dial 911.

About the Department

Patrol Division

The patrol division consists of 21 police officers certified by the Texas Commission on Law Enforcement Officer Standards & Education. Our officers conduct preventative patrol on foot, vehicle, and bicycle. These officers are the core of the department, and are the first line of defense for crime. These officers are often the first on a scene when other emergencies occur such as a fire, or a medical emergency. Because of this, each marked patrol car carries first aid equipment, an Automated External Defibrillator, and a fire extinguisher. Each officer must pass a rigorous background check, and meet our high standards prior to interview. *Each officer has full law enforcement authority with powers of arrest.*

Security Division

The department's security division is responsible for overseeing the security of the universities' facilities. These officers must also meet the department's high standards for its employees. Each security officer must pass an extensive background check, and receive 8 weeks of intensive training upon hiring. The security officers have no arrest authority, but do have authority to issue citations.

Communications Division

The department's communications division, are many people's first contact with the department when they are in need of assistance. Our communications officers must also pass an intensive background check, and receive 5 weeks of on the job training. The Texas Commission of Law Enforcement Standards and Education certifies each communications officer as a Telecommunicator. These dedicated individuals work around the clock to monitor the department's 911-system, campus fire alarm system, monitor surveillance cameras, and police radio.

Criminal Investigation Division (C.I.D.)

The department has a criminal investigations division, responsible for investigating all crimes reported to the University Police Department. The Criminal Investigation Division, or CID, also serves as crime victim assistance officers.

All crimes reported to University Police Department will be investigated thoroughly.

The remaining division, administration, serves in a support and leadership capacity to the rest of the department. The division consists of an Office Manager, an Administrative Assistant, a Public Relations Officer, an Assistant Chief, and the Chief of Police.

Working Together For Safety

It is essential that faculty, students and staff assume a responsibility for their own safety and preservation of personal property by taking simple, common sense precautions. Students, staff and faculty are all partners with the university in creating a safe atmosphere that encourages learning. Crimes do sometimes occur at Texas A&M University - Commerce. While it is not likely you will become a victim of crime, it is possible. No community (including universities) can be totally free of crime, but with your help, we can drastically lower the rate it occurs. Here's how:

- Most instances of crime can be avoided if everyone realizes that they can become a victim, and take a few simple safety precautions.
- Never walk alone at night - If you have to, stick to well-lighted areas.
- Always keep your room locked, even when you are there.
- Keep a record of all your valuable property - especially serial numbers and model numbers. Keep these in a safe place away from your property. An engraver is available from the UPD and from Residential Living and Learning.
- In your car, keep all valuables out of sight; lock them in your trunk. Keep your car locked, and never leave your car running unattended.
- Bicycles should be securely locked in assigned areas.
- Report all suspicious persons or activity to the police immediately.
- For more information visit our web site at: www.tamuc.edu/upd/

Campus Security Authorities

In addition to campus police or security personnel, A&M-Commerce and its off-site locations have identified other individuals or offices with significant responsibility for student and campus activities. These individuals are called campus security authorities. Alleged crimes reported to campus security authorities are reported to someone designated by the institution to collect such reports, such as the campus police or identified security departments. Each campus security authority is also identified in the Train Traq learning management system, and each is assigned to complete Train Traq course #2111844 on an annual basis.

Crime Prevention Educational Programs

Various crime prevention programs are conducted each year by numerous departments on campus. These programs include:

- Bicycle Safety conducted annually
- Project ID: An ongoing program to encourage the recording of serial numbers
- General Campus Safety: Offered at every summer orientation session.
- Alcohol Abuse Awareness: Conducted at Lion Camp, and upon request.
- Shots Fired: A program designed to inform students and employees on methods to survive an active shooter. Performed at every Lion Camp and every New Employee Orientation.

University Safety Office

The University has three full time Safety Officers. The Safety Officer for the university is responsible for all different aspects of safety on campus. The safety officer conducts inspections, investigations & safety programs, and maintains all records on accident injuries and worker's compensation reports.



The safety manager is responsible for the maintenance of all university fire extinguishers, fire drills, and hazard chemical right to know laws.

He assists the State Fire Marshall's Office on its periodic inspections and brings any infractions into compliance with National Fire Protection Association's Life Safety Code 101, and the State of Texas' Right to Know Law. [The University Safety Office may be reached at 903-468-8781.](http://www.tamuc.edu/fire_report)

Annual Fire Safety Report

The University Safety Office publishes an annual fire safety report that contains fire statistics and other information on fire safety. For a copy of this report visit

http://www.tamuc.edu/fire_report

Reporting an Emergency, or Crime

911 should be used for all medical emergencies, crimes in progress, or fires. If you are on foot walking through the campus, look for one of the emergency phones. Emergency phones are quickly recognized by a distinctive blue light on top of each phone.

Dialing 911 from a Cellular Phone

It is important to note that when dialing 911 from a cellular phone, you may reach the Commerce Police, the Hunt County Sheriff's Department or other police departments. Any of these agencies can give you assistance, but not calling UPD directly could result in a delayed response. To avoid any delays during an emergency, it is recommended that the UPD's campus emergency number be programmed into your phone. The number to call UPD in an emergency from a cellular phone is 903-886-5111.

To report a crime that has already occurred and that presents no immediate danger, call the University Police Department at 903-886-5868

All crimes that occur on campus should promptly be reported to the University Police Department. Crimes that occur off campus should be reported to the local agency having jurisdiction. Persons wishing to report an off campus crime within the City of Commerce need to dial 903-886-1139 in order to receive prompt attention. Remember: dial 911 in any emergency. All crimes reported to University Police department will be investigated thoroughly.

Those persons wishing to report a crime anonymously or for statistical purposes only may contact any University Police Department employee during normal business hours at 903-886-5868.

Timely Warnings

If a series of clearly reportable crimes occur that may be considered a threat, to members of the university community, timely reports will be made by notices via website and email. This notification will be made by members of the University Police Department. If you feel a timely warning is necessary, contact the university police at 903-886-5868.

Severe Weather

Lightning:

The university has a system in place called ThorGuard. ThorGuard is a lightning detection system that will sound through a series of air horns in the event that weather conditions are conducive to a lightning strike. If such conditions exist, the system will sound a "red alert" consisting of one 15 second blast of airhorns located throughout campus. If ThorGuard goes into red alert, you should proceed immediately to an indoor location until an "all clear" is sounded. The all clear signal consists of 3 short 5 second blasts from the air horns.

Tornado:

The university also has an outdoor warning system that has sirens placed throughout the city. In the event of a tornado close to Commerce, this system will sound. The warning will consist of a siren that sounds for up to three minutes. There is no all clear.

For more information on these systems, visit

<http://www.tamuc.edu/studentLife/campusServices/universityPoliceDepartment/campusSafety/severeWeather.aspx>

Pride Alert Warning System (P.A.W.S.)

Should a situation arise presenting an immediate danger to students, faculty and staff of Texas A&M- Commerce, immediate notification is provided through direct phone calls. This system is called PAWS. Each employee and student is encouraged to sign up for this free service. For students, sign up is done through MyLeo. Log into MyLeo and click 'options' then select PAWS. For employees visit

https://www.irisdispatch.com/users/enroll/dsp_enroll.cfm?org_id=112

Emergency Response and Evacuation Procedures

In the event of confirmation by police officials that a significant emergency on campus is occurring, University Police Department staff will without delay initiate a PAWS alert using pre-determined scripts. This alert will go to all A&M-Commerce students and employees who have signed up for PAWS. After the initial PAWS alert has been sent, all further communications to the public will come through the university's public information officer. All available resources will be used to inform the larger community, including among others, web page postings, KETR radio broadcasts and e-mail notifications.

Exception: If, in the judgment of law enforcement officials, it is determined the immediate notification would hinder efforts to assist a victim or to contain, respond to or other mitigate the emergency, the notification will be withheld until it is deemed safe to initiate the notification.

The University Police Department will test the PAWS system monthly. Often, these tests will come in conjunction with exercises designed to continue training of emergency response officials. Prior notification will be given via PAWS, local media outlets, and email.

Drills

From time to time the university will conduct drills designed to improve its response to emergencies. These drills may or may not be announced and will be publicized by email or P.A.W.S. alert. Some of these drills may be fire drills and may be conducted in Residence Life. Further information on fire drills may be found in the Annual Fire Safety Report. A list of all drills may be found in the university Safety Office.

Campus Facilities:

The facilities at A&M-Commerce are well maintained. Security and safety are given constant attention. Students and employees at A&M-Commerce have access to academic, recreational and administrative facilities on campus. Visitors have access to facilities officially opened for study, work or related functions. The general public can attend cultural and recreational events on campus with access limited to the facilities in which these events are held.

The University contracts a private firm to maintain the university buildings and grounds while keeping safety and security in mind. The contractor and the university police monitor hazardous conditions, and repairs are promptly made when needed. Landscaping and out-door lighting are designed with security in mind. The landscape personnel trim shrubs from sidewalks, walkways and building entrances to provide well-lighted routes to buildings and parking lots. Access control is implemented in most residential buildings on campus granting entry by access card only to residents and some staff. Emergency phones are also located throughout the main campus. Additionally security cameras are strategically placed in some, but not all areas of campus. These cameras are not usually monitored live, but exist to prevent crime and aid in the investigation should a crime occur.

Residence Halls

Texas A&M University-Commerce has many different residence halls including apartment units for upperclassmen. These residence halls accommodate three different life styles: Single-sex halls for women or men, co-educational halls, and family apartments. All freshmen are required to live in university housing unless special permission is granted. All students have the opportunity to apply for university housing. Many students prefer to live in off-campus



housing; however, the university does not provide supervision for off-campus housing. All crimes that occur at off campus housing should be referred to a law enforcement agency having jurisdiction.



Each residence hall is supervised by a professional hall director assisted by trained undergraduate resident assistants, all of whom live in the residence hall. A staff member is on call 24 hours a day in each large hall and apartment complex. These staff members undergo thorough training in enforcing housing rules, regulations and security policies. A night security student worker is on duty at night in large halls and apartment complexes. These student workers are not associated with the University Police Department, but are in phone contact with them. As a part of their responsibility for residence hall security, resident assistants and hall directors participate in lectures and seminars associated with safety and security.

Only residents and their invited guests are permitted in the living areas of the residence halls. It is the responsibility of the residents to ensure that their guests are aware of the university and residence hall policies. It is the responsibility of every resident to inform their visitors that they need a special parking permit in order to park anywhere on the A & M Commerce campus. It is the responsibility of every resident to report individuals who cannot be identified as a resident or guest of a resident. When the UPD receives a report of an unescorted person in a residence hall, an officer is dispatched to identify that person.



Missing Persons

It is the policy of the Texas A&M University-Commerce Police Department to thoroughly investigate all reports of missing persons. In addition, this agency considers a missing child and an adult that is mentally impaired, to be considered “at risk” until significant information to the contrary is confirmed.

Missing Student Notification

Emergency Contacts

The following information, *or versions thereof*, will be provided within on the Emergency Information Card, Residential Living and Learning Website, and the Residence Living and Learning Staff Manual.

During the housing check-in processes, students living on campus are required to provide at least one emergency contact to the Department of Residential Living and Learning. This information is kept strictly confidential and may only be utilized by Department of Residential Living and Learning staff, and other A&M-Commerce staff members with emergency response job responsibilities. This information may also be utilized in the case of emergencies involving students such as death, life threatening injuries, or a missing person report. Students may update their emergency contact information at any time by visiting with the front desk at each hall, or by contacting their hall director.

Registering and Notifying Missing Persons Contact

On-campus residents of the University have the option to confidentially designate an individual to be contacted by A&M-Commerce administration no later than twenty-four hours after the time that it is determined the student to be missing.

A&M Commerce provides each student with the opportunity to register their confidential missing student contact information on-line via housing application in Star-Rez. The missing person contact portion of the application has to be completed before a student can proceed to the next phase of their application process. The missing student contact person can be anyone. This option is provided to residential students even if a student has already registered an individual as a general emergency contact. This information is kept strictly confidential and may only be utilized by A&M-Commerce employees who are authorized campus officials. This information will not be disclosed to others with the exception to law enforcement personnel in the furtherance of a missing person’s investigation. A&M-Commerce will notify the missing person’s parent or guardian in addition to the person identified as the missing person’s contact person of any student who is 18 years of age and not an emancipated individual. The University will make contact no later than twenty-four hours after the time that the student is determined to be missing.

Whether or not a student has designated an emergency contact as a person to be notified, if a student is less than 18 years old, Federal Law requires that A&M-Commerce notify a parent or guardian within 24 hours of the determination that a student is missing.

Staff members should follow the instructions below upon receiving a report of a missing student:

1. Immediately contact the University Police Department with all information provided regarding the

- missing student so that an investigation can be initiated. This is required by Federal Law.
2. Provide the University Police with the names and contact information of any people designated as a “missing person contact”
 3. University Police will make contact with the designated missing person’s contact.

Persons should follow the instructions below if they suspect a student is missing:

On-campus residents should contact their resident assistant, hall director, or the University Police Department if they suspect another resident is missing. Upon receiving a report of a missing resident, the Department of Residential Living and Learning staff members will ensure University Police Department is provided all the information needed to initiate an investigation.

Notifying other Law Enforcement Agencies

Texas A&M-Commerce will also notify the appropriate local law enforcement agency of the missing student unless the local law enforcement agency was the entity that made the determination that the student was missing. The notification will include any missing student who lives in on-campus housing regardless of age or status, and regardless of whether he or she has registered a confidential missing student or general emergency contact person. This notification will be made no later than twenty-four hours after the time the student is determined missing. If the campus law enforcement personnel have been notified that a student is suspected missing, and makes a determination that a student who is the subject of a missing person report has been missing for more than twenty-four hours, Texas A&M-Commerce authorized personnel will initiate emergency contact procedures as outlined in Texas A&M-Commerce policy and protocol.

Working to Prevent Crime:

The University Police Department conducts many different crime prevention programs. These programs are done upon request. Some of the programs conducted include:

- Personal safety awareness
- Rape prevention
- Date rape
- Crime prevention of burglary, theft, and criminal mischief
- Bicycle safety

Almost any other topic by request. In addition to these programs, crime prevention tips are available around the clock on the University Police Department’s website at: www.tamuc.edu/upd and click Crime Prevention

State Law and University Policies

Substance Abuse Programs

There are many different substance abuse education programs on campus. Residential Living and Learning and the Counseling Center conduct many of these programs. For more information on these programs, contact any of the previously mentioned departments.

According to the **Safe and Drug-Free Schools and Communities Act**, A&M-Commerce reviews its programs, services, and policies to prevent unlawful possession, use, or distribution of alcohol and illicit drugs. The results of the biennial review are published at:

<http://www.tamuc.edu/campuslife/campusServices/universityPoliceDepartment/AODBrochure.pdf>

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations. Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of

individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become ineligible to receive federal aid money.

Weapons

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

For further information visit www.tamuc.edu/HOC

Crimes of Violence

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;

Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.

If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sexual Assault, Dating Violence, Domestic Violence and Stalking

Sexual Assault, Dating Violence, Domestic Violence, and Stalking are expressly prohibited.

Educational Programs

Various programs addressing rape, acquaintance rape, and other forcible and non-forcible sex offenses are presented throughout each academic year. All new students have to take Haven, a program that teaches bystander intervention, addresses issues of relationship violence, provides educational definitions, and addresses the root causes of sexual assault. For more information about the haven program call the Title IX compliance officer at 903- 886-5041. All students must acknowledge the university's sexual harassment policy annually through MyLeo. Each employee is required to take sexual harassment in new employee orientation and every two years.

Bystander Intervention and Risk Reduction

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help students observe a situation and determine an appropriate intervention where someone could use some help. At A&M Commerce, bystander intervention means just that; LIONS taking care of LIONS. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation

- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Procedures for Reporting Offenses

In those instances where any sexual offenses, domestic violence, dating violence and stalking is alleged, the victim is strongly encouraged, but not required to report the incident to the University Police Department at 903-886-5868. The victim may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

The importance of preserving physical evidence– If you, or someone you know, are a victim of a sexual assault, domestic violence, or stalking, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Go to a safe place as soon as you can.
- Contact the Police Department at 911 (9-911 using an on-campus phone).or 903-886-5868 from a mobile phone.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Don't destroy evidence by bathing, douching washing hands, brushing teeth, changing clothes or linens, eating or drinking.
- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have an exam by trained professionals even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!
- DO take a change of clothes with you to the hospital.
- DO write down the details about the offender and the circumstances of the crime as soon as possible.
- DO call the Counseling Center in the Student Services Building if you need someone to talk to or answer questions or if you want someone from the center to accompany you to the hospital, police station, or courthouse. They can be reached at 886-5145. A counselor is automatically called 24 hours a day, 7 days a week if a sexual assaulted is reported to the UPD.

Procedures for filing a complaint on dating violence, domestic violence, sexual harassment, and stalking

Complaints against employees: any employee or student who believes that he or she has been subjected to sexual harassment and / or related retaliation by an A&M-Commerce employee should promptly report the incident to his or her supervisor, a university administrator, or the Office of Human Resources.

Complaints against students: Should be reported to the Dean of Students Office.

Retaliation:

Retaliation against anyone for initiating or participating in a grievance procedure will not be tolerated by the university. Retaliation, threats, or other forms of intimidation against any party involved by be grounds for disciplinary action up to and including termination or suspension.

Legal Remedies:

As a victim of the above mentioned crimes you have the right to:

- Ask the local prosecutor to file a criminal complaint against the person committing domestic violence, stalking or Sexual Assault.
- Apply to a court for an order to protect you. (You should contact a legal aid office or attorney). As an example the court can order that:
 - the abuser not commit further acts of violence.
 - the abuser not threaten, harass, or contact you.
 - direct the abuser to leave your household and;
 - Establish temporary custody of children and direct the abuser not to interfere with children or property.

All victims of stalking, dating or domestic violence, and sexual assault that report will be given written victim's assistance information providing more details on how to access services such as protective measures, transportation, and working situation. Additionally victims will be provided with an explanation of institutional disciplinary procedures. This notice will also be available to victims of these crimes that occurred off campus.

Changing Academic and or Living Arrangements - When appropriate, academic, and or on campus living arrangements may be modified as the direct result of a domestic violence, stalking or sexual assault. . This action may be taken when requested by the victim and if such modifications are reasonable and available. These arrangements should be coordinated through the Dean of Students Office. These actions will be considered confidential unless release of information is necessary to provide effective protections of the victim.

Confidentiality: Under Texas law victims of domestic violence or Sexual Assault are legally entitled to a pseudonym name. This name will be used to refer to the victim in all documentation and oral conversations. Under no circumstances will the university release the name of a crime victim to the public without the express consent of the victim, or as required for criminal prosecution.

Counseling Services - Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building. Counseling Center staff encourages victims of crimes to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes only should contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. All professional counselors are encouraged to report anonymously if they deem it necessary The Rape Crisis Center of Northeast Texas is also available to persons not affiliated as a student. They can be reached at 903-454-9999.

Campus Disciplinary Procedures for Employees:

The Chief Human Resources Officer is the designated official responsible for overseeing the civil rights protection program at A&M-Commerce. The Chief Human Resources Officer will ensure that all allegations of discrimination, sexual harassment, related retaliation and appeal are promptly and thoroughly investigated and will follow up on situations in which illegal discrimination, sexual harassment or related retaliation is found to ensure that the situation does not reoccur. **The university's complete policy can be found at: <http://policies.tamus.edu/08-01-01.pdf>**

Sex Offender Information for All Campus Locations

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at: <https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Crime Information and Statistics:

The University Police Department publishes a press log to the Internet frequently. This log is available to members of the press and public on the Internet. This log identifies the type, location and time of each criminal incident reported. Any information deemed newsworthy is published by the *East Texan, Commerce Journal*, and released to *KETR radio station*. If a series of incidents occur that may be considered a threat to other members of the university community, timely reports will be made by notices on bulletin boards, memos, newspaper articles, radio news, TAMU-Commerce's website, student email, and through P.A.W.S. If you feel a timely warning must be issued to the university community, contact the Crime Information Officer at 903-886-5866.

The department submits a monthly Uniform Crime Report to the Texas Department of Public Safety. This report is also submitted to the U.S. Department of Justice for publication in Crime in the United States, available in all public libraries. The annual crime statistics of the university are available at the University Police Department office, the Internet, and are included in this brochure.

Statistics gathered for this brochure are compiled from numerous sources such as the Uniform Crime Reports, the Assistant Dean of Students Office, Residential Living and Learning, and the Commerce Police Department. These statistics are then compared so that there is no duplication of incidents. Sources of information from within the University Police Department include citations, arrest reports, incident reports, dispatch records, daily activity logs, and the monthly Uniform Crime Reports.

Obtaining a Police Report – Requests for police reports may be made online at <http://www.tamuc.edu/aboutus/administrativeOffices/businessAdministration/PublicInformation.aspx>

Reporting a crime for statistical purposes: The University Police Department strongly urges all victims of crime to prosecute the offender in each case; however, it is possible to report a crime merely for statistical purposes. To report a crime statistic, contact the Crime Information Officer at 903-886-5868, or at:

<http://www.tamuc.edu/campuslife/campusServices/universityPoliceDepartment/clery-act-compliance.aspx>

Distribution:

This report is distributed in compliance with the Clery Act. 34 C.F.R. § 668.41(e). It may be found online at www.tamuc.edu/crimestats and current and prospective students, and current and prospective employees are notified directly via email. Persons wishing a printed copy may contact the University Police at 903-886-5868.

Further Information:

For additional information, questions, or suggestions on campus safety, contact the University Police Department in Henderson Hall or visit www.tamuc.edu/upd

MetroPlex Campus



Working Together For Safety:

It is essential that faculty, students and staff assume a responsibility for their own safety and preservation of personal property by taking simple, common sense precautions. Students, staff and faculty are all partners with the university in creating a safe atmosphere that encourages learning. Crimes do sometimes occur at Texas A&M University - Commerce. While it is not likely you will become a victim of crime, it is possible. No community (including universities) can be totally free of crime, but with your help, we can drastically lower the rate it occurs. Here's how:

- Most instances of crime can be avoided if everyone realizes that they can become a victim, and take a few simple safety precautions.
- Never walk alone at night - If you have to, stick to well-lighted areas.
- Always keep your room locked, even when you are there.
- Keep a record of all your valuable property - especially serial numbers and model numbers. Keep these in a safe place away from your property. An engraver is available from the UPD and from Residential Living and Learning.
- In your car, keep all valuables out of sight; lock them in your trunk. Keep your car locked, and never leave your car running unattended.
- Bicycles should be securely locked in assigned areas.
- Report all suspicious persons or activity to the police immediately.
- For more information visit our web site at: www.tamuc.edu/upd/

Reporting an Emergency, or Crime:

911 should be used for all medical emergencies, crimes in progress, or fires. To report a crime that has already occurred and that presents no immediate danger, call the Mesquite Police Department at 972-216-8145. All crimes that occur on the metroplex campus should be reported to the Mesquite Police Department. Crimes that occur off campus should be reported to the local agency having jurisdiction. Remember: dial 911 in any emergency.

Those persons wishing to report a crime anonymously or for statistical purposes only may contact the University Police Department during normal business hours at 903-886-5868.

Campus Facilities:

The facilities at A&M-Commerce Metroplex campus are well maintained by Mesquite I.S.D. Security and safety are given constant attention. Mesquite I.S.D. and A&M-Commerce maintain the Metroplex Campus and grounds while keeping safety and security in mind. The metroplex campus has public safety officer on duty during classes and on Saturdays to help ensure safety.

A private security firm is retained for the Metroplex Campus and are available most evenings for escorts to the parking lot.

Timely Warnings

If a series of incidents occur that may be considered a threat, to members of the university community, timely reports will be made by notices via website and email. If you feel a timely warning is necessary, contact the university police at 903-886-5868.

Pride Alert Warning System (P.A.W.S.)

Should a situation arise presenting an immediate danger to students, faculty and staff of Texas A&M-Commerce, immediate notification is provided through direct phone calls. This system is called PAWS. Each employee and student is encouraged to sign up for this free service. For students, signup is done through MyLeo. Log into MyLeo and click 'options' then select PAWS. For employees visit https://www.irisdispatch.com/users/enroll/dsp_enroll.cfm?org_id=112

Emergency Response and Evacuation Procedures

In the event of confirmation by police officials that a significant emergency on campus is occurring, University Police Department staff will without delay initiate a PAWS alert using pre-determined scripts. This alert will go to all A&M-Commerce students and employees who have signed up for PAWS. After the initial PAWS alert has been sent, all further communications to the public will come through the university's public information officer. All available resources will be used including among others, web page postings, KETR broadcasts and e-mail notifications.

Exception: If, in the judgment of law enforcement officials, it is determined the immediate notification would hinder efforts to assist a victim or to contain, respond to or other mitigate the emergency, the notification will be withheld until it is deemed safe to initiate the notification.

The University Police Department will test the PAWS system monthly. Often, these tests will come in conjunction with exercises designed to continue training of emergency response officials. Prior notification will be given via PAWS, local media outlets, and email.

Drills

From time to time the university will conduct drills designed to improve its response to emergencies. These drills may or may not be announced and will be publicized by email or P.A.W.S. alert.

Emergency Response and Evacuation Procedures

In the event of confirmation by police officials that a significant emergency on campus is occurring, University Police Department staff will initiate a PAWS alert using pre-determined scripts. This alert will go to all A&M-Commerce students and employees who have signed up for paws. After the initial PAWS alert has been sent, all further communications to the public will come through the university's public information officer. All available resources will be used including among others, web page postings, e-mail notifications and local media outlets.

The University Police Department tests the PAWS system monthly on the first Wednesday. Often, these tests will come in conjunction with exercises designed to continue training of emergency response officials. Prior notification will be given via PAWS, local media outlets, and email.

Working to Prevent Crime:

A large amount of crime prevention information is available online around the clock on the University Police Department's website at: www.tamuc.edu/upd and click on crime prevention.

State Law and University Policies

Substance Abuse Programs

There are many different substance abuse education programs on campus. Residential Living and Learning and the Counseling Center conduct many of these programs. For more information on these programs, contact any of the previously mentioned departments.

According to the **Safe and Drug-Free Schools and Communities Act**, A&M-Commerce reviews its programs, services, and policies to prevent unlawful possession, use, or distribution of alcohol and illicit drugs. The results of the biennial review are published at:

<http://www.tamuc.edu/campuslife/campusServices/universityPoliceDepartment/AODBrochure.pdf>

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations. Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs:

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become ineligible to receive federal aid money.

Weapons:

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

Note for concealed handgun carriers:

The Metroplex Center shares a campus with Mesquite I.S.D. as such is considered a secondary educational facility. Possession of fire arms are illegal under Texas Law.

Crimes of Violence

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;

Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.

If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sexual Assault, Dating Violence, Domestic Violence and Stalking:

Sexual Assault, Dating Violence, Domestic Violence, and Stalking are expressly prohibited.

Educational Programs

Various programs addressing sexual assault, date rape, and other crimes are presented throughout each

academic year. All new students have to take Haven, a program that teaches bystander intervention, addresses issues of relationship violence, provides educational definitions, and addresses the root causes of sexual assault. For more information about the haven program call the Title IX compliance officer at 903-886-5041. All students must acknowledge the university's sexual harassment policy annually through MyLeo. Each employee is required to take sexual harassment in new employee orientation and every two years.

Bystander Intervention and Risk Reduction:

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help students observe a situation and determine an appropriate intervention where someone could use some help. At A&M Commerce, bystander intervention means just that; LIONS taking care of LIONS. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation
- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Procedures for Reporting Offenses - In those instances where any sexual assault, domestic violence, dating violence and stalking is alleged, the victim is strongly encouraged, but not required to report the incident to the University Police Department at 903-886-5868. The victim may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

Procedures for filing a complaint on dating violence, domestic violence, sexual assault, and stalking

Complaints against employees: any employee or student who believes that he or she has been subjected to sexual harassment and / or related retaliation by an A&M-Commerce employee should promptly report the incident to his or her supervisor, a university administrator, or the Office of Human Resources.

Complaints against students: Should be reported to the Dean of Students Office.

Retaliation: Retaliation against anyone for initiating or participating in a grievance procedure will not be tolerated by the university. Retaliation, threats, or other forms of intimidation against any party involved by be grounds for disciplinary action up to and including termination or suspension.

The importance of preserving physical evidence – If you, or someone you know, are a victim of a sexual assault, domestic violence, or stalking, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Go to a safe place as soon as you can.
- Contact the Police Department at 911 (9-911 using an on-campus phone).or 903-886-5868 from a mobile phone.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Don't destroy evidence by bathing, douching washing hands, brushing teeth, changing clothes or linens, eating or drinking.

- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have an exam by trained professionals even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!
- DO take a change of clothes with you to the hospital.
- DO write down the details about the offender and the circumstances of the crime as soon as possible.
- DO call the Counseling Center in the Student Services Building if you need someone to talk to or answer questions or if you want someone from the center to accompany you to the hospital, police station, or courthouse. They can be reached at 886-5145. A counselor is automatically called 24 hours a day, 7 days a week if a sexual assault is reported to the UPD.

Legal Remedies: As a victim of the above mentioned crimes you have the right to:

- Ask the local prosecutor to file a criminal complaint against the person committing domestic violence, stalking or Sexual Assault.
- Apply to a court for an order to protect you. (You should contact a legal aid office or attorney). As an example the court can order that:
 - the abuser not commit further acts of violence.
 - the abuser not threaten, harass, or contact you.
 - direct the abuser to leave your household and;
 - Establish temporary custody of children and direct the abuser not to interfere with children or property.

All victims of stalking, dating or domestic violence, and sexual assault that report will be given written victim's assistance information providing more details on how to access services such as protective measures, transportation, and working situation. Additionally victims will be provided with an explanation of institutional disciplinary procedures. This notice will also be available to victims of these crimes that occurred off campus.

Changing Academic and or Living Arrangements - When appropriate, academic, and or on campus living arrangements may be modified as the direct result of a domestic violence, stalking or sexual assault. . This action may be taken when requested by the victim and if such modifications are reasonable and available. These arrangements should be coordinated through the Dean of Students Office. These actions will be considered confidential unless release of information is necessary to provide effective protections of the victim.

Confidentiality: Under Texas law victims of domestic violence or Sexual Assault are legally entitled to a pseudonym name. This name will be used to refer to the victim in all documentation and oral conversations. Under no circumstances will the university release the name of a crime victim to the public without the express consent of the victim, or as required for criminal prosecution.

Counseling Services - Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building. Counseling Center staff encourages victims of crimes to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes only should contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. All professional counselors are encouraged to report anonymously if they deem it necessary The Rape Crisis Center of Northeast Texas is also available to persons not affiliated as a student. They can be reached at 903-454-9999.

Campus Disciplinary Procedures for Employees:

The Chief Human Resources Officer is the designated official responsible for overseeing the civil rights protection program at A&M-Commerce. The Chief Human Resources Officer will ensure that all allegations of discrimination, sexual harassment, and related retaliation are promptly and thoroughly investigated and will follow up on situations in which illegal discrimination, sexual harassment or related retaliation is found to ensure that the situation does not reoccur. The university's complete policy can be found at:

<http://www.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/08CivilRightsProtectionsAndCompliance/08.01.01.R2.pdf>

Campus Disciplinary Procedures for Students:

When Code of Conduct violations are alleged, students or student groups are subject to University disciplinary action. • Where a student conduct case involves a psychological or mental concern or other unusual circumstances, such as direct threat to property or well-being of others in the University community, the Dean of Campus Life and Student Development (or designee) should refer the case to the University's Behavior Intervention Team (BIT) or CARE Team. •

Review of Alleged Violation

After the Dean of Campus Life and Student Development (or designee) receives a report or information that a student or group of students may have violated the Code, the Dean (or designee) may:

1. Take appropriate action on behalf of the University;
2. Make a referral to the University Hearing Board or other hearing officers/bodies (e.g. Residential Living and Learning, Campus Recreation, etc.);
or
3. In cases of clear and present danger to the wellbeing of the University community or other unusual circumstances, the Dean of Campus Life and Student Development (or designee) may take interim actions with respect to a student before a disciplinary hearing is held (see Code section V.C.). A hearing will be scheduled as soon thereafter as reasonable.

Notice of Allegations

1. The Dean of Campus Life and Student Development (or designee), shall notify the student or student group in writing of the allegations against the student. Notification will include whether their case will be heard administratively or by the University Hearing Board. The decision as to which cases will be heard by the University Hearing Board will be made by Dean of Campus Life and Student Development (or designee).
2. The student will be referred to the online Student Guidebook, which outlines the disciplinary and appeals procedures.
3. The accused student will be given at least three (3) University business days to prepare for a hearing, unless voluntarily waived by the student.

Hearing Procedures

General • All hearings will be closed to the public. Admission to the hearing of persons other than the parties involved will be at the discretion of the Dean of Campus Life and Student Development (or designee). • In hearings involving more than one responding student, individual cases may be heard jointly. However, the Dean of Campus Life and Student Development (or designee) may permit each hearing to be conducted separately. In joint hearings, separate determinations of responsibility will be made for each responding student. • A student may be accompanied by an advisor, but the student must represent himself or herself at the hearing. The advisor may not make a presentation or represent the complainant or responding student during the hearing. The advisor may confer quietly with their advisee, exchange notes, clarify procedural questions with the Chair, and suggest questions to their advisee. • The complainant, responding student,

Hearing Board, and the Dean of Campus Life and Student Development (or designee) may question all present witnesses and all present parties (directly or indirectly, at the discretion of the Chair and/or the Dean of Campus Life and Student Development (or designee)). Unduly repetitive witnesses can be limited at the discretion of the Hearing Board Chair and/or the Dean of Campus Life and Student Development (or designee). (NOTE: This procedure only applies to non-sexual misconduct cases. In cases of sexual misconduct or violence, all questions between the parties must be asked through the hearing officer. See Code section IV.D.4 of the student guidebook) • The student may present relevant information regarding the allegations, including witness information, documents, or any other information that would assist the hearing officer or Hearing Board determine student responsibility. Formal rules of evidence will not be observed, however both complainant and respondent will both have equal access to any evidence whenever possible. The hearing officer or Hearing Board Chair may limit the number of character witnesses presented or may accept written character statements instead. • If the student fails to appear for the original hearing without good cause, the student forfeits the right to appeal. All disciplinary proceedings will be conducted in a manner that is consistent with university policies and transparent to the accuser and accused. All proceedings will be conducted by officials that do not have a conflict of interest or bias for or against the accuser or the accused.

Administrative Hearing • A hearing officer will hold a conference with the student to:

- 2) review the allegations; and
- 2) provide an opportunity for the student to respond directly to the alleged violation(s).

The administrative hearing is intended to be an educational meeting that enables the hearing officer to determine whether there has been a violation of the Code, and if so, what sanctions are appropriate. The hearing officer shall serve the best interests of any responding students by making use of appropriate University resources, including, but not limited to, University Counseling Center, Academic Success Center, etc.

The student has the right to hear evidence supporting the allegations and ask questions of witnesses either directly or through the hearing officer.

In cases of sexual misconduct or violence, all questions between the parties must be asked through the hearing officer. •

The hearing officer may seek professional assistance and advice, consult with a student's parents or guardians, or take other measures to insure fair disposition of the case. • After the administrative hearing, the student shall be informed in writing of the action taken by the hearing officer, including findings of responsibility and sanctions. • If the student fails to appear for a disciplinary hearing, the case may be heard in the student's absence.

University Hearing Board • The Dean of Campus Life and Student Development (or designee) may assign a student conduct case to the University Hearing Board for adjudication. The decision as to which cases will be heard by the University Hearing Board will be made by Dean of Campus Life and Student Development (or designee). • University Hearing Board members will be a group of trained faculty and staff members who serve as conduct officers during the adjudication process. Hearing Board members will listen to all of the information presented during the conduct conference and use that information to make decisions on whether the responding student is responsible for violating the Code and assigning appropriate sanctions, as appropriate. • The Dean of Campus Life and Student Development (or designee) will appoint one board member as the Chair for the hearing. • A staff member from the Office of Judicial Affairs shall attend all hearings to ensure that disciplinary procedures are followed. This staff member may not be present during Hearing Board deliberations, but may respond to procedural questions from the Hearing Board regarding procedure. • The parties have the right to be present at the hearing; however, they do not have the right to be present during Hearing Board deliberations.

If a student is unable to attend the hearing, he or she must notify the Office of Judicial Affairs no less than three (3) days prior to the scheduled hearing to arrange for another date, time and location. Except in cases of grave or unforeseen circumstances, if the responding student fails to give the required minimum three (3) day notice, or if the responding student fails to appear for the hearing, the hearing may proceed as scheduled.

- After the hearing, the Hearing Board will deliberate and determine, by a preponderance of the information, if the responding student has violated the Code. A majority vote is required. If the responding student is found responsible for violating any section of the Code, the Hearing Board will determine an appropriate sanction(s). The Office of Judicial Affairs is responsible for informing the Hearing Board of applicable precedent, any previous conduct violations, 43 or other relevant pattern information about the responding student. The Hearing Board shall serve the best interests of any responding students by making use of appropriate University resources, including, but not limited to, University Counseling Center, Academic Success Center, etc.
- The Chair will prepare a written report and deliver it to the Dean of Campus Life and Student Life (or designee), detailing the findings, how each member voted, rationale for the Hearing Board's decision, and any information the Hearing Board excluded from its consideration and why. This report must include any sanctions or other actions imposed. This report should not exceed two pages in length and must be submitted to the Dean of Campus Life and Student Development (or designee) within two (2) days of the end of deliberations.
- The responding student and complainant will be notified of the final determination in writing within five business days of the hearing.

In cases of sexual misconduct and other crimes of violence, notice of the outcome will be delivered to all parties without substantial delay between the notifications to each party.

- There will be a single verbatim record, such as an audio recording, for all Hearing Board proceedings. Deliberations will not be recorded. The record will be the property of the University and maintained according to the System's record retention policy.

Procedures for Allegations of Sexual Misconduct, Violence, and Stalking

Allegations of sexual misconduct by a student will be reviewed and investigated by the University's Title IX Compliance Office or other designated officials. At the conclusion of the investigation, a report will be provided to the Dean of Campus Life and Student Development (or designee) for review. After receiving a report indicating that a student or group of students may have violated sections of the Student Code of Conduct related to sexual misconduct, violence, and/or stalking, the Dean (or designee) may take action on behalf of the University. In addition to the procedures found above, the following procedures shall apply:

1. The complainant shall not be required to attend the hearing. The complainant shall have the opportunity to submit an impact statement detailing any alleged consequences suffered by the complainant.
2. The complainant has the right to be assisted by an advisor of the complainant's choice. However, the complainant must present his or her own information.
3. For sexual misconduct, discrimination and other complaints of a sensitive nature, alternative testimony options may be provided to the complainant, such as placing a privacy screen in the hearing room or allowing the complainant to testify from another room via audio or audio/video technology. While these options are intended to help make the complainant more comfortable, they are not intended to work to the disadvantage of the responding student.
4. The past sexual history or sexual character of a party will not be admissible by the other parties in hearings unless such information is determined to be particularly relevant to the facts and circumstances at issue. All such information is presumed inadmissible until it is shown relevant to the case. Any such showing must be made in advance of the hearing, to hearing officer or Hearing Board Chair. Evidence of pattern, repeated, and/or predatory behavior by the responding student, in the form of previous findings in any legal or campus proceeding, (or in the

form of previous good faith allegations), will always be relevant to the finding, not just the sanction. The parties will be notified in advance if any such information is deemed relevant and will be introduced in the hearing.

5. A complainant alleging sexual misconduct, other behavior falling within the coverage of Title IX, and/ or a crime of violence will be notified in writing of the outcome of a hearing, any sanctions assigned, and the rationale for the decision.

6. If there is good cause for an extension of hearing timeframes written notice will be given to both the complainant and respondent.

7. Findings. • No Finding. In these cases, an investigator has made a determination that the responding student is in no way involved in a violation of policy. The responding student's name will be cleared for purposes of third party reporting, but the record of the investigation will be retained. This finding is not subject to any appeal. • Not Responsible. In these cases, a hearing officer or Hearing Board determines that insufficient evidence exists for a finding of responsible for any of the allegations. The case is closed and a record of the "not responsible" finding(s) is retained. In cases of sexual misconduct or other violence, complainants may accept the finding or elect to appeal.

• Responsible. In these cases, a hearing officer or Hearing Board determines that sufficient evidence exists for a finding of "Responsible" for any of the alleged violations. The responding student may accept both the finding and sanctions, or may elect to appeal.

SANCTIONS

One or more of the following sanctions may be imposed for a Code violation.

Warning: The student is warned of possible consequences of continuing such behavior. Warnings can be verbal or written.

Disciplinary Probation: A period of review and observation during which a student is under an official notice that subsequent violations of the Code, University rules, regulations, or policies are likely to result in a more severe sanction, including suspension or expulsion from the University. While on Disciplinary Probation, a student may be considered to be "not in good standing" and may face specific limitations on University privileges.

1. Not in good standing: A student who is not in good standing is subject to the following restrictions:

Ineligible to hold an elected office in any student organization recognized by the University or to hold any elected or appointed office of the University.

Ineligible to represent the University in any way, including representing the University at any official function, intercollegiate athletics or any forms of intercollegiate competition or representation. This includes events taking place both on and off of the University campus.

Ineligible for fraternity, sorority, or organization new member intake. • Additional restrictions or conditions also may be imposed, depending on the nature and seriousness of the misconduct.

Interim Actions The University may take interim actions as necessary to protect the community from a threat to the health or safety of the community as a whole, to any particular member of the community, or in cases where there may be a risk of a substantial disruption to the normal operations of the University. In all cases, the student subject to the interim action will be given an opportunity to be heard by the Dean of Campus Life and Student Development (or designee) on the necessity of the restriction within three (3) business days of the issuing of the restrictions.

These actions may include, but are not limited to:

1. Interim Suspension. A student (or organization) suspended on an interim basis is subject to all of the same restrictions as if they had been suspended as a final sanction.
2. Interim Restriction. A student (or organization) with interim restrictions may be denied access to campus premises (including classes), specific individuals, and/or all other University activities or privileges for which the student might otherwise be eligible. These restrictions may include, but are not limited to: restricted access to facilities, housing and/or events, no-contact orders with specific individuals, etc. or any other restrictions deemed necessary by the Dean of Campus Life and Student Development to be necessary to achieve the goals stated above. (NOTE: The University will not pay for or make any arrangements for housing for any student removed from housing on an interim basis.) Before changing any of these restrictions, a student may be required to participate in a psychological or counseling assessment, interviews, etc. at the discretion of the Dean of Campus Life and Student Development (or designee). •

Suspension The student is separated from the University for a definite period of time. The suspension takes effect when the appeal for the offense is exhausted, waived, or the time limit has passed. Suspensions may go into effect immediately or may be deferred for a period of time. If the student is found in violation of any University rule during the time of deferred suspension, the suspension takes effect immediately without further review.

Expulsion The student may not return to the University. •

Conditions/Restrictions The University may limit a student's University privileges for a period of time, or require a student to complete a specified activity.

This sanction may include, but is not limited to:

1. Restricted access to the campus or parts of campus;
2. A no-contact order;
3. Denial of the right to participate in University sponsored activities;
4. Denial of the right to represent the University in any way;
5. Removal from an elected or appointed University office or position;
6. Denial of campus housing or parking privileges;
7. Required attendance at a workshop;
8. Ineligible for fraternity, sorority, or organization new member intake;
9. Participation in community service; and/or
10. Any other privileges that are consistent with the violation and the development of the student. •

Other Sanctions: The University reserves the right to impose other sanctions as necessary to remain consistent with the mission and vision of the University. These may include, but are not limited to: mandated psychological or counseling assessment, research projects, drug/alcohol classes, etc. •

Parental Notification. The University may contact a student's parent, guardian, or family member, if deemed appropriate.

For more information on disciplinary procedures, consult the Student Guidebook at <http://www.tamuc.edu/CampusLife/documents/studentGuidebook.pdf>, or the Dean of Students Office.

Possible Sanctions - Depending on the severity of the crime, those found guilty of a sex crime may face criminal charges, suspension or expulsion from the university, and or disciplinary probation.

Procedures for Allegations of Sexual Misconduct, Violence, and Stalking.

- Allegations of sexual misconduct by a student will be reviewed and investigated by the University’s Title IX Compliance Office or other designated officials. At the conclusion of the investigation, a report will be provided to the Dean of Campus Life and Student Development (or designee) for review.
- After receiving a report indicating that a student or group of students may have violated sections of the Student Code of Conduct related to sexual misconduct, violence, and/or stalking, the Dean (or designee) may take action on behalf of the University. In addition to normal disciplinary procedures: the following procedures shall apply:
 - 1. The complainant shall not be required to attend the hearing. The complainant shall have the opportunity to submit an impact statement detailing any alleged consequences suffered by the complainant.
 - 2. The complainant has the right to be assisted by an advisor of the complainant’s choice. However, the complainant is must present his or her own information.
 - 3. For sexual misconduct, discrimination and other complaints of a sensitive nature, alternative testimony options may be provided to the complainant, such as placing a privacy screen in the hearing room or allowing the complainant to testify from another room via audio or audio/video technology. While these options are intended to help make the complainant more comfortable, they are not intended to work to the disadvantage of the responding student.
 - 4. The past sexual history or sexual character of a party will not be admissible by the other parties in hearings unless such information is determined to be particularly relevant to the facts and circumstances at issue. All such information is presumed inadmissible until it is shown relevant to the case. Any such showing must be made in advance of the hearing, to hearing officer or Hearing Board Chair. Evidence of pattern, repeated, and/or predatory behavior by the responding student, in the form of previous findings in any legal or campus proceeding, (or in the form of previous good faith allegations), will always be relevant to the finding, not just the sanction. The parties will be notified in advance if any such information is deemed relevant and will be introduced in the hearing.
 - 5. A complainant alleging sexual misconduct, other behavior falling within the coverage of Title IX, and/ or a crime of violence will be notified in writing of the outcome of a hearing, any sanctions assigned, and the rationale for the decision.

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at: <https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Definitions of Clery Act Offenses for All Campus Locations

Please refer to the “Definitions of Clery Act Offenses for All Campus Locations” section located on page XX of this document.

Definitions of Clery Act Locations (General)

Please refer to the “Definitions of Clery Act Locations (General)” section located on page XX of this document.

Crime Information and Statistics:

Any information deemed newsworthy is published by the university on the main website at www.tamuc.edu. If a series of incidents occur that may be considered a threat to other members of the university community, timely reports will be made by P.A.W.S. If you feel a timely warning notice must be made to the university community, contact Russell Blanchet at 972-882-7520, or the University Police Department at 903-886-5868

Statistics are gathered annually from the Mesquite Police Department for the MetroPlex Campus. These statistics are compiled along with Commerce Campus statistics and published in this publication. The report is also submitted to the U.S. Department of Justice for publication in Crime in the United States, available in all public libraries. The annual crime statistics of the university are available at the University Police Department office, the Internet, and are included in this brochure.

Statistics gathered for this brochure are compiled from numerous sources such as the Uniform Crime Reports, the Assistant Dean of Students Office, and the Mesquite Police Department. These statistics are then compared so that there is no duplication of incidents. Sources of information from within the University Police Department include citations, arrest reports, incident reports, dispatch records, daily activity logs, and the monthly Uniform Crime Reports.

Reporting a crime for statistical purposes: The University Police Department strongly urges all victims of crime to prosecute the offender in each case; however, it is possible to report a crime merely for statistical purposes. To report a crime statistic, contact the Crime Information Officer at 903-886-5868.

Further Information:

For additional information, questions, or suggestions on campus safety, contact Russell Blanchett on the Metroplex Campus at 972-882-7520.

Rockwall Campus



Working Together For Safety:

It is essential that faculty, students and staff assume a responsibility for their own safety and preservation of personal property by taking simple, common sense precautions. Students, staff and faculty are all partners with the university in creating a safe atmosphere that encourages learning. Crimes do sometimes occur at Texas A&M University – Commerce Rockwall Campus. While it is not likely you will become a victim of crime, it is possible. No community (including universities) can be totally free of crime, but with your help, we can drastically lower the rate it occurs. Here's how:

- Most instances of crime can be avoided if everyone realizes that they can become a victim, and take a few simple safety precautions.
- Never walk alone at night - If you have to, stick to well-lighted areas.
- Always keep your room locked, even when you are there.
- Keep a record of all your valuable property - especially serial numbers and model numbers. Keep these in a safe place away from your property.
- In your car, keep all valuables out of sight; lock them in your trunk. Keep your car locked, and never leave your car running unattended.
- Bicycles should be securely locked in assigned areas.
- Report all suspicious persons or activity to the police immediately.
- For more information visit our web site at: www.tamuc.edu/upd

Reporting an Emergency, or Crime:

911 should be used for all medical emergencies, crimes in progress, or fires. To report a crime that has already occurred and that presents no immediate danger, call the Rockwall Police Department at 972-772-6454. All crimes that occur on the Rockwall campus should be reported to the Rockwall Police Department. Crimes that occur off campus should be reported to the local agency having jurisdiction. Remember: dial 911 in any emergency.

Those persons wishing to report a crime anonymously or for statistical purposes only may contact the University Police Department during normal business hours at 903-886-5868.

Campus Facilities:

The facilities at A&M-Commerce Rockwall campus are well maintained. Security and safety are given constant attention. A&M-Commerce maintains the Rockwall Campus and grounds while keeping safety and security in mind. The Rockwall campus has public safety officer on duty at various times to help ensure safety.

Pride Alert Warning System (P.A.W.S.)

Should a situation arise presenting an immediate danger to students, faculty and staff of Texas A&M-Commerce, immediate notification is provided through direct phone calls. This system is called PAWS.

Each employee and student are encouraged to sign up for this free service. For students, signup is done through MyLeo. Log into MyLeo and click 'options' then select PAWS. Employees may sign up at https://www.irisdispatch.com/users/enroll/dsp_enroll.cfm?org_id=112

Emergency Response and Evacuation Procedures

In the event of confirmation by police officials that a significant emergency on campus is occurring, University Police Department staff will initiate a PAWS alert using pre-determined scripts. This alert will go to all A&M-Commerce students and employees who have signed up for paws. After the initial PAWS alert has been sent, all further communications to the public will come through the university's public information officer. All available resources will be used including among others, web page postings, e-mail notifications and local media outlets.

The University Police Department tests the PAWS system monthly on the first Wednesday. Often, these tests will come in conjunction with exercises designed to continue training of emergency response officials. Prior notification will be given via PAWS, local media outlets, and email.

Drills

From time to time the university will conduct drills designed to improve its response to emergencies. These drills may or may not be announced and will be publicized by email or P.A.W.S. alert. Some of these drills may be fire drills and may be conducted in Residence Life. Further information on fire drills maybe found in the Annual Fire Safety Report. A list of all drills may be found in the university Safety Office.

Working to Prevent Crime:

A large amount of crime prevention information is available online around the clock on the University Police Department's website at: www.tamuc.edu/upd and click on crime prevention.

Crime Information and Statistics:

Any information deemed newsworthy is published by online at www.tamuc.edu. If a series of incidents occur that may be considered a threat to other members of the university community, timely reports will be made by PAWS and at www.tamuc.edu. If you feel a timely warning notice must be made to the university community, contact the Rockwall director at (214)-771-4570 or the University Police Department at 903-886-5868.

Statistics are gathered annually from the Rockwall Police Department for the Rockwall campus. These statistics are compiled along with Commerce Campus statistics and published in this publication. The report is also submitted to the U.S. Department of Justice for publication in Crime in the United States, available in all public libraries. The annual crime statistics of the university are available at the University Police Department office, the Internet, and are included in this brochure.

Statistics gathered for this brochure are compiled from numerous sources such as the Uniform Crime Reports, the Assistant Dean of Students Office, and the Rockwall Police Department. These statistics are then compared so that there is no duplication of incidents. Sources of information from within the University Police Department include citations, arrest reports, incident reports, dispatch records, daily activity logs, and the monthly Uniform Crime Reports.

Reporting a crime for statistical purposes: The University Police Department strongly urges all victims of crime to prosecute the offender in each case; however, it is possible to report a crime merely for statistical purposes. To report a crime statistic, contact the Crime Information Officer at 903-886-5868.

Educational Programs

Various programs addressing sexual assault, date rape, and other crimes are presented throughout each academic year. All new students have to take Haven, a program that teaches bystander intervention, addresses issues of relationship violence, provides educational definitions, and addresses the root causes of sexual assault. For more information about the haven program call the Title IX compliance officer at 903-

886-5041. All students must acknowledge the university's sexual harassment policy annually through MyLeo. Each employee is required to take sexual harassment in new employee orientation and every two years.

Bystander Intervention and Risk Reduction:

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help students observe a situation and determine an appropriate intervention where someone could use some help. At A&M Commerce, bystander intervention means just that; LIONS taking care of LIONS. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation
- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Procedures for Reporting Offenses - In those instances where any sexual assault, domestic violence, dating violence and stalking is alleged, the victim is strongly encouraged, but not required to report the incident to the University Police Department at 903-886-5868. The victim may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

Procedures for filing a complaint on dating violence, domestic violence, sexual assault, and stalking

Complaints against employees: any employee or student who believes that he or she has been subjected to sexual harassment and / or related retaliation by an A&M-Commerce employee should promptly report the incident to his or her supervisor, a university administrator, or the Office of Human Resources.

Complaints against students: Should be reported to the Dean of Students Office.

Retaliation: Retaliation against anyone for initiating or participating in a grievance procedure will not be tolerated by the university. Retaliation, threats, or other forms of intimidation against any party involved by be grounds for disciplinary action up to and including termination or suspension.

The importance of preserving physical evidence – If you, or someone you know, are a victim of a sexual assault, domestic violence, or stalking, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Go to a safe place as soon as you can.
- Contact the Police Department at 911 (9-911 using an on-campus phone).or 903-886-5868 from a mobile phone.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Don't destroy evidence by bathing, douching washing hands, brushing teeth, changing clothes or linens, eating or drinking.

- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have an exam by trained professionals even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!
- DO take a change of clothes with you to the hospital.
- DO write down the details about the offender and the circumstances of the crime as soon as possible.
- DO call the Counseling Center in the Student Services Building if you need someone to talk to or answer questions or if you want someone from the center to accompany you to the hospital, police station, or courthouse. They can be reached at 886-5145. A counselor is automatically called 24 hours a day, 7 days a week if a sexual assault is reported to the UPD.

Legal Remedies: As a victim of the above mentioned crimes you have the right to:

- Ask the local prosecutor to file a criminal complaint against the person committing domestic violence, stalking or Sexual Assault.
- Apply to a court for an order to protect you. (You should contact a legal aid office or attorney). As an example the court can order that:
 - the abuser not commit further acts of violence.
 - the abuser not threaten, harass, or contact you.
 - direct the abuser to leave your household and;
 - Establish temporary custody of children and direct the abuser not to interfere with children or property.

All victims of stalking, dating or domestic violence, and sexual assault that report will be given written victim's assistance information providing more details on how to access services such as protective measures, transportation, and working situation. Additionally victims will be provided with an explanation of institutional disciplinary procedures. This notice will also be available to victims of these crimes that occurred off campus.

Changing Academic and or Living Arrangements - When appropriate, academic, and or on campus living arrangements may be modified as the direct result of a domestic violence, stalking or sexual assault. . This action may be taken when requested by the victim and if such modifications are reasonable and available. These arrangements should be coordinated through the Dean of Students Office. These actions will be considered confidential unless release of information is necessary to provide effective protections of the victim.

Confidentiality: Under Texas law victims of domestic violence or Sexual Assault are legally entitled to a pseudonym name. This name will be used to refer to the victim in all documentation and oral conversations. Under no circumstances will the university release the name of a crime victim to the public without the express consent of the victim, or as required for criminal prosecution.

Counseling Services - Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building. Counseling Center staff encourages victims of crimes to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes only should contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. All professional counselors are encouraged to report anonymously if they deem it necessary The Rape Crisis Center of Northeast Texas is also available to persons not affiliated as a student. They can be reached at 903-454-9999.

Campus Disciplinary Procedures for Employees:

The Chief Human Resources Officer is the designated official responsible for overseeing the civil rights protection program at A&M-Commerce. The Chief Human Resources Officer will ensure that all allegations of discrimination, sexual harassment, and related retaliation are promptly and thoroughly investigated and will follow up on situations in which illegal discrimination, sexual harassment or related retaliation is found to ensure that the situation does not reoccur. The university's complete policy can be found at:

<http://www.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/08CivilRightsProtectionsAndCompliance/08.01.01.R2.pdf>

Campus Disciplinary Procedures for Students:

When Code of Conduct violations are alleged, students or student groups are subject to University disciplinary action. • Where a student conduct case involves a psychological or mental concern or other unusual circumstances, such as direct threat to property or well-being of others in the University community, the Dean of Campus Life and Student Development (or designee) should refer the case to the University's Behavior Intervention Team (BIT) or CARE Team. •

Review of Alleged Violation

After the Dean of Campus Life and Student Development (or designee) receives a report or information that a student or group of students may have violated the Code, the Dean (or designee) may:

4. Take appropriate action on behalf of the University;
5. Make a referral to the University Hearing Board or other hearing officers/bodies (e.g. Residential Living and Learning, Campus Recreation, etc.);
or
6. In cases of clear and present danger to the wellbeing of the University community or other unusual circumstances, the Dean of Campus Life and Student Development (or designee) may take interim actions with respect to a student before a disciplinary hearing is held (see Code section V.C.). A hearing will be scheduled as soon thereafter as reasonable.

Notice of Allegations

4. The Dean of Campus Life and Student Development (or designee), shall notify the student or student group in writing of the allegations against the student. Notification will include whether their case will be heard administratively or by the University Hearing Board. The decision as to which cases will be heard by the University Hearing Board will be made by Dean of Campus Life and Student Development (or designee).
5. The student will be referred to the online Student Guidebook, which outlines the disciplinary and appeals procedures.
6. The accused student will be given at least three (3) University business days to prepare for a hearing, unless voluntarily waived by the student.

Hearing Procedures

General • All hearings will be closed to the public. Admission to the hearing of persons other than the parties involved will be at the discretion of the Dean of Campus Life and Student Development (or designee). • In hearings involving more than one responding student, individual cases may be heard jointly. However, the Dean of Campus Life and Student Development (or designee) may permit each hearing to be conducted separately. In joint hearings, separate determinations of responsibility will be made for each responding student. • A student may be accompanied by an advisor, but the student must represent himself or herself at the hearing. The advisor may not make a presentation or represent the complainant or responding student during the hearing. The advisor may confer quietly with their advisee, exchange notes, clarify procedural questions with the Chair, and suggest questions to their advisee. • The complainant, responding student, Hearing Board, and the Dean of Campus Life and Student Development (or designee)

may question all present witnesses and all present parties (directly or indirectly, at the discretion of the Chair and/or the Dean of Campus Life and Student Development (or designee)). Unduly repetitive witnesses can be limited at the discretion of the Hearing Board Chair and/or the Dean of Campus Life and Student Development (or designee). (NOTE: This procedure only applies to non-sexual misconduct cases. In cases of sexual misconduct or violence, all questions between the parties must be asked through the hearing officer. See Code section IV.D.4 of the student guidebook) • The student may present relevant information regarding the allegations, including witness information, documents, or any other information that would assist the hearing officer or Hearing Board determine student responsibility. Formal rules of evidence will not be observed, however both complainant and respondent will both have equal access to any evidence whenever possible. The hearing officer or Hearing Board Chair may limit the number of character witnesses presented or may accept written character statements instead. • If the student fails to appear for the original hearing without good cause, the student forfeits the right to appeal. All disciplinary proceedings will be conducted in a manner that is consistent with university policies and transparent to the accuser and accused. All proceedings will be conducted by officials that do not have a conflict of interest or bias for or against the accuser or the accused.

Administrative Hearing • A hearing officer will hold a conference with the student to:

- 2) review the allegations; and
- 3) provide an opportunity for the student to respond directly to the alleged violation(s).

The administrative hearing is intended to be an educational meeting that enables the hearing officer to determine whether there has been a violation of the Code, and if so, what sanctions are appropriate. The hearing officer shall serve the best interests of any responding students by making use of appropriate University resources, including, but not limited to, University Counseling Center, Academic Success Center, etc.

The student has the right to hear evidence supporting the allegations and ask questions of witnesses either directly or through the hearing officer.

In cases of sexual misconduct or violence, all questions between the parties must be asked through the hearing officer. •

The hearing officer may seek professional assistance and advice, consult with a student's parents or guardians, or take other measures to insure fair disposition of the case. • After the administrative hearing, the student shall be informed in writing of the action taken by the hearing officer, including findings of responsibility and sanctions. • If the student fails to appear for a disciplinary hearing, the case may be heard in the student's absence.

University Hearing Board • The Dean of Campus Life and Student Development (or designee) may assign a student conduct case to the University Hearing Board for adjudication. The decision as to which cases will be heard by the University Hearing Board will be made by Dean of Campus Life and Student Development (or designee). • University Hearing Board members will be a group of trained faculty and staff members who serve as conduct officers during the adjudication process. Hearing Board members will listen to all of the information presented during the conduct conference and use that information to make decisions on whether the responding student is responsible for violating the Code and assigning appropriate sanctions, as appropriate. • The Dean of Campus Life and Student Development (or designee) will appoint one board member as the Chair for the hearing. • A staff member from the Office of Judicial Affairs shall attend all hearings to ensure that disciplinary procedures are followed. This staff member may not be present during Hearing Board deliberations, but may respond to procedural questions from the Hearing Board regarding procedure. • The parties have the right to be present at the hearing; however, they do not have the right to be present during Hearing Board deliberations.

If a student is unable to attend the hearing, he or she must notify the Office of Judicial Affairs no less than three (3) days prior to the scheduled hearing to arrange for another date, time and location. Except in cases of grave or unforeseen circumstances, if the responding student fails to give the required minimum three (3) day notice, or if the responding student fails to appear for the hearing, the hearing may proceed as scheduled.

- After the hearing, the Hearing Board will deliberate and determine, by a preponderance of the information, if the responding student has violated the Code. A majority vote is required. If the responding student is found responsible for violating any section of the Code, the Hearing Board will determine an appropriate sanction(s). The Office of Judicial Affairs is responsible for informing the Hearing Board of applicable precedent, any previous conduct violations, 43 or other relevant pattern information about the responding student. The Hearing Board shall serve the best interests of any responding students by making use of appropriate University resources, including, but not limited to, University Counseling Center, Academic Success Center, etc.
- The Chair will prepare a written report and deliver it to the Dean of Campus Life and Student Life (or designee), detailing the findings, how each member voted, rationale for the Hearing Board's decision, and any information the Hearing Board excluded from its consideration and why. This report must include any sanctions or other actions imposed. This report should not exceed two pages in length and must be submitted to the Dean of Campus Life and Student Development (or designee) within two (2) days of the end of deliberations.
- The responding student and complainant will be notified of the final determination in writing within five business days of the hearing.

In cases of sexual misconduct and other crimes of violence, notice of the outcome will be delivered to all parties without substantial delay between the notifications to each party.

- There will be a single verbatim record, such as an audio recording, for all Hearing Board proceedings. Deliberations will not be recorded. The record will be the property of the University and maintained according to the System's record retention policy.

Procedures for Allegations of Sexual Misconduct, Violence, and Stalking

Allegations of sexual misconduct by a student will be reviewed and investigated by the University's Title IX Compliance Office or other designated officials. At the conclusion of the investigation, a report will be provided to the Dean of Campus Life and Student Development (or designee) for review. After receiving a report indicating that a student or group of students may have violated sections of the Student Code of Conduct related to sexual misconduct, violence, and/or stalking, the Dean (or designee) may take action on behalf of the University. In addition to the procedures found above, the following procedures shall apply:

1. The complainant shall not be required to attend the hearing. The complainant shall have the opportunity to submit an impact statement detailing any alleged consequences suffered by the complainant.
2. The complainant has the right to be assisted by an advisor of the complainant's choice. However, the complainant must present his or her own information.
3. For sexual misconduct, discrimination and other complaints of a sensitive nature, alternative testimony options may be provided to the complainant, such as placing a privacy screen in the hearing room or allowing the complainant to testify from another room via audio or audio/video technology. While these options are intended to help make the complainant more comfortable, they are not intended to work to the disadvantage of the responding student.
4. The past sexual history or sexual character of a party will not be admissible by the other parties in hearings unless such information is determined to be particularly relevant to the facts and circumstances at issue. All such information is presumed inadmissible until it is shown relevant to the case. Any such showing must be made in advance of the hearing, to hearing officer or Hearing Board Chair. Evidence of pattern, repeated, and/or predatory behavior by the responding student, in the form of previous findings in any legal or campus proceeding, (or in the

form of previous good faith allegations), will always be relevant to the finding, not just the sanction. The parties will be notified in advance if any such information is deemed relevant and will be introduced in the hearing.

5. A complainant alleging sexual misconduct, other behavior falling within the coverage of Title IX, and/ or a crime of violence will be notified in writing of the outcome of a hearing, any sanctions assigned, and the rationale for the decision.

6. If there is good cause for an extension of hearing timeframes written notice will be given to both the complainant and respondent.

7. Findings. • No Finding. In these cases, an investigator has made a determination that the responding student is in no way involved in a violation of policy. The responding student's name will be cleared for purposes of third party reporting, but the record of the investigation will be retained. This finding is not subject to any appeal. • Not Responsible. In these cases, a hearing officer or Hearing Board determines that insufficient evidence exists for a finding of responsible for any of the allegations. The case is closed and a record of the "not responsible" finding(s) is retained. In cases of sexual misconduct or other violence, complainants may accept the finding or elect to appeal.

• Responsible. In these cases, a hearing officer or Hearing Board determines that sufficient evidence exists for a finding of "Responsible" for any of the alleged violations. The responding student may accept both the finding and sanctions, or may elect to appeal.

SANCTIONS

One or more of the following sanctions may be imposed for a Code violation.

Warning: The student is warned of possible consequences of continuing such behavior. Warnings can be verbal or written.

Disciplinary Probation: A period of review and observation during which a student is under an official notice that subsequent violations of the Code, University rules, regulations, or policies are likely to result in a more severe sanction, including suspension or expulsion from the University. While on Disciplinary Probation, a student may be considered to be "not in good standing" and may face specific limitations on University privileges.

2. Not in good standing: A student who is not in good standing is subject to the following restrictions:

Ineligible to hold an elected office in any student organization recognized by the University or to hold any elected or appointed office of the University.

Ineligible to represent the University in any way, including representing the University at any official function, intercollegiate athletics or any forms of intercollegiate competition or representation. This includes events taking place both on and off of the University campus.

Ineligible for fraternity, sorority, or organization new member intake. • Additional restrictions or conditions also may be imposed, depending on the nature and seriousness of the misconduct.

Interim Actions The University may take interim actions as necessary to protect the community from a threat to the health or safety of the community as a whole, to any particular member of the community, or in cases where there may be a risk of a substantial disruption to the normal operations of the University. In all cases, the student subject to the interim action will be given an opportunity to be heard by the Dean of Campus Life and Student Development (or designee) on the necessity of the restriction within three (3) business days of the issuing of the restrictions.

These actions may include, but are not limited to:

1. **Interim Suspension.** A student (or organization) suspended on an interim basis is subject to all of the same restrictions as if they had been suspended as a final sanction.
2. **Interim Restriction.** A student (or organization) with interim restrictions may be denied access to campus premises (including classes), specific individuals, and/or all other University activities or privileges for which the student might otherwise be eligible. These restrictions may include, but are not limited to: restricted access to facilities, housing and/or events, no-contact orders with specific individuals, etc. or any other restrictions deemed necessary by the Dean of Campus Life and Student Development to be necessary to achieve the goals stated above. (NOTE: The University will not pay for or make any arrangements for housing for any student removed from housing on an interim basis.) Before changing any of these restrictions, a student may be required to participate in a psychological or counseling assessment, interviews, etc. at the discretion of the Dean of Campus Life and Student Development (or designee). •

Suspension The student is separated from the University for a definite period of time. The suspension takes effect when the appeal for the offense is exhausted, waived, or the time limit has passed. Suspensions may go into effect immediately or may be deferred for a period of time. If the student is found in violation of any University rule during the time of deferred suspension, the suspension takes effect immediately without further review.

Expulsion The student may not return to the University. •

Conditions/Restrictions The University may limit a student's University privileges for a period of time, or require a student to complete a specified activity.

This sanction may include, but is not limited to:

11. Restricted access to the campus or parts of campus;
12. A no-contact order;
13. Denial of the right to participate in University sponsored activities;
14. Denial of the right to represent the University in any way;
15. Removal from an elected or appointed University office or position;
16. Denial of campus housing or parking privileges;
17. Required attendance at a workshop;
18. Ineligible for fraternity, sorority, or organization new member intake;
19. Participation in community service; and/or
20. Any other privileges that are consistent with the violation and the development of the student. •

Other Sanctions: The University reserves the right to impose other sanctions as necessary to remain consistent with the mission and vision of the University. These may include, but are not limited to: mandated psychological or counseling assessment, research projects, drug/alcohol classes, etc. •

Parental Notification. The University may contact a student's parent, guardian, or family member, if deemed appropriate.

For more information on disciplinary procedures, consult the Student Guidebook at <http://www.tamuc.edu/CampusLife/documents/studentGuidebook.pdf>, or the Dean of Students Office.

Possible Sanctions - Depending on the severity of the crime, those found guilty of a sex crime may face criminal charges, suspension or expulsion from the university, and or disciplinary probation.

Procedures for Allegations of Sexual Misconduct, Violence, and Stalking.

- Allegations of sexual misconduct by a student will be reviewed and investigated by the University's Title IX Compliance Office or other designated officials. At the conclusion of the investigation, a report will be provided to the Dean of Campus Life and Student Development (or designee) for review.
- After receiving a report indicating that a student or group of students may have violated sections of the Student Code of Conduct related to sexual misconduct, violence, and/or stalking, the Dean (or designee) may take action on behalf of the University. In addition to normal disciplinary procedures: the following procedures shall apply:
 - 1. The complainant shall not be required to attend the hearing. The complainant shall have the opportunity to submit an impact statement detailing any alleged consequences suffered by the complainant.
 - 2. The complainant has the right to be assisted by an advisor of the complainant's choice. However, the complainant is must present his or her own information.
 - 3. For sexual misconduct, discrimination and other complaints of a sensitive nature, alternative testimony options may be provided to the complainant, such as placing a privacy screen in the hearing room or allowing the complainant to testify from another room via audio or audio/video technology. While these options are intended to help make the complainant more comfortable, they are not intended to work to the disadvantage of the responding student.
 - 4. The past sexual history or sexual character of a party will not be admissible by the other parties in hearings unless such information is determined to be particularly relevant to the facts and circumstances at issue. All such information is presumed inadmissible until it is shown relevant to the case. Any such showing must be made in advance of the hearing, to hearing officer or Hearing Board Chair. Evidence of pattern, repeated, and/or predatory behavior by the responding student, in the form of previous findings in any legal or campus proceeding, (or in the form of previous good faith allegations), will always be relevant to the finding, not just the sanction. The parties will be notified in advance if any such information is deemed relevant and will be introduced in the hearing.
 - 5. A complainant alleging sexual misconduct, other behavior falling within the coverage of Title IX, and/ or a crime of violence will be notified in writing of the outcome of a hearing, any sanctions assigned, and the rationale for the decision.

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at: <https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Crime Information and Statistics:

Any information deemed newsworthy is published by the university on the main website at www.tamuc.edu. If a series of incidents occur that may be considered a threat to other members of the university community, timely reports will be made by P.A.W.S. If you feel a timely warning notice must be made to the university community, contact Russell Blanchet at 972-882-7520, or the University Police Department at 903-886-5868

Statistics are gathered annually from the Mesquite Police Department for the MetroPlex Campus. These statistics are compiled along with Commerce Campus statistics and published in this publication. The report is also submitted to the U.S. Department of Justice for publication in Crime in the United States, available in all public libraries. The annual crime statistics of the university are available at the University Police Department office, the Internet, and are included in this brochure.

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Reporting a crime for statistical purposes: The University Police Department strongly urges all victims of crime to prosecute the offender in each case; however, it is possible to report a crime merely for statistical purposes. To report a crime statistic, contact the Crime Information Officer at 903-886-5868.

Weapons

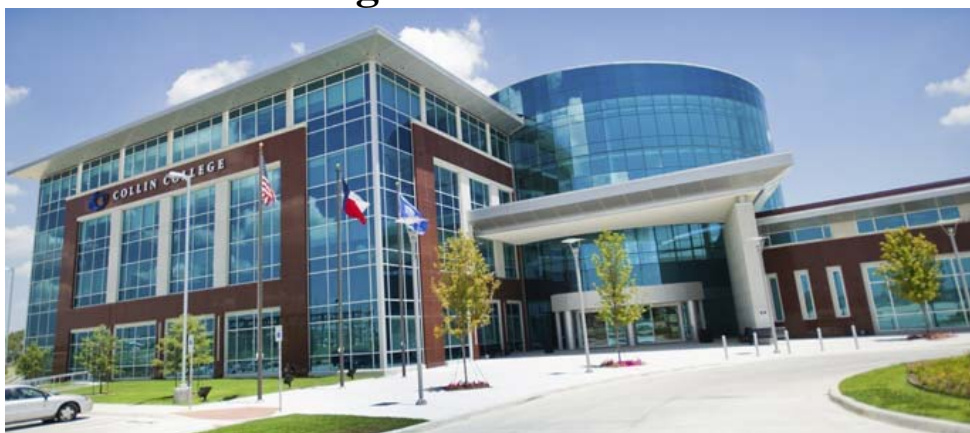
The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

For further information visit www.tamuc.edu/HOC

Further Information:

For additional information, questions, or suggestions on campus safety, contact the director of the Rockwall Campus at 214-771-4570.

Collin Higher Education Center



Texas A&M-Commerce is not responsible for the security of the Collin Higher Education Center. However, it is important to note that all faculty, staff and students play an important role in maintaining a safe and crime free environment. A&M-Commerce students and employees are encouraged to visit www.collin.edu/campuspolice for a wealth of vital information including crime statistics, safety tips, how to sign up for crime alerts and much more.

State Law and University Policies

Substance Abuse Programs

There are many different substance abuse education programs on campus. Residential Living and Learning and the Counseling Center conduct many of these programs. For more information on these programs, contact any of the previously mentioned departments.

According to the Safe and Drug-Free Schools and Communities Act, A&M-Commerce reviews its programs, services, and policies to prevent unlawful possession, use, or distribution of alcohol and illicit drugs. The results of the biennial review are published at:

<http://www.tamuc.edu/campuslife/campusServices/universityPoliceDepartment/AODBrochure.pdf>

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations. Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs:

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become ineligible to receive federal aid money.

Weapons:

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

Note for concealed handgun carriers: You may *NOT* possess your handgun within any building on the A&M-Commerce Campus until August 31st, 2016.

Crimes of Violence

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;

Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.

If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sexual Assault, Dating Violence, Domestic Violence and Stalking:

Sexual Assault, Dating Violence, Domestic Violence, and Stalking are expressly prohibited.

Educational Programs- Various programs addressing sexual assault, date rape, and other crimes are presented throughout each academic year. All new students have to take Haven, a program that teaches bystander intervention, addresses issues of relationship violence, provides educational definitions, and addresses the root causes of sexual assault. For more information about the haven program call the Title IX compliance officer at 903-886-5041. All students must acknowledge the university's sexual harassment policy annually through MyLeo.. Each employee is required to take sexual harassment in new employee orientation and every two years.

Bystander Intervention and Risk Reduction:

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help students observe a situation and determine an appropriate intervention where someone could use some help. At A&M Commerce, bystander intervention means just that; LIONS taking care of LIONS. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation
- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Procedures for Reporting Offenses - In those instances where any sexual assault, domestic violence, dating violence and stalking is alleged, the victim is strongly encouraged, but not required to report the incident to the University Police Department at 903-886-5868. The victim may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

Procedures for filing a complaint on dating violence, domestic violence, sexual assault, and

stalking

Complaints against employees: any employee or student who believes that he or she has been subjected to sexual harassment and / or related retaliation by an A&M-Commerce employee should promptly report the incident to his or her supervisor, a university administrator, or the Office of Human Resources.

Complaints against students: Should be reported to the Dean of Students Office.

Retaliation: Retaliation against anyone for initiating or participating in a grievance procedure will not be tolerated by the university. Retaliation, threats, or other forms of intimidation against any party involved by be grounds for disciplinary action up to and including termination or suspension.

The importance of preserving physical evidence – If you, or someone you know, are a victim of a sexual assault, domestic violence, or stalking, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Go to a safe place as soon as you can.
- Contact the Police Department at 911 (9-911 using an on-campus phone).or 903-886-5868 from a mobile phone.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Don't destroy evidence by bathing, douching washing hands, brushing teeth, changing clothes or linens, eating or drinking.
- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have a exam by trained professionals even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!
- DO take a change of clothes with you to the hospital.
- DO write down the details about the offender and the circumstances of the crime as soon as possible.
- DO call the Counseling Center in the Student Services Building if you need someone to talk to or answer questions or if you want someone from the center to accompany you to the hospital, police station, or courthouse. They can be reached at 886-5145. A counselor is automatically called 24 hours a day, 7 days a week if a sexual assaulted is reported to the UPD.

Legal Remedies:

As a victim of the above mentioned crimes you have the right to:

- Ask the local prosecutor to file a criminal complaint against the person committing domestic violence, stalking or Sexual Assault.
- Apply to a court for an order to protect you. (You should contact a legal aid office or attorney). As an example the court can order that:
 - the abuser not commit further acts of violence.
 - the abuser not threaten, harass, or contact you.
 - direct the abuser to leave your household and;
 - Establish temporary custody of children and direct the abuser not to interfere with children or property.
 -

All victims of stalking, dating or domestic violence, and sexual assault that report will be given written victim's assistance information providing more details on how to access services such as protective measures, transportation, and working situation. Additionally victims will be provided with an explanation of institutional disciplinary procedures. This notice will also be available to victims of these crimes that occurred off campus.

Changing Academic and or Living Arrangements - When appropriate, academic, and or on campus living arrangements may be modified as the direct result of a domestic violence, stalking or sexual assault. This action may be taken when requested by the victim and if such modifications are reasonable and available. These arrangements should be coordinated through the Dean of Students Office. These actions will be considered confidential unless release of information is necessary to provide effective protections of the victim.

Confidentiality: Under Texas law victims of domestic violence or Sexual Assault are legally entitled to a pseudonym name. This name will be used to refer to the victim in all documentation and oral conversations. Under no circumstances will the university release the name of a crime victim to the public without the express consent of the victim, or as required for criminal prosecution.

Counseling Services: Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building. Counseling Center staff encourages victims of crimes to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes only should contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. All professional counselors are encouraged to report anonymously if they deem it necessary. The Rape Crisis Center of Northeast Texas is also available to persons not affiliated as a student. They can be reached at 903-454-9999.

Campus Disciplinary Procedures for Employees:

The Chief Human Resources Officer is the designated official responsible for overseeing the civil rights protection program at A&M-Commerce. The Chief Human Resources Officer will ensure that all allegations of discrimination, sexual harassment, and related retaliation are promptly and thoroughly investigated and will follow up on situations in which illegal discrimination, sexual harassment or related retaliation is found to ensure that the situation does not reoccur.

The university's complete policy can be found at:

<http://www.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/08CivilRightsProtectionsAndCompliance/08.01.01.R2.pdf>

Campus Disciplinary Procedures for Students:

When Code of Conduct violations are alleged, students or student groups are subject to University disciplinary action. • Where a student conduct case involves a psychological or mental concern or other unusual circumstances, such as direct threat to property or well-being of others in the University community, the Dean of Campus Life and Student Development (or designee) should refer the case to the University's Behavior Intervention Team (BIT) or CARE Team. •

Review of Alleged Violation

After the Dean of Campus Life and Student Development (or designee) receives a report or information that a student or group of students may have violated the Code, the Dean (or designee) may:

1. Take appropriate action on behalf of the University;
2. Make a referral to the University Hearing Board or other hearing officers/bodies (e.g. Residential Living and Learning, Campus Recreation, etc.); or
3. In cases of clear and present danger to the wellbeing of the University community or other unusual circumstances, the Dean of Campus Life and Student Development (or designee) may take interim actions with respect to a student before a disciplinary hearing is held (see Code section V.C.). A hearing will be scheduled as soon thereafter as reasonable.

Notice of Allegations

1. The Dean of Campus Life and Student Development (or designee), shall notify the student or student group in writing of the allegations against the student. Notification will include whether their case will be heard administratively or by the University Hearing Board. The decision as to which cases will be heard by the University Hearing Board will be made by Dean of Campus Life and Student Development (or designee).
2. The student will be referred to the online Student Guidebook, which outlines the disciplinary and appeals procedures.
3. The accused student will be given at least three (3) University business days to prepare for a hearing, unless voluntarily waived by the student.

Hearing Procedures

General • All hearings will be closed to the public. Admission to the hearing of persons other than the parties involved will be at the discretion of the Dean of Campus Life and Student Development (or designee). • In hearings involving more than one responding student, individual cases may be heard jointly. However, the Dean of Campus Life and Student Development (or designee) may permit each hearing to be conducted separately. In joint hearings, separate determinations of responsibility will be made for each responding student. • A student may be accompanied by an advisor, but the student must represent himself or herself at the hearing. The advisor may not make a presentation or represent the complainant or responding student during the hearing. The advisor may confer quietly with their advisee, exchange notes, clarify procedural questions with the Chair, and suggest questions to their advisee. • The complainant, responding student, Hearing Board, and the Dean of Campus Life and Student Development (or designee) may question all present witnesses and all present parties (directly or indirectly, at the discretion of the Chair and/or the Dean of Campus Life and Student Development (or designee)). Unduly repetitive witnesses can be limited at the discretion of the Hearing Board Chair and/or the Dean of Campus Life and Student Development (or designee). (NOTE: This procedure only applies to non-sexual misconduct cases. In cases of sexual misconduct or violence, all questions between the parties must be asked through the hearing officer. See Code section IV.D.4 of the student guidebook) • The student may present relevant information regarding the allegations, including witness information, documents, or any other information that would assist the hearing officer or Hearing Board determine student responsibility. Formal rules of evidence will not be observed, however both complainant and respondent will both have equal access to any evidence whenever possible. The hearing officer or Hearing Board Chair may limit the number of character witnesses presented or may accept written character statements instead. • If the student fails to appear for the original hearing without good cause, the student forfeits the right to appeal. All disciplinary proceedings will be conducted in a manner that is consistent with university policies and transparent to the accuser and accused. All proceedings will be conducted by officials that do not have a conflict of interest or bias for or against the accuser or the accused.

Administrative Hearing

A hearing officer will hold a conference with the student to:

- 1) review the allegations; and
- 2) provide an opportunity for the student to respond directly to the alleged violation(s).

The administrative hearing is intended to be an educational meeting that enables the hearing officer to determine whether there has been a violation of the Code, and if so, what sanctions are appropriate. The hearing officer shall serve the best interests of any responding students by making use of appropriate University resources, including, but not limited to, University Counseling Center, Academic Success Center, etc.

The student has the right to hear evidence supporting the allegations and ask questions of witnesses either directly or through the hearing officer.

In cases of sexual misconduct or violence, all questions between the parties must be asked through the hearing officer. •

The hearing officer may seek professional assistance and advice, consult with a student's parents or guardians, or take other measures to insure fair disposition of the case. • After the administrative hearing, the student shall be informed in writing of the action taken by the hearing officer, including findings of responsibility and sanctions. • If the student fails to appear for a disciplinary hearing, the case may be heard in the student's absence.

University Hearing Board The Dean of Campus Life and Student Development (or designee) may assign a student conduct case to the University Hearing Board for adjudication. The decision as to which cases will be heard by the University Hearing Board will be made by Dean of Campus Life and Student Development (or designee). • University Hearing Board members will be a group of trained faculty and staff members who serve as conduct officers during the adjudication process. Hearing Board members will listen to all of the information presented during the conduct conference and use that information to make decisions on whether the responding student is responsible for violating the Code and assigning appropriate sanctions, as appropriate. • The Dean of Campus Life and Student Development (or designee) will appoint one board member as the Chair for the hearing. • A staff member from the Office of Judicial Affairs shall attend all hearings to ensure that disciplinary procedures are followed. This staff member may not be present during Hearing Board deliberations, but may respond to procedural questions from the Hearing Board regarding procedure. • The parties have the right to be present at the hearing; however, they do not have the right to be present during Hearing Board deliberations.

If a student is unable to attend the hearing, he or she must notify the Office of Judicial Affairs no less than three (3) days prior to the scheduled hearing to arrange for another date, time and location. Except in cases of grave or unforeseen circumstances, if the responding student fails to give the required minimum three (3) day notice, or if the responding student fails to appear for the hearing, the hearing may proceed as scheduled. • After the hearing, the Hearing Board will deliberate and determine, by a preponderance of the information, if the responding student has violated the Code. A majority vote is required. If the responding student is found responsible for violating any section of the Code, the Hearing Board will determine an appropriate sanction(s). The Office of Judicial Affairs is responsible for informing the Hearing Board of applicable precedent, any previous conduct violations, 43 or other relevant pattern information about the responding student. The Hearing Board shall serve the best interests of any responding students by making use of appropriate University resources, including, but not limited to, University Counseling Center, Academic Success Center, etc. • The Chair will prepare a written report and deliver it to the Dean of Campus Life and Student Life (or designee), detailing the findings, how each member voted, rationale for the Hearing Board's decision, and any information the Hearing Board excluded from its consideration and why. This report must include any sanctions or other actions imposed. This report should not exceed two pages in length and must be submitted to the Dean of Campus Life and Student Development (or designee) within two (2) days of the end of deliberations. • The responding student and complainant will be notified of the final determination in writing within five business days of the hearing.

In cases of sexual misconduct and other crimes of violence, notice of the outcome will be delivered to all parties without substantial delay between the notifications to each party. • There will be a single verbatim record, such as an audio recording, for all Hearing Board proceedings. Deliberations will not be recorded. The record will be the property of the University and maintained according to the System's record retention policy.

Procedures for Allegations of Sexual Misconduct, Violence, and Stalking

Allegations of sexual misconduct by a student will be reviewed and investigated by the University's Title IX Compliance Office or other designated officials. At the conclusion of the investigation, a report will be provided to the Dean of Campus Life and Student Development (or designee) for review. After receiving a report indicating that a student or group of students may have violated sections

of the Student Code of Conduct related to sexual misconduct, violence, and/or stalking, the Dean (or designee) may take action on behalf of the University. In addition to the procedures found above, the following procedures shall apply:

1. The complainant shall not be required to attend the hearing. The complainant shall have the opportunity to submit an impact statement detailing any alleged consequences suffered by the complainant.
2. The complainant has the right to be assisted by an advisor of the complainant's choice. However, the complainant must present his or her own information.
3. For sexual misconduct, discrimination and other complaints of a sensitive nature, alternative testimony options may be provided to the complainant, such as placing a privacy screen in the hearing room or allowing the complainant to testify from another room via audio or audio/video technology. While these options are intended to help make the complainant more comfortable, they are not intended to work to the disadvantage of the responding student.
4. The past sexual history or sexual character of a party will not be admissible by the other parties in hearings unless such information is determined to be particularly relevant to the facts and circumstances at issue. All such information is presumed inadmissible until it is shown relevant to the case. Any such showing must be made in advance of the hearing, to hearing officer or Hearing Board Chair. Evidence of pattern, repeated, and/or predatory behavior by the responding student, in the form of previous findings in any legal or campus proceeding, (or in the form of previous good faith allegations), will always be relevant to the finding, not just the sanction. The parties will be notified in advance if any such information is deemed relevant and will be introduced in the hearing.
5. A complainant alleging sexual misconduct, other behavior falling within the coverage of Title IX, and/ or a crime of violence will be notified in writing of the outcome of a hearing, any sanctions assigned, and the rationale for the decision.
6. If there is good cause for an extension of hearing timeframes written notice will be given to both the complainant and respondent.
7. Findings.
 - No Finding. In these cases, an investigator has made a determination that the responding student is in no way involved in a violation of policy. The responding student's name will be cleared for purposes of third party reporting, but the record of the investigation will be retained. This finding is not subject to any appeal.
 - Not Responsible. In these cases, a hearing officer or Hearing Board determines that insufficient evidence exists for a finding of responsible for any of the allegations. The case is closed and a record of the "not responsible" finding(s) is retained. In cases of sexual misconduct or other violence, complainants may accept the finding or elect to appeal.
 - Responsible. In these cases, a hearing officer or Hearing Board determines that sufficient evidence exists for a finding of "Responsible" for any of the alleged violations. The responding student may accept both the finding and sanctions, or may elect to appeal.

SANCTIONS

One or more of the following sanctions may be imposed for a Code violation.

Warning: The student is warned of possible consequences of continuing such behavior. Warnings can be verbal or written.

Disciplinary Probation: A period of review and observation during which a student is under an official notice that subsequent violations of the Code, University rules, regulations, or policies are likely to result in a more severe

sanction, including suspension or expulsion from the University. While on Disciplinary Probation, a student may be considered to be “not in good standing” and may face specific limitations on University privileges.

1. Not in good standing: A student who is not in good standing is subject to the following restrictions:

Ineligible to hold an elected office in any student organization recognized by the University or to hold any elected or appointed office of the University.

Ineligible to represent the University in any way, including representing the University at any official function, intercollegiate athletics or any forms of intercollegiate competition or representation. This includes events taking place both on and off of the University campus.

Ineligible for fraternity, sorority, or organization new member intake. • Additional restrictions or conditions also may be imposed, depending on the nature and seriousness of the misconduct.

Interim Actions The University may take interim actions as necessary to protect the community from a threat to the health or safety of the community as a whole, to any particular member of the community, or in cases where there may be a risk of a substantial disruption to the normal operations of the University. In all cases, the student subject to the interim action will be given an opportunity to be heard by the Dean of Campus Life and Student Development (or designee) on the necessity of the restriction within three (3) business days of the issuing of the restrictions.

These actions may include, but are not limited to:

1. Interim Suspension. A student (or organization) suspended on an interim basis is subject to all of the same restrictions as if they had been suspended as a final sanction.

2. Interim Restriction. A student (or organization) with interim restrictions may be denied access to campus premises (including classes), specific individuals, and/or all other University activities or privileges for which the student might otherwise be eligible. These restrictions may include, but are not limited to: restricted access to facilities, housing and/or events, no-contact orders with specific individuals, etc. or any other restrictions deemed necessary by the Dean of Campus Life and Student Development to be necessary to achieve the goals stated above. (NOTE: The University will not pay for or make any arrangements for housing for any student removed from housing on an interim basis.) Before changing any of these restrictions, a student may be required to participate in a psychological or counseling assessment, interviews, etc. at the discretion of the Dean of Campus Life and Student Development (or designee). •

Suspension The student is separated from the University for a definite period of time. The suspension takes effect when the appeal for the offense is exhausted, waived, or the time limit has passed. Suspensions may go into effect immediately or may be deferred for a period of time. If the student is found in violation of any University rule during the time of deferred suspension, the suspension takes effect immediately without further review.

Expulsion The student may not return to the University. •

Conditions/Restrictions The University may limit a student’s University privileges for a period of time, or require a student to complete a specified activity.

This sanction may include, but is not limited to:

1. Restricted access to the campus or parts of campus;
2. A no-contact order;

3. Denial of the right to participate in University sponsored activities;
4. Denial of the right to represent the University in any way;
5. Removal from an elected or appointed University office or position;
6. Denial of campus housing or parking privileges;
7. Required attendance at a workshop;
8. Ineligible for fraternity, sorority, or organization new member intake;
9. Participation in community service; and/or
10. Any other privileges that are consistent with the violation and the development of the student. •

Other Sanctions: The University reserves the right to impose other sanctions as necessary to remain consistent with the mission and vision of the University. These may include, but are not limited to: mandated psychological or counseling assessment, research projects, drug/alcohol classes, etc. •

Parental Notification. The University may contact a student's parent, guardian, or family member, if deemed appropriate.

For more information on disciplinary procedures, consult the Student Guidebook at <http://www.tamuc.edu/CampusLife/documents/studentGuidebook.pdf>, or the Dean of Students Office.

Possible Sanctions

Depending on the severity of the crime, those found guilty of a sex crime may face criminal charges, suspension or expulsion from the university, and or disciplinary probation.

Procedures for Allegations of Sexual Misconduct, Violence, and Stalking

- Allegations of sexual misconduct by a student will be reviewed and investigated by the University's Title IX Compliance Office or other designated officials. At the conclusion of the investigation, a report will be provided to the Dean of Campus Life and Student Development (or designee) for review.
- After receiving a report indicating that a student or group of students may have violated sections of the Student Code of Conduct related to sexual misconduct, violence, and/or stalking, the Dean (or designee) may take action on behalf of the University. In addition to normal disciplinary procedures: the following procedures shall apply:
 - 1. The complainant shall not be required to attend the hearing. The complainant shall have the opportunity to submit an impact statement detailing any alleged consequences suffered by the complainant.
 - 2. The complainant has the right to be assisted by an advisor of the complainant's choice. However, the complainant is must present his or her own information.
 - 3. For sexual misconduct, discrimination and other complaints of a sensitive nature, alternative testimony options may be provided to the complainant, such as placing a privacy screen in the hearing room or allowing the complainant to testify from another room via audio or audio/video technology. While these options are intended to help make the complainant more comfortable, they are not intended to work to the disadvantage of the responding student.
 - 4. The past sexual history or sexual character of a party will not be admissible by the other parties in hearings unless such information is determined to be particularly relevant to the facts and circumstances at issue. All such information is presumed inadmissible until it is shown relevant to the case. Any such showing must be made in advance of the hearing, to hearing officer or Hearing Board Chair. Evidence of pattern, repeated, and/or predatory behavior by the responding student, in the form of previous findings in any legal or campus proceeding, (or in the form of previous good faith allegations), will always be relevant to the finding, not just the sanction. The parties will be notified in advance if any such information is deemed relevant and will be introduced in the hearing.

- 5. A complainant alleging sexual misconduct, other behavior falling within the coverage of Title IX, and/ or a crime of violence will be notified in writing of the outcome of a hearing, any sanctions assigned, and the rationale for the decision.

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at:
<https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Crime Statistics

All colleges and universities are required to publish an Annual Security Report. This document can be found for the Collin Higher Education Center at www.collin.edu/campuspolice

General Procedures for Reporting a Crime or Emergency

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Collin College Police Department in a timely manner.

To report a crime or an emergency at any CCCCDC campus, call extension 5555, or from outside the college phone system (972) 578-5555.

Officers are available at this telephone number 24 hours a day to answer your call. If assistance is required from another Police Department, Collin College officers will contact the appropriate agency. If a sexual assault or rape should occur, officers on the scene will offer the victim a variety of services.

Crimes should be reported to the College Police Department to ensure inclusion in the annual crime statistics and aid in providing timely warning notices to the community, when appropriate. For example, a crime that was reported only to the Rape Crisis Center would not be included in the crime statistics.

Emergency Notification

Collin County Community College District has its own alert system called the **Cougar Alert**. Sign up can be done at <http://www.collin.edu/cougaralert.html>. People affiliated A&M-Commerce are also encouraged to also sign up for the Pride Alert Warning System. Any information broadcast by the Cougar Alert is re-broadcast via PAWS but might have a momentary delay so it is strongly encouraged to sign up for both systems. PAWS may often have A&M-Specific information.

Evacuation Procedures

In the event of a building evacuation you will be notified by public address or Fire

- Alarm system.
- Walk calmly to the nearest exit.
- Use stairways, Do Not Use Elevators. Assist disabled persons when possible. Rescue Chairs are located near elevators.
- Do not re-enter the building until Campus Police give the "All Clear".
- Notify Emergency crews if you suspect someone is still in the building.
- In some situations you may be instructed to "shelter in place".

State Law and University Policies

It is important to note that A&M-Commerce students should be aware of the following *A&M-Commerce rules*. CCCCD has other policies and procedures that may apply. For more information please visit www.collin.edu/campuspolice

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations. Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs:

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become ineligible to receive federal aid money.

Weapons:

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

Sexual Assault:

Definitions:

Sexual Assault- generally defined as attempted or actual unwanted sexual activity.

Forcible and Non Forcible Sex Offenses –

A forcible sex offense is "any sexual act directed against another person, forcible and or against that person's will where the victim is incapable of giving consent," and includes forcible rape, forcible sodomy, sexual assault with an object and forcible fondling.

Non Forcible sex offenses are acts of unlawful, non-forcible sexual intercourse such as incest and statutory rape.

Pursuant to the Sexual Assault Victim's Bill of Rights, it becomes important to promote the reporting of all sex crime violations as well as to outline the procedures to facilitate the reporting of all alleged violations. Therefore, students are hereby informed of the following programs and options.

Procedures for Reporting Offenses - In those instances where sexual assault is alleged, the victim is strongly encouraged to report the incident to the CCCCD Police at 972-578-5555

The victim may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

The victim will be given information as to how to go about bringing formal charges against the accused. If a TAMUC student is the victim of an alleged sexual assault, the incident should be reported to the Dean of Students Office on the Commerce campus for possible disciplinary action against the suspect, if the suspect is a student.

The importance of preserving physical evidence – If you, or someone you know, are a victim a sexual assault, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Don't destroy evidence by bathing, douching, washing hands, brushing teeth, changing clothes or linens, eating or drinking.
- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have a rape exam even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!
- DO take a change of clothes with you to the hospital.

- DO write down the details about the rapist and the circumstances of the rape as soon as possible.
- DO call the Counseling Center in the Student Services Building on the Commerce Campus if you need someone to talk to. They can be reached at 903-886-5145.

Counseling Services - Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building of the Commerce campus. Counseling Center staff encourages victims of sexual assault to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes should only contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. The rape crisis center of Collin County offers counseling services for victims of sexual assault. www.theturningpoint.org 800-886-7273 24/7 Hope line

Campus Disciplinary Procedures – When a student or groups of students stand in violation of the University Code of Conduct or State or Federal civil or criminal law, they may be subject to university disciplinary action. Violations of law and of the standards of student conduct may be reported to the Dean of Students for consideration or referral. This does not preclude direct referral of such matters to appropriate disciplinary or judicial agencies by faculty, staff or students. The Dean of Students shall insure that the best interests of any offending students are served by making use of appropriate university counseling, professional services, and judicial agencies.

In cases of alleged sex offenses;

- The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;
- Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.
- For the purpose of this paragraph, the outcome of a disciplinary proceeding means only the institution's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.
- If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

For more information on disciplinary procedures, consult the Student Guidebook, or the Dean of Students office.

Possible Sanctions - Depending on the severity of the crime, those found guilty of a sex crime may face criminal charges, suspension or expulsion from the university, and or disciplinary probation.

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at:

<https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the Collin College system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Collin College Chief of Police or a designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while also taking steps to insure the safety of yourself and others. With such information, the college can keep an accurate record of the number of incidents involving students; determine if there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual disclosure of crime statistics for the institution. Crimes may also be reported to a Campus Security Authority (CSA). A CSA is a Collin College official who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and student organizations.

For further safety information and crime prevention information contact the CCCCDD Police at 972-578-5555 or visit them online at www.collin.edu/campuspolice

Navarro Partnership – Corsicana



Texas A&M-Commerce is not responsible for the security of the Navarro College. However, it is important to note that all faculty, staff and students play an important role in maintaining a safe and crime free environment. A&M-Commerce students and employees are encouraged to visit <http://www.navarrocollege.edu/campus-safety/> for a wealth of vital information including crime statistics, safety tips, how to sign up for crime alerts and much more.

State Law and University Policies

Substance Abuse Programs

There are many different substance abuse education programs on campus. Residential Living and Learning and the Counseling Center conduct many of these programs. For more information on these programs, contact any of the previously mentioned departments.

According to the **Safe and Drug-Free Schools and Communities Act**, A&M-Commerce reviews its programs, services, and policies to prevent unlawful possession, use, or distribution of alcohol and illicit drugs. The results of the biennial review are published at:

<http://www.tamuc.edu/campuslife/campusServices/universityPoliceDepartment/AODBrochure.pdf>

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations. Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs:

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become ineligible to receive federal aid money.

Weapons:

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

Note for concealed handgun carriers: You may *NOT* possess your handgun within any building on the campus until August 31st, 2017. See Navarro's website for further information.

Crimes of Violence

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;

Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.

If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sexual Assault, Dating Violence, Domestic Violence and Stalking:

Sexual Assault, Dating Violence, Domestic Violence, and Stalking are expressly prohibited.

Educational Programs- Various programs addressing sexual assault, date rape, and other crimes are presented throughout each academic year. All new students have to take Haven, a program that teaches bystander intervention, addresses issues of relationship violence, provides educational definitions, and addresses the root causes of sexual assault. For more information about the haven program call the Title IX compliance officer at 903-886-5041. All students must acknowledge the university's sexual harassment policy annually through MyLeo.. Each employee is required to take sexual harassment in new employee orientation and every two years.

Bystander Intervention and Risk Reduction:

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help students observe a situation and determine an appropriate intervention where someone could use some help. At A&M Commerce, bystander intervention means just that; LIONS taking care of LIONS. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation
- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Procedures for Reporting Offenses

In those instances where any sexual assault, domestic violence, dating violence and stalking is alleged, the victim is strongly encouraged, but not required to report the incident to the University Police Department at 903-886-5868. The victim may report this to any university official who

will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

Procedures for filing a complaint on dating violence, domestic violence, sexual assault, and stalking

Complaints against employees: any employee or student who believes that he or she has been subjected to sexual harassment and / or related retaliation by an A&M-Commerce employee should promptly report the incident to his or her supervisor, a university administrator, or the Office of Human Resources.

Complaints against students: Should be reported to the Dean of Students Office.

Retaliation: Retaliation against anyone for initiating or participating in a grievance procedure will not be tolerated by the university. Retaliation, threats, or other forms of intimidation against any party involved by be grounds for disciplinary action up to and including termination or suspension.

The importance of preserving physical evidence

If you, or someone you know, are a victim of a sexual assault, domestic violence, or stalking, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Go to a safe place as soon as you can.
- Contact the Police Department at 911 (9-911 using an on-campus phone).or 903-886-5868 from a mobile phone.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Don't destroy evidence by bathing, douching washing hands, brushing teeth, changing clothes or linens, eating or drinking.
- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have a exam by trained professionals even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!
- DO take a change of clothes with you to the hospital.
- DO write down the details about the offender and the circumstances of the crime as soon as possible.
- DO call the Counseling Center in the Student Services Building if you need someone to talk to or answer questions or if you want someone from the center to accompany you to the hospital, police station, or courthouse. They can be reached at 886-5145. A counselor is automatically called 24 hours a day, 7 days a week if a sexual assaulted is reported to the UPD.

Legal Remedies:

As a victim of the above mentioned crimes you have the right to:

- **Ask the local prosecutor to file a criminal complaint against the person committing domestic violence, stalking or Sexual Assault.**
- **Apply to a court for an order to protect you. (You should contact a legal aid office or attorney). As an example the court can order that:**
 - **the abuser not commit further acts of violence.**
 - **the abuser not threaten, harass, or contact you.**
 - **direct the abuser to leave your household and;**
 - **Establish temporary custody of children and direct the abuser not to interfere with children or property.**

All victims of stalking, dating or domestic violence, and sexual assault that report will be given written victim's assistance information providing more details on how to access services such as

protective measures, transportation, and working situation. Additionally victims will be provided with an explanation of institutional disciplinary procedures. This notice will also be available to victims of these crimes that occurred off campus.

Changing Academic and or Living Arrangements

When appropriate, academic, and or on campus living arrangements may be modified as the direct result of a domestic violence, stalking or sexual assault. . This action may be taken when requested by the victim and if such modifications are reasonable and available. These arrangements should be coordinated through the Dean of Students Office. These actions will be considered confidential unless release of information is necessary to provide effective protections of the victim.

Confidentiality: Under Texas law victims of domestic violence or Sexual Assault are legally entitled to a pseudonym name. This name will be used to refer to the victim in all documentation and oral conversations. Under no circumstances will the university release the name of a crime victim to the public without the express consent of the victim, or as required for criminal prosecution.

Counseling Services - Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building. Counseling Center staff encourages victims of crimes to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes only should contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. All professional counselors are encouraged to report anonymously if they deem it necessary The Rape Crisis Center of Northeast Texas is also available to persons not affiliated as a student. They can be reached at 903-454-9999.

Campus Disciplinary Procedures for Employees:

The Chief Human Resources Officer is the designated official responsible for overseeing the civil rights protection program at A&M-Commerce. The Chief Human Resources Officer will ensure that all allegations of discrimination, sexual harassment, and related retaliation are promptly and thoroughly investigated and will follow up on situations in which illegal discrimination, sexual harassment or related retaliation is found to ensure that the situation does not reoccur.

The university's complete policy can be found at:

<http://www.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/08CivilRightsProtectionsAndCompliance/08.01.01.R2.pdf>

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at:
<https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Definitions of Clery Act Offenses for All Campus Locations

Please refer to the "Definitions of Clery Act Offenses for All Campus Locations" section located on page XX of this document.

Crime Statistics

All colleges and universities are required to publish an Annual Security Report. This document can be found for Navarro College at:
http://www.navarrocollege.edu/attachments/Annual_Security_and_Fire_Safety_Report_2014.pdf

Navarro College Department of Public Safety's annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Navarro College; and on public property within, or immediately adjacent to and accessible from, the campus. NCDPS (Navarro College Department of Public Safety) also maintains a daily log of criminal activity. The annual security report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

General Procedures for Reporting a Crime or Emergency

All criminal incidents as well as traffic accidents should be reported to the Navarro College Department of Public Safety immediately at 903-875-7500.

On-Campus Emergencies

Students, faculty, staff and visitors should dial 911 from any campus or personal phone in the event of an emergency. NCDPS will be notified of the emergency via the 911 operator. Students, faculty, staff and visitors can dial 903-654-3999 to speak with the on-duty officer directly in reference to an emergency as well. Non-emergency calls should be placed to NCDPS at 903-875-7500. If you are dialing from a campus phone, you may just dial 7500. Residence Hall students are also encouraged to report non-emergency crimes to their Resident Advisor on-duty, Residence Life Area Coordinator or Residence life Director.

Off-Campus Emergencies

Students, faculty and staff should dial 911. The call will be answered by the appropriate law enforcement agency. You will need to provide them with your name, telephone number, nature of the situation, and any other information they request.

Remember to always be ready to provide:

- Name, telephone number and location.
- Describe the incident clearly and accurately.
- Do not hang-up! Allow the dispatcher to end the call.

State Law and University Policies

It is important to note that A&M-Commerce students should be aware of the following *A&M-Commerce rules*. Navarro College has other policies and procedures that may apply. For more information please visit <http://www.navarrocollege.edu/campus-safety/>

Midlothian Higher Education Center



Texas A&M-Commerce is not responsible for the security of the Midlothian Higher Education Center. A law enforcement presence is maintained by the Navarro College Department of Public Safety. It is important to note that all faculty, staff and students play an important role in maintaining a safe and crime free environment. A&M-Commerce students and employees are encouraged to visit <http://www.navarrocollege.edu/campus-safety/> for a wealth of vital information including crime statistics, safety tips, how to sign up for crime alerts and much more.

State Law and University Policies

Substance Abuse Programs

There are many different substance abuse education programs on campus. Residential Living and Learning and the Counseling Center conduct many of these programs. For more information on these programs, contact any of the previously mentioned departments.

According to the **Safe and Drug-Free Schools and Communities Act**, A&M-Commerce reviews its programs, services, and policies to prevent unlawful possession, use, or distribution of alcohol and illicit drugs. The results of the biennial review are published at:

<http://www.tamuc.edu/campuslife/campusServices/universityPoliceDepartment/AODBrochure.pdf>

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations. Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs:

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become ineligible to receive federal aid money.

Weapons:

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

Note for concealed handgun carriers: You may *NOT* possess your handgun within any building on the A&M-Commerce Campus until August 31st, 2016.

Crimes of Violence

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;

Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.

If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sexual Assault, Dating Violence, Domestic Violence and Stalking:

Sexual Assault, Dating Violence, Domestic Violence, and Stalking are expressly prohibited.

Educational Programs - Various programs addressing sexual assault, date rape, and other crimes are presented throughout each academic year. All new students have to take Haven, a program that teaches bystander intervention, addresses issues of relationship violence, provides educational definitions, and addresses the root causes of sexual assault. For more information about the haven program call the Title IX compliance officer at 903-886-5041. All students must acknowledge the university's sexual harassment policy annually through MyLeo.. Each employee is required to take sexual harassment in new employee orientation and every two years.

Bystander Intervention and Risk Reduction:

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help students observe a situation and determine an appropriate intervention where someone could use some help. At A&M Commerce, bystander intervention means just that; LIONS taking care of LIONS. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation
- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Procedures for Reporting Offenses - In those instances where any sexual assault, domestic violence, dating violence and stalking is alleged, the victim is strongly encouraged, but not required to report the incident to the University Police Department at 903-886-5868. The victim

may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

Procedures for filing a complaint on dating violence, domestic violence, sexual assault, and stalking

Complaints against employees: any employee or student who believes that he or she has been subjected to sexual harassment and / or related retaliation by an A&M-Commerce employee should promptly report the incident to his or her supervisor, a university administrator, or the Office of Human Resources.

Complaints against students: Should be reported to the Dean of Students Office.

Retaliation:

Retaliation against anyone for initiating or participating in a grievance procedure will not be tolerated by the university. Retaliation, threats, or other forms of intimidation against any party involved by be grounds for disciplinary action up to and including termination or suspension.

The importance of preserving physical evidence

If you, or someone you know, are a victim of a sexual assault, domestic violence, or stalking, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Go to a safe place as soon as you can.
- Contact the Police Department at 911 (9-911 using an on-campus phone).or 903-886-5868 from a mobile phone.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Don't destroy evidence by bathing, douching washing hands, brushing teeth, changing clothes or linens, eating or drinking.
- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have a exam by trained professionals even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!
- DO take a change of clothes with you to the hospital.
- DO write down the details about the offender and the circumstances of the crime as soon as possible.
- DO call the Counseling Center in the Student Services Building if you need someone to talk to or answer questions or if you want someone from the center to accompany you to the hospital, police station, or courthouse. They can be reached at 886-5145. A counselor is automatically called 24 hours a day, 7 days a week if a sexual assaulted is reported to the UPD.

Legal Remedies:

As a victim of the above mentioned crimes you have the right to:

- Ask the local prosecutor to file a criminal complaint against the person committing domestic violence, stalking or Sexual Assault.
- Apply to a court for an order to protect you. (You should contact a legal aid office or attorney). As an example the court can order that:
 - the abuser not commit further acts of violence.

- the abuser not threaten, harass, or contact you.
- direct the abuser to leave your household and;
- Establish temporary custody of children and direct the abuser not to interfere with children or property.

All victims of stalking, dating or domestic violence, and sexual assault that report will be given written victim's assistance information providing more details on how to access services such as protective measures, transportation, and working situation. Additionally victims will be provided with an explanation of institutional disciplinary procedures. This notice will also be available to victims of these crimes that occurred off campus.

Changing Academic and or Living Arrangements

When appropriate, academic, and or on campus living arrangements may be modified as the direct result of a domestic violence, stalking or sexual assault. . This action may be taken when requested by the victim and if such modifications are reasonable and available. These arrangements should be coordinated through the Dean of Students Office. These actions will be considered confidential unless release of information is necessary to provide effective protections of the victim.

Confidentiality: Under Texas law victims of domestic violence or Sexual Assault are legally entitled to a pseudonym name. This name will be used to refer to the victim in all documentation and oral conversations. Under no circumstances will the university release the name of a crime victim to the public without the express consent of the victim, or as required for criminal prosecution.

Counseling Services Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building. Counseling Center staff encourages victims of crimes to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes only should contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. All professional counselors are encouraged to report anonymously if they deem it necessary The Rape Crisis Center of Northeast Texas is also available to persons not affiliated as a student. They can be reached at 903-454-9999.

Campus Disciplinary Procedures for Employees:

The Chief Human Resources Officer is the designated official responsible for overseeing the civil rights protection program at A&M-Commerce. The Chief Human Resources Officer will ensure that all allegations of discrimination, sexual harassment, and related retaliation are promptly and thoroughly investigated and will follow up on situations in which illegal discrimination, sexual harassment or related retaliation is found to ensure that the situation does not reoccur.

The university's complete policy can be found at:

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at: <https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Crime Statistics

All colleges and universities are required to publish an Annual Security Report. This document can be found for Navarro College at:

http://www.navarrocollege.edu/attachments/Annual_Security_and_Fire_Safety_Report_2015.pdf

Navarro College Department of Public Safety's annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Navarro College; and on public property within, or immediately adjacent to and accessible from, the campus.

NCDPS (Navarro College Department of Public Safety) also maintains a daily log of criminal activity. The annual security report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

General Procedures for Reporting a Crime or Emergency

All non-emergency criminal incidents as well as traffic accidents should be reported to the Navarro College Department of Public Safety immediately at 903-875-7500.

On-Campus Emergencies

Students, faculty, staff and visitors should dial 911 from any campus or personal phone in the event of an emergency. NCDPS will be notified of the emergency via the 911 operator.

Students, faculty, staff and visitors can dial 903-654-3999 to speak with the on-duty officer directly in reference to an emergency as well. Non-emergency calls should be placed to NCDPS at 903-875-7500. If you are dialing from a campus phone, you may just dial 7500. Residence Hall students are also encouraged to report non-emergency crimes to their Resident Advisor on-duty, Residence Life Area Coordinator or Residence life Director.

Off-Campus Emergencies

Students, faculty and staff should dial 911. The call will be answered by the appropriate law enforcement agency. You will need to provide them with your name, telephone number, nature of the situation, and any other information they request.

Remember to always be ready to provide:

- Name, telephone number and location.
- Describe the incident clearly and accurately.
- Do not hang-up! Allow the dispatcher to end the call.

State Law and University Policies

It is important to note that A&M-Commerce students should be aware of the following *A&M-Commerce rules*. Navarro College has other policies and procedures that may apply. For more information please visit <http://www.navarrocollege.edu/campus-safety/>

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations.

Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs:

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become in eligible to receive federal aid money.

Weapons:

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

Sexual Assault:

Definitions:

Sexual Assault- generally defined as attempted or actual unwanted sexual activity.

Forcible and Non Forcible Sex Offenses –

A forcible sex offense is "any sexual act directed against another person, forcible and or against that person's will where the victim is incapable of giving consent," and includes forcible rape, forcible sodomy, sexual assault with an object and forcible fondling.

Non Forcible sex offenses are acts of unlawful, non-forcible sexual intercourse such as incest and statutory rape.

Pursuant to the Sexual Assault Victim's Bill of Rights, it becomes important to promote the reporting of all sex crime violations as well as to outline the procedures to facilitate the reporting of all alleged violations. Therefore, students are hereby informed of the following programs and options.

Procedures for Reporting Offenses - In those instances where sexual assault is alleged, the victim is strongly encouraged to report the incident to the Navarro College Department of Public Safety at 903-875-7500.

The victim may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

The victim will be given information as to how to go about bringing formal charges against the accused. If a TAMUC student is the victim of an alleged sexual assault, the incident should be reported to the Dean of Students Office on the Commerce campus for possible disciplinary action against the suspect, if the suspect is a student.

The importance of preserving physical evidence – If you, or someone you know, are a victim a sexual assault, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Don't destroy evidence by bathing, douching, washing hands, brushing teeth, changing clothes or linens, eating or drinking.
- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have a rape exam even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others. Most rapists are repeat offenders!

- DO take a change of clothes with you to the hospital.
- DO write down the details about the rapist and the circumstances of the rape as soon as possible.
- DO call the Counseling Center in the Student Services Building on the Commerce Campus if you need someone to talk to. They can be reached at 903-886-5145.

Counseling Services - Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building of the Commerce campus. Counseling Center staff encourages victims of sexual assault to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes should only contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. The student may also contact their local hospital or use the crisis center locator on hopelaws.org to obtain recommendations for a medical forensic exam.

Campus Disciplinary Procedures – When a student or groups of students stand in violation of the University Code of Conduct or State or Federal civil or criminal law, they may be subject to university disciplinary action. Violations of law and of the standards of student conduct may be reported to the Dean of Students for consideration or referral. This does not preclude direct referral of such matters to appropriate disciplinary or judicial agencies by faculty, staff or students. The Dean of Students shall insure that the best interests of any offending students are served by making use of appropriate university counseling, professional services, and judicial agencies.

In cases of alleged sex offenses;

- The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;
- Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.
- For the purpose of this paragraph, the outcome of a disciplinary proceeding means only the institution's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.
- If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

For more information on disciplinary procedures, consult the Student Guidebook, or the Dean of Students office.

Possible Sanctions - Depending on the severity of the crime, those found guilty of a sex crime may face criminal charges, suspension or expulsion from the university, and or disciplinary probation.

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at:

<https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Anonymous / Confidential Reporting

In certain instances, a crime victim may be reluctant to file a report fearing the “process” or the loss of his/her anonymity. In such circumstances, crime victims are still encouraged to make a confidential report to one of the designated Campus Security Authorities. At minimum, crime victims will receive important counseling and referral information. Confidential reports are important because they provide valuable information that can enhance the safety of the community-at-large and such reports will (at least) provide a more accurate portrait of actual campus crime. (Remember, help is available, all you need to do is ask.).

Emergency Notification

The Navarro College Watchdog Alert system is a communications service used to quickly reach the campus community with urgent voice and text messages. It is used to send emergency alerts, notifications and updates to your e-mail address, campus phone, cell phone, pager, BlackBerry, PDA and/or other e-mail accounts, mobile devices, and emergency contacts. In the event of an emergency, such as a fire or tornado, the College will be able to send important alerts and updates right to your e-mail box, cell phone, or mobile device. For more information on the Watchdog system visit

<http://www.navarrocollege.edu/watchdog-alert/>

A&M-Commerce students are also encouraged to sign up for the Pride Alert Warning System (PAWS). Should an emergency arise at Navarro College, PAWS will relay the Watchdog Alert to our Navarro partnership students. Signup for PAWS is done through MyLeo.

The Universities Center at Dallas



The Universities Center at Dallas (UCD) is a Multi-Institution Teaching Center (MITC) located in downtown Dallas, Texas. Operation of the UCD is provided by the Federation of North Texas Area Universities, an educational consortium comprised of the following institutions:

Texas A&M University at Commerce

University of North Texas at Denton

University of Texas at Arlington **

The member institutions cooperate in the offering of upper division undergraduate courses and graduate courses that may be applied to programs offered by the partner institutions.

Texas A&M-Commerce is not responsible for the security of the Universities Center at Dallas. However, it is important to note that all faculty, staff and students play an important role in maintaining a safe and crime free environment.

State Law and University Policies

Substance Abuse Programs

There are many different substance abuse education programs on campus. Residential Living and Learning and the Counseling Center conduct many of these programs. For more information on these programs, contact any of the previously mentioned departments.

According to the Safe and Drug-Free Schools and Communities Act, A&M-Commerce reviews its programs, services, and policies to prevent unlawful possession, use, or distribution of alcohol and illicit drugs. The results of the biennial review are published at:

<http://www.tamuc.edu/campuslife/campusServices/universityPoliceDepartment/AODBrochure.pdf>

Alcohol

The use, possession and distribution of alcoholic beverages on university property must comply with Texas state law, local ordinances, and university policies and regulations. Misconduct may result in arrest, and or university disciplinary action and penalties. Among the violations that could result in penalties are:

- The purchase, consumption, possession or transportation of alcoholic beverages by anyone under the age of 21. (State Law)
- The furnishing of alcoholic beverages to anyone under the age of 21. (State Law)
- Consumption of alcoholic beverages shall be limited to student rooms or apartments of individual students who are of legal age, and shall be subject to all requirements of state law, local laws and pertinent university regulations.

The complete policy on alcohol is located in the Student Guidebook, or on file with the Assistant Dean of Student's Office.

Drugs:

The use, possession, consumption, sale, manufacture, or furnishing of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by state law and university regulations. Violations may result in arrest and or suspension from the university for a definite period of time. In addition to possible school sanctions and criminal penalties, those students convicted of a drug offense could become ineligible to receive federal aid money.

Weapons:

The use, possession, or carrying of any kind of un-licensed firearm on any public school or institution of higher education property is a violation of state laws and university regulations. Violations may result in arrest, and or suspension from the university. The only exceptions are for authorized law enforcement officers, and in compliance with the Concealed Handgun Law.

Note for concealed handgun carriers: You may *NOT* possess your handgun within any building on the A&M-Commerce Campus until August 31st, 2016.

Crimes of Violence

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding;

Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.

If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sexual Assault, Dating Violence, Domestic Violence and Stalking:

Sexual Assault, Dating Violence, Domestic Violence, and Stalking are expressly prohibited.

Educational Programs- Various programs addressing sexual assault, date rape, and other crimes are presented throughout each academic year. All new students have to take Haven, a program that teaches bystander intervention, addresses issues of relationship violence, provides educational definitions, and addresses the root causes of sexual assault. For more information about the haven program call the Title IX compliance officer at 903-886-5041. All students must acknowledge the university's sexual harassment policy annually through MyLeo.. Each employee is required to take sexual harassment in new employee orientation and every two years.

Bystander Intervention and Risk Reduction:

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help students observe a situation and determine an appropriate intervention where someone could use some help. At A&M Commerce, bystander intervention means just that; LIONS taking care of LIONS. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation
- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Procedures for Reporting Offenses - In those instances where any sexual assault, domestic violence, dating violence and stalking is alleged, the victim is strongly encouraged, but not required to report the incident to the University Police Department at 903-886-5868. The victim may report this to any university official who will also assist them in contacting local police. The victim will be given information as to how to go about bringing formal charges against the accused. The victim will also be informed of the university disciplinary action that may be taken against the accused.

Procedures for filing a complaint on dating violence, domestic violence, sexual assault, and stalking

Complaints against employees: any employee or student who believes that he or she has been subjected to sexual harassment and / or related retaliation by an A&M-Commerce employee should promptly report the incident to his or her supervisor, a university administrator, or the Office of Human Resources.

Complaints against students: Should be reported to the Dean of Students Office.

Retaliation: Retaliation against anyone for initiating or participating in a grievance procedure will not be tolerated by the university. Retaliation, threats, or other forms of intimidation against any party involved by be grounds for disciplinary action up to and including termination or suspension.

The importance of preserving physical evidence – If you, or someone you know, are a victim of a sexual assault, domestic violence, or stalking, it is imperative that the victim be aware of methods to preserve physical evidence, even if they think they don't want to file charges.

- Go to a safe place as soon as you can.
- Contact the Police Department at 911 (9-911 using an on-campus phone).or 903-886-5868 from a mobile phone.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Don't destroy evidence by bathing, douching washing hands, brushing teeth, changing clothes or linens, eating or drinking.
- DO notify someone immediately. It may help you if a friend or neighbor goes with you to the hospital and police.
- DO seek medical attention in the ER of a local hospital. You need to have an exam by trained professionals even if you decide not to press charges. The exam is used to collect evidence (which will be needed if you later decide to prosecute) as well as assure you that you did not sustain injuries, which may not be visible yet (i.e., internal injuries, bruises).
- DO call police as soon as possible. Even if you don't want to file any charges, you can file an informational report that may help police locate your attacker and protect others.

Most rapists are repeat offenders!

- DO take a change of clothes with you to the hospital.
- DO write down the details about the offender and the circumstances of the crime as soon as possible.
- DO call the Counseling Center in the Student Services Building if you need someone to talk to or answer questions or if you want someone from the center to accompany you to the hospital, police station, or courthouse. They can be reached at 886-5145. A counselor is automatically called 24 hours a day, 7 days a week if a sexual assaulted is reported to the UPD.

Legal Remedies:

As a victim of the above mentioned crimes you have the right to:

- Ask the local prosecutor to file a criminal complaint against the person committing domestic violence, stalking or Sexual Assault.
- Apply to a court for an order to protect you. (You should contact a legal aid office or attorney). As an example the court can order that:
 - the abuser not commit further acts of violence.
 - the abuser not threaten, harass, or contact you.
 - direct the abuser to leave your household and;
 - Establish temporary custody of children and direct the abuser not to interfere with children or property
 -

All victims of stalking, dating or domestic violence, and sexual assault that report will be given written victim's assistance information providing more details on how to access services such as protective measures, transportation, and working situation. Additionally victims will be provided with an explanation of institutional disciplinary procedures. This notice will also be available to victims of these crimes that occurred off campus.

Changing Academic and or Living Arrangements - When appropriate, academic, and or on campus living arrangements may be modified as the direct result of a domestic violence, stalking or sexual assault. . This action may be taken when requested by the victim and if such modifications are reasonable and available. These arrangements should be coordinated through the Dean of Students Office. These actions will be considered confidential unless release of information is necessary to provide effective protections of the victim.

Confidentiality: Under Texas law victims of domestic violence or Sexual Assault are legally entitled to a pseudonym name. This name will be used to refer to the victim in all documentation and oral conversations. Under no circumstances will the university release the name of a crime victim to the public without the express consent of the victim, or as required for criminal prosecution.

Counseling Services - Those students who have become victims of a sex crime are eligible for and encouraged to take advantage of the counseling services offered by the Counseling Center located on the second floor of the Student Services Building. Counseling Center staff encourages victims of crimes to report the incident to the police department, even if it's anonymous, and merely for statistical purposes. Those wishing to report a crime for statistical purposes only should contact the Crime Information Officer at 903-886-5868. Counseling services are also extended to those accused of a sex crime. All professional counselors are encouraged to report anonymously if they deem it necessary The Rape Crisis Center of Northeast Texas is also available to persons not affiliated as a student. They can be reached at 903-454-9999.

Campus Disciplinary Procedures for Employees:

The Chief Human Resources Officer is the designated official responsible for overseeing the civil rights protection program at A&M-Commerce. The Chief Human Resources Officer will ensure that all allegations of discrimination, sexual harassment, and related retaliation are promptly and thoroughly investigated and will follow up on situations in which illegal discrimination, sexual harassment or related retaliation is found to ensure that the situation does not reoccur. **The**

university's complete policy can be found at:

Sex Offender Information

In accordance with the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, sex offender information for the State of Texas may be found at:
<https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information may be provided by a State concerning where information regarding registered sex offenders may be obtained. The law requires sex offenders having to register to report to an educational institution that they are attending class, working, or carrying on a vocation on campus.

Definitions of Clery Act Offenses for All Campus Locations

Please refer to the "Definitions of Clery Act Offenses for All Campus Locations" section located on page XX of this document.

Definitions of Clery Act Offenses for All Campus Locations

Murder and Non-negligent Manslaughter: the willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: the killing of another person through gross negligence.

Sexual Assault: An offense that meets the definition of rape, fondling, incest or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent (see consent section below).

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

Consent: According to System Regulation 08.01.01, Civil Rights Compliance, consent is clear and voluntary agreement to engage in a specific sexual activity. A person who was asleep or mentally or physically incapacitated, either through the effect of drugs or alcohol or for any other reason, or whose agreement was made under duress or by threat, coercion, or force, cannot give consent.

Consent is defined in the Texas Penal Code, Section 1.07(11) as assent in fact, whether express or apparent. Without consent is also defined in the Texas Penal Code, Section 22.011(b) within the definition of sexual assault (see below). A person must be 17 years of age or older to be able to consent to sexual activity in the state of Texas.

Sexual Assault is defined in the Texas Penal Code, Section 22.011 as follows.

- (a) A person commits an offense if the person:
 - (1) intentionally or knowingly:
 - (A) causes the penetration of the anus or sexual organ of another person by any means, without that person's consent;

- (B) causes the penetration of the mouth of another person by the sexual organ of the actor, without that person's consent; or
- (C) causes the sexual organ of another person, without that person's consent, to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor; or

(2) intentionally or knowingly:

- (A) causes the penetration of the anus or sexual organ of a child by any means;
- (B) causes the penetration of the mouth of a child by the sexual organ of the actor;
- (C) causes the sexual organ of a child to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor;
- (D) causes the anus of a child to contact the mouth, anus, or sexual organ of another person, including the actor; or
- (E) causes the mouth of a child to contact the anus or sexual organ of another person, including the actor.

(b) A sexual assault under Subsection (a)(1) is without the consent of the other person if:

- (1) the actor compels the other person to submit or participate by the use of physical force or violence;
- (2) the actor compels the other person to submit or participate by threatening to use force or violence against the other person, and the other person believes that the actor has the present ability to execute the threat;
- (3) the other person has not consented and the actor knows the other person is unconscious or physically unable to resist;
- (4) the actor knows that as a result of mental disease or defect the other person is at the time of the sexual assault incapable either of appraising the nature of the act or of resisting it;
- (5) the other person has not consented and the actor knows the other person is unaware that the sexual assault is occurring;
- (6) the actor has intentionally impaired the other person's power to appraise or control the other person's conduct by administering any substance without the other person's knowledge;
- (7) the actor compels the other person to submit or participate by threatening to use force or violence against any person, and the other person believes that the actor has the ability to execute the threat;
- (8) the actor is a public servant who coerces the other person to submit or participate;
- (9) the actor is a mental health services provider or a health care services provider who causes the other person, who is a patient or former patient of the actor, to submit or participate by exploiting the other person's emotional dependency on the actor;
- (10) the actor is a clergyman who causes the other person to submit or participate by exploiting the other person's emotional dependency on the clergyman in the clergyman's professional character as spiritual adviser; or
- (11) the actor is an employee of a facility where the other person is a resident, unless the employee and resident are formally or informally married to each other under Chapter 2, Family Code.

(c) In this section:

- (1) "Child" means a person younger than 17 years of age.
- (2) "Spouse" means a person who is legally married to another.
- (3) "Health care services provider" means:
 - (A) a physician licensed under Subtitle B, Title 3, Occupations Code;
 - (B) a chiropractor licensed under Chapter 201, Occupations Code;
 - (C) a physical therapist licensed under Chapter 453, Occupations Code;
 - (D) a physician assistant licensed under Chapter 204, Occupations Code; or
 - (E) a registered nurse, a vocational nurse, or an advanced practice nurse licensed under Chapter 301, Occupations Code.
- (4) "Mental health services provider" means an individual, licensed or unlicensed, who performs or purports to perform mental health services, including a:
 - (A) licensed social worker as defined by Section 505.002, Occupations Code;
 - (B) chemical dependency counselor as defined by Section 504.001, Occupations Code;
 - (C) licensed professional counselor as defined by Section 503.002, Occupations Code;
 - (D) licensed marriage and family therapist as defined by Section 502.002,

- Occupations Code;
- (E) member of the clergy;
- (F) psychologist offering psychological services as defined by Section 501.003, Occupations Code; or
- (G) special officer for mental health assignment certified under Section 1701.404, Occupations Code.

(5) "Employee of a facility" means a person who is an employee of a facility defined by Section 250.001, Health and Safety Code, or any other person who provides services for a facility for compensation, including a contract laborer.

(d) It is a defense to prosecution under Subsection (a)(2) that the conduct consisted of medical care for the child and did not include any contact between the anus or sexual organ of the child and the mouth, anus, or sexual organ of the actor or a third party.

(e) It is an affirmative defense to prosecution under Subsection (a)(2):

- (1) that the actor was the spouse of the child at the time of the offense; or
- (2) that:

(A) the actor was not more than three years older than the victim and at the time of the offense:

- (i) was not required under Chapter 62, Code of Criminal Procedure, to register for life as a sex offender; or
- (ii) was not a person who under Chapter 62, Code of Criminal Procedure, had a reportable conviction or adjudication for an offense under this section; and

(B) the victim:

- (i) was a child of 14 years of age or older; and
- (ii) was not a person whom the actor was prohibited from marrying or purporting to marry or with whom the actor was prohibited from living under the appearance of being married under Section 25.01.

(f) An offense under this section is a felony of the second degree, except that an offense under this section is a felony of the first degree if the victim was a person whom the actor was prohibited from marrying or purporting to marry or with whom the actor was prohibited from living under the appearance of being married under Section 25.01.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based upon the reporting party's statement with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered to be a crime for the purposes of Clergy Act reporting.

Dating Violence is defined in the Texas Family Code, Section 71.0021 as follows.

(A) "Dating violence" means an act, other than a defensive measure to protect oneself, by an actor that:

- (1) is committed against a victim:
 - (A) with whom the actor has or has had a dating relationship; or
 - (B) because of the victim's marriage to or dating relationship with an individual with whom the actor is or has been in a dating relationship or marriage; and
- (2) is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places the victim in fear of imminent physical harm, bodily injury, assault, or sexual assault.

(B) For purposes of this title, "dating relationship" means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on consideration of:

- (1) the length of the relationship;
- (2) the nature of the relationship; and
- (3) the frequency and type of interaction between the persons involved in the relationship.

(C) A casual acquaintanceship or ordinary fraternization in a business or social context does not constitute a "dating relationship" under Subsection (b).

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred. Any incident meeting this definition is considered to be a crime for the purposes of Clery Act reporting.

Family Violence is defined by the Texas Family Code, Section 71.004 as follows.

- (1) an act by a member of a family or household against another member of the family or household that is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places the member in fear of imminent physical harm, bodily injury, assault, or sexual assault, but does not include defensive measures to protect oneself;
- (2) abuse, as that term is defined by Sections 261.001(1) (C), (E), and (G), by a member of a family or household toward a child of the family or household; or
- (3) dating violence, as that term is defined by Section 71.0021.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. Any incident meeting this definition is considered to be a crime for the purposes of Clery Act reporting.

Stalking is defined in the Texas Penal Code, Section 42.072 as follows.

- (a) A person commits an offense if the person, on more than one occasion and pursuant to the same scheme or course of conduct that is directed specifically at another person, knowingly engages in conduct that:
 - (1) constitutes an offense under Section 42.07, or that the actor knows or reasonably should know the other person will regard as threatening:
 - (A) bodily injury or death for the other person;
 - (B) bodily injury or death for a member of the other person's family or household or for an individual with whom the other person has a dating relationship; or
 - (C) that an offense will be committed against the other person's property;
 - (2) causes the other person, a member of the other person's family or household, or an individual with whom the other person has a dating relationship to be placed in fear of bodily injury or death or in fear that an offense will be committed against the other person's property, or to feel harassed, annoyed, alarmed, abused, tormented, embarrassed, or offended; and
 - (3) would cause a reasonable person to:
 - (A) fear bodily injury or death for himself or herself;
 - (B) fear bodily injury or death for a member of the person's family or household or for an individual with whom the person has a dating relationship;
 - (C) fear that an offense will be committed against the person's property; or
 - (D) feel harassed, annoyed, alarmed, abused, tormented, embarrassed, or offended.
- (b) An offense under this section is a felony of the third degree, except that the offense is a felony of the second degree if the actor has previously been convicted of an offense under this section or of an offense under any of the following laws that contains elements that are substantially similar to the elements of an offense under this section:
 - (1) the laws of another state;
 - (2) the laws of a federally recognized Indian tribe;
 - (3) the laws of a territory of the United States; or
 - (4) federal law.

(c) For purposes of this section, a trier of fact may find that different types of conduct described by Subsection (a), if engaged in on more than one occasion, constitute conduct that is engaged in pursuant to the same scheme or course of conduct.

(d) In this section:

(1) "Dating relationship," "family," "household," and "member of a household" have the meanings assigned by Chapter 71, Family Code.

(2) "Property" includes a pet, companion animal, or assistance animal, as defined by Section 121.002, Human Resources Code.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed).

Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding).

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crime: Any of the aforementioned offenses (except for negligent manslaughter), and any other crime involving bodily injury, reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Following are the bias categories.

- **Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics.
- **Gender:** A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
- **Sexual Orientation:** A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
- **Gender Identity:** A preformed negative opinion or attitude toward a person (or group of persons) because the person's internal sense of being male, female, or a combination of both may be different from the gender assigned at birth, e.g. bias against transgender or gender non-conforming individuals.
- **Ethnicity:** A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term race in that "race" refers to grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.

- **National Origin:** A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and/or traditions.
- **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced aged or illness.

Additional Hate Crime Definitions: In addition to any of the crimes above, the following acts are reportable as Hate Crimes, when motivated by prejudice on account of race, gender, religion, sexual orientation, gender identity, ethnicity, national origin, or disability.

- **Larceny Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
- **Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property (Except “Arson”):** To willfully or maliciously damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (enzedrines, enzedrine).

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities (Public Intoxication and driving under the influence are not included in this definition).

Definitions of Clery Act Locations (General)

“On Campus” is defined as any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls. This also includes any building or property that is within or reasonably contiguous to the geographic area that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

“Dorms/Residential Facilities” for students on campus is a subset of the “On Campus” category.

“Non-Campus” is defined as any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. This also includes any building or property owned or controlled by a student organization that is officially recognized by the institution.

“Public Property” is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Clery Educational Programs 2015-2016

Training Topic	Description	Date	Time
Shots Fired		01/14/2015	
CARE	Training for faculty/staff for care and concern team	01/21/2015	1:00 PM
Shots Fired		03/11/2015	
Public Relations	Public Relations behind the Science Building	04/21/2015	8:57 AM
New Student Orientation	Overview of the student conduct process, including alcohol, drugs, and consequences	05/29/2015	5:30 PM
New Student Orientation	Overview of the student conduct process, including alcohol, drugs, and consequences	06/26/2015	5:30 PM
RA Training	Training for RA staff	07/07/2015	1:00 PM
Shots Fired		07/08/2015	
University Hearing Board	Training for faculty/staff for newly formed Hearing Board members	07/15/2015	9:00 AM
New Student Orientation	Overview of the student conduct process, including alcohol, drugs, and consequences	07/17/2015	5:30 PM
Sexual Misconduct Hearing Board	Training for faculty and staff to serve on our newly created board	07/22/2015	9:00 AM
RLL Training	Train staff on Medical Amnesty Policy for alcohol and drugs	08/11/2015	10:00 AM
Shots Fired		08/12/2015	
Faculty Orientation	Overview of the student conduct process, including alcohol, consequences, and Behavior Intervention team	08/14/2015	9:00 AM
Lion Camp Student-Athlete Welcome Night	Overview of the student conduct process, including alcohol and consequences	08/28/2015	3:30 PM
KA	Brief overview of student conduct, alcohol, and consequences	08/30/2015	7:00 PM
KA	Overview of student conduct, alcohol, drugs, and consequences	09/09/2015	5:00 PM
AAMMP	Overview of student conduct, alcohol, drugs, and consequences	09/11/2015	5:30 PM
NPHC	Overview of student conduct, alcohol, drugs, and consequences	09/18/2015	6:00 PM
Delta Tau Delta	Overview of student conduct, alcohol, drugs, and consequences	09/25/2015	5:30 PM
PHC	Overview of student conduct, alcohol, drugs, and consequences	09/25/2015	6:00 PM
Shots Fired		10/06/2015	
IFC	Overview of student conduct, alcohol, drugs, and consequences	10/08/2015	4:00 PM
Shots Fired		11/03/2015	
Public Relations	Self defense class	12/10/2015	5:12 PM
Public Relations	Tour of a police car for curious children	12/22/2015	5:28 PM

Offense Type	On Campus			Residential			Non Campus Building			Off Campus (Public Property)		
	2013			2013			2013			2013		
Murder	0			0			0			0		
Negligent Manslaughter	0			0			0			0		
Non-Negligent Manslaughter	0			0			0			0		
Forcible Sex Offense	3			3			1			0		
Non-Forcible Sex Offense	0			0			0			0		
Robbery	1			0			0			0		
Aggravated Assault	5			3			0			1		
Burglary	13			12			0			0		
Motor Vehicle Theft	1			1			0			0		
Arson	1			1			0			0		
Other Bodily Injury	0			0			0			0		
Arrests												
Liquor Law	34			27			0			0		
Drug Law	21			14			0			1		
Weapons	1			1			0			0		
Referrals												
Liquor Law	72			72			1			0		
Drug Law	80			79			0			0		
Weapons	1			1			0			0		
Hate Crimes												
Murder	0			0			0			0		
Negligent Manslaughter	0			0			0			0		
Non-Negligent Manslaughter	0			0			0			0		
Forcible Sex Offense	0			0			0			0		
Non-Forcible Sex Offense	0			0			0			0		
Robbery	0			0			0			0		
Aggravated Assault	0			0			0			0		
Burglary	0			0			0			0		
Motor Vehicle Theft	0			0			0			0		
Arson	0			0			0			0		
Larceny-Theft	0			0			0			0		
Simple Assault	0			0			0			0		
Intimidation	0			0			0			0		
Destruction/Damage/Vandalism	0			0			0			0		

Offense Type	On Campus			Residential			Non Campus Building			Off Campus (Public Property)		
	2013			2013			2013			2013		
Murder	0			0			0			0		
Negligent Manslaughter	0			0			0			0		
Non-Negligent Manslaughter	0			0			0			0		
Forcible Sex Offense	0			0			0			0		
Non-Forcible Sex Offense	0			0			0			0		
Robbery	0			0			0			0		
Aggravated Assault	0			0			0			0		
Burglary	0			0			0			0		
Motor Vehicle Theft	2			0			0			0		
Arson	0			0			0			0		
Other Bodily Injury	0			0			0			0		
Arrests												
Liquor Law	0			0			0			0		
Drug Law	0			0			0			0		
Weapons	0			0			0			0		
Referrals												
Liquor Law	0			0			0			0		
Drug Law	0			0			0			0		
Weapons	0			0			0			0		
Hate Crimes												
Murder	0			0			0			0		
Negligent Manslaughter	0			0			0			0		
Non-Negligent Manslaughter	0			0			0			0		
Forcible Sex Offense	0			0			0			0		
Non-Forcible Sex Offense	0			0			0			0		
Robbery	0			0			0			0		
Aggravated Assault	0			0			0			0		
Burglary	0			0			0			0		
Motor Vehicle Theft	0			0			0			0		
Arson	0			0			0			0		
Larceny-Theft	0			0			0			0		
Simple Assault	0			0			0			0		
Intimidation	0			0			0			0		
Destruction/Damage/Vandalism	0			0			0			0		

2012 Campus Crime Statistics

Offense Type	On Campus			Residential			Non Campus Building			Off Campus (Public Property)		
	2013			2013			2013			2013		
Murder	0			0			0			0		
Negligent Manslaughter	0			0			0			0		
Non-Negligent Manslaughter	0			0			0			0		
Forcible Sex Offense	0			0			0			0		
Non-Forcible Sex Offense	0			0			0			0		
Robbery	0			0			0			0		
Aggravated Assault	0			0			0			0		
Burglary	0			0			0			0		
Motor Vehicle Theft	0			0			0			0		
Arson	0			0			0			0		
Other Bodily Injury	0			0			0			0		
Arrests												
Liquor Law	0			0			0			0		
Drug Law	0			0			0			0		
Weapons	0			0			0			0		
Referrals												
Liquor Law	0			0			0			0		
Drug Law	0			0			0			0		
Weapons	0			0			0			0		
Hate Crimes												
Murder	0			0			0			0		
Negligent Manslaughter	0			0			0			0		
Non-Negligent Manslaughter	0			0			0			0		
Forcible Sex Offense	0			0			0			0		
Non-Forcible Sex Offense	0			0			0			0		
Robbery	0			0			0			0		
Aggravated Assault	0			0			0			0		
Burglary	0			0			0			0		
Motor Vehicle Theft	0			0			0			0		
Arson	0			0			0			0		
Larceny-Theft	0			0			0			0		
Simple Assault	0			0			0			0		
Intimidation	0			0			0			0		
Destruction/Damage/Vandalism	0			0			0			0		

Zero crimes have been reported to Texas A&M-Commerce for our partnership locations with the exception of Navarro in Corsicana

Midlothian Higher Education Center - Zero reported crimes

Collin Higher Education Center - Zero reported crimes

Universities Center at Dallas - Zero reported crimes.

Offense (Reported By Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities*	Unfounded Crimes
Murder/Non Negligent Manslaughter	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Negligent Manslaughter	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Rape	2014	3	0	0	3	3	0
	2015	6	0	0	6	6	0
Fondling	2014	0	0	0	0	0	0
	2015	2	0	0	2	2	0
Incest	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Statutory Rape	2014	1	0	0	1	1	0
	2015	0	0	0	0	0	0
Robbery	2014	0	0	1	1	0	0
	2015	1	0	0	1	0	0
Aggravated Assault	2014	1	1	0	2	0	0
	2015	2	0	0	2	2	0
Burglary	2014	20	1	0	21	19	1
	2015	18	1	0	19	17	0
Motor Vehicle Theft	2014	0	1	0	1	0	1
	2015	1	0	0	1	0	2
Liquor Law Arrests	2014	32	2	8	42	29	0
	2015	64	1	21	86	42	0
Drug Law Arrests	2014	38	1	6	45	28	0
	2015	54	0	6	60	36	0
Weapons Law Arrests	2014	0	0	0	0	0	0
	2015	1	0	0	1	0	0
Liquor Law Violations Referred for Disciplinary Action	2014	19	0	0	19	17	0
	2015	32	2	0	34	30	2
Drug Law Violations Referred for Disciplinary Action	2014	89	0	0	89	79	0
	2015	147	1	8	156	131	24
Weapons Law Violations Referred for Disciplinary Action	2014	3	0	0	3	1	0
	2015	0	0	0	0	0	2

Offense (Crimes Not Reported By Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities*	Unfounded Crimes
Arson	2014	6	0	0	6	6	0
	2015	1	0	0	1	1	0
Domestic Violence	2014	1	0	0	1	0	0
	2015	2	0	0	2	2	0
Dating Violence	2014	8	1	0	9	4	0
	2015	11	0	0	11	7	0
Stalking	2014	1	0	0	1	0	0
	2015	5	0	0	2	0	0

**Note: Residential Facility Crime Statistics are a subset of the On Campus Category, i.e. they are counted in both categories.*

NOTE TO CAMPUS PUBLIC SAFETY DEPARTMENTS: If you have a Murder/Non-Negligent manslaughter case that involved a sex offense, you must count both and we would recommend that you then add a caveat here to explain that the statistic is counted in both categories.

HATE CRIME REPORTING: (DO NOT INCLUDE IN THE CHART ABOVE)

There were no hate crime reported for 2014 OR 2015.