How to change the Time Zone setting for My Leo Online

1. Locate account setting by clicking on you name in the upper right hand corner.

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Class Progress Email Calendar Faculty Migration Resources \checkmark	Course Admin Manage Files
University 📫 My eBay Selling 🧕 Amazon.com: Online S 🛃 Weather KDFW 🥥 Administrator Course C 🌓 To	'exas A&M University - 🎦 Login 📴 Brightspace Learning E 🗸 Faculty Service Reque: 🗋 Index of \\ctis\dfsroot\
✿ Tina's Sandbox	
Content Grades - Activities - Communication Tools - YouSeeU-V	Virtual Classroom Course Adm View as Student Change
Manage Quizzes Question Library Statistics	Profile
New Quiz Edit Categories More Actions 🗸	Account Settings
	View: By Log Out
🌮 Bulk Edit	

2. Scroll down to Time Zone and select from drop down.

Time Zone
You can set your preferred time zone, which will show all of your times with dates in that time zone. Continent
Americas 🗸
Select a continent to populate the list of time zones.
Time Zone
GMT-7:00 United States - Denver
Offset in hours from UTC, time zone name.
Signing In
Online Status
 Appear online (when I'm logged in) Always appear offline
Which option should I choose?
Application Settings
Applications registered to your account can access the system on your behalf.
OAuth 2.0
You can revoke authentication of each application registered using OAuth 2.0 individually.
Manage applications registered with OAuth 2.0
NKey Authorization
Save and Close A Save Cancel

3. Click Save and Close