Graduate Academic Status Information Sheet

1. If you have questions about a grade(s), please contact your course instructor. If the grade(s) are incorrect, your course instructor will need to submit a grade change petition to correct the grade. If you would like to appeal a grade, please follow University Procedure 13.99.99.R0.05 Student Appeal of Instructor Evaluation.

2. To request reinstatement and approval to continue taking courses during your academic suspension period, you will need to submit a letter with your request. Requests must be received no later than 5 (five) business days prior to the first class day of the semester in which you are requesting approval to enroll. Requests for the Fall 2019 term must be received by August 19, 2019. Requests received after August 19, 2019 will be considered for Spring 2020. A reinstatement request that does not include all information below will be denied. Submission of a reinstatement request does not guarantee reinstatement.

Send your reinstatement request to Suzanne.Giossi@tamuc.edu and include the following information:

a) Explain the reason(s) your overall graduate GPA dropped below a 3.0.
b) Describe your detailed plan of action to raise your overall graduate GPA to 3.0 or higher. You must be specific and include the following:
   • In which semester are you requesting reinstatement?
   • Submit a plan for retaking courses. Please be aware, if your request is approved you will be required to retake courses to improve your GPA. Refer to the Schedule of Classes for course offerings.
   • What has changed in your situation and what will you do differently to be successful if approved for reinstatement?

3. Financial Aid: Your graduate academic status may affect your financial aid eligibility. The financial aid appeal process is a separate process. Please see the Financial Aid Standards of Academic Progress webpage for the financial aid appeal information. Inquiries regarding your financial aid status should be emailed to FAO.Web@tamuc.edu.

4. If you have questions regarding your academic status, please email Suzanne.Giossi@tamuc.edu.