

## *A&M University-Commerce Staff Council*

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Date of Meeting: August 11, 2015      Start time: 1:37 pm      End time: 3:35 pm

Location: Training and Development 156E

Meeting called to order by President Tina Boynott at 1:37 pm

Attendees: Billie Abell, Janet Anderson, Veta Dawson, Jeremy Gamez, Jodi Oelrich, Kim Scarcelli, Christi Spruill, James Vanbebber

Not in Attendance: Molly Baur and Bryan Vaughn both notified committee.

- Reviewed notes on Retreat: not approved, but reviewed.

Staff Awards: Jeremy Gamez request: Nominations process need to be clarified; on month or per quarter. James Vanbebber has template that Faculty Senate uses for Regents award on the criteria required.

A motion was open by Tina Boynott to open floor to discussion on Staff employee awards

Second by Jeremy Gamez;

Tina Boynott will ask that a slide in the Fall 2015 Community Update giving to entire Faculty and Staff in August announcing the election and selection of Staff Council committee members.

- September 2015 open the link on Staff Council web page based on selected matrix criteria from Faculty Senate awards that has been modified to meet the below criteria. Staff Award to be selected in October 2015 from the September nomination of Staff Member of the Month.
- All Staff receiving an award will be placed in voting matrix for Staff of The Year Award to be given to Staff member at Fall 2016 Presidential Community Update.
- A sub group of committee members (3) three people will be reviewing the monthly staff awards matrix: Kim Scarcelli, James Vanbebber and Christy Spruill have been selected. Here named the Awards Committee for the Monthly Staff Award. A motion was set forth, with all present members approving this committee.
- A monthly meeting of the Award Committee will be hosted by them. Awards Committee has been task with getting the link on Staff Council web page, and choosing the matrix by which the nominations will be scored.
- Possible Monthly staff awards may be a gift certificate from Sodexo Veta Dawson will work on this area. Possibly **Billie will work on getting certificates to as items for Employee of month.(From who will Billie get these items from?)**
- Nomination criteria:

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Non Faculty line budget

Benefit eligible

6 months of consecutive employment with A& M University-Commerce.

VP & higher Administrators are non-eligible

All nominations will be Peer nominated, not supervisor nominated.

All motions were voted with ayes, and this has been adopted by SC present.

### Fall Awareness

- Request a slide in Fall Community Update that President Jones gives to all Faculty/Staff.
- Ice Cream Social on September 23, 2015 from 2:30-5:50 pm in Alumni Center, reservation is already complete.
- Either Vanilla or chocolate ice cream will be purchased in the amount of 10 gallon with a varied of toppings available.
- SC will provide bowls and spoons and will do the serving of Ice cream in shifts.
- Awareness is all SC members
- Janet will build flyer for Ice cream social and post to Staff list serve once Committee has been announced at Fall Community update.

### Fundraiser:

- SC decided to purchase 250 12x18 garden banner without pole to sell at \$15.00 each. Funding will be placed in account to use as employee scholarships. Motion by Tina Boitnott, all voted aye.
- Design of garden banners will have gold lion head and the banner in navy, with L.I.O.N.S under.
- SC decided not to use the Market place selling site due to 3<sup>rd</sup> party vendor.

SC voted to purchase Tri-colored collared shirts. Front of shirts will have Lions head logo and Staff Council below it.