

# Texas A&M University-Commerce Staff Council

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**Mtg. Date: Tuesday, December 15, 2015, Gee Library Training and Development Office**

## **Attendees:**

	<b>Present (Yes or No)</b>
Billie Abell	Yes
Janet Anderson	Yes
Molly Baur	No
Tina Boitnott	Yes
Veta Dawson	Yes
Jeremy Gamez	No (notified)
Jodi Oelrich	Yes
Kim Scarcelli	Yes
Christi Spruill	No (notified)
James Vanbebber	Yes
Bryan Vaughn	yes

## **Agenda:**

### **Open and Welcome**

### **Old Business:**

Campus Concealed Carry

### **Committee Reports:**

- Financial Report - Janet
- Staff Complaints/Comments/Suggestions – Kim, Tina  
Staff emailed about not hearing who received EOM and didn't see it on our website-discuss all the ways we get the word out about winners
- Fundraising Committee Report-Billie, Janet, Bryan  
Yard Flag Sales
- EOM Committee Report – James, Kim, Christi  
November EOM, Nov 16, 11:30AM @ Training and Development Office
- Awareness Committee Report – Jeremy, Molly, Kim  
Faculty/Staff list serve – Reminder about Coffee tomorrow

### **New Business:**

- Coffee with Council on the 17<sup>th</sup> at 9am Alumni Center  
Who will be able to be there by 8:15am to help set up and get coffee brewing?  
James will bring hot water container for tea  
Who can bring Christmas Décor? We have red plastic table clothes  
Breakfast provided by each member-Sign up will be passed around  
I will get Christmas Plates & Napkins
- Change January Meeting Date (falls on orientation)

### **Closing Announcements/Comments:**

### **Notes/Minutes:**

Meeting called to order by Tina Boitnott, President at 3:02pm.

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Old Business:

- Staff Campus Concealed Carry was greatly appreciated by the Staff that was able to attend. Greatly attended event. Dr. Jones was in attendance.

Financial Report: Janet Anderson

- Total balance: \$4368.11
- Make balance sheet when submitting a payment including the check number for Foundation.

Staff Complaints/ Comments/Suggestions: Kim Scarcelli

- Email from staff that people never know who won the employee of month.
- James Vanbebber uses Pride on line newsletter, social media.
- James will send out employee list serve announcing winner.
- James will add to Staff Council webpage (once we are able to use Cascade again) including adding a picture of winner of the EOM award.

Time line of EOM award:

- First day of month nominations are made until the last day of the month.
- Five working days after end of month to vote on person receiving the award?  
Motion was sets forth by Billie Abell  
Motion was approved by all.

Fundraising Committee Report: Billie Abell

- Billie will make a flyer and send on employee listserv to advertise as stocking stuffers.
- Flags have been slow to sell.

Awareness Committee Report: Kim Scarelli

- Resend the flyer on Coffee with Council.

Meeting for January has been changed to the 13<sup>th</sup> at 3:00-4:30 in Training & Development office.

**Future Business:**

- Fundraiser for Staff/Boss appreciation day to be discussed after holiday at January 13, 2016 meeting.

Coffee with Council Dec. 17, 2015.

- 40 staff members sign in.
- Need to add table outside of room so all staff member will sign in.

Motion to end meeting by Bryan Vaughn

Seconded by Jodi Oelrich

All agreed

Meeting ended at 4:46 pm, Dec. 17, 2015.

Minutes submitted by: Jodi Oelrich