

Staff Council Minutes
Wednesday June 12, 2019

Attendees:

Janet Anderson
Belinda Benson
Sarah Elder
Mona Gilley
Hattie Powell
Kim Scarcelli
Jodi White
Billie Abell
Ray Dittrich
Valerie Fulkerson
Jeremy Gamez
Leslie Horn
Judy Allen

Guest Attendees:

Jacinta Dyck
Bryan Vaughn
Tina Livingston

Absent:

Fred Fuentes
Lisa Owens

- Call to Order and Welcome at 2:05 by Mona Gilley
- Parking Permit Fee-Tina Livingston and Bryan Vaughn
 - Have not increased the fee since Fall 2011 and they are discussing the possibility of increasing the fee.
 - Increase cost will help to pay for increased security costs, increased lighting, parking lot maintenance, paws and lion safe.
 - Billie Abell suggested they consider a payroll deduction option and changing the grace window to extend until after the first of the month to account for payday.
 - Tina Livingston- The President will be sending an email out over the next week or two to notify everyone of the upcoming changes.
 - Bryan Vaughn – they’ve made some changes to the rules but ticket fines are not increasing.
- Financial Report (Belinda)
 - Credit card fees haven’t hit yet. Available balance is \$16,603.28
 - Undergraduate scholarship for Spring has not been taken out.

Billie Abell makes a motion to approve the budget. Valerie Fulkerson seconds. All approve

- Committee Reports/Unfinished Business:
 - Events/Fundraising (Billie)
 - Holiday Market
 - Reached out to the student center to reserve our date and it is not available. Also the Friday before and after are booked as well. Because of this, Billie reached out to the rec center and we are tentatively on the rec center calendar for the Friday before Thanksgiving.
 - Rec Center- less restrictions on food, loading and unloading would be on one level. The location is not centralized on campus but we could offset this by providing a shuttle every hour. The rec center is booked the night before so we wouldn't be able to set up until the morning of.
 - Billie will do more research and get back to us next meeting.
 - Service Awards
 - Discussed changing the name from Administrative Professionals Lunch to Staff Appreciation Lunch to avoid the confusion of who qualifies as an administrative professional.
Jeremy makes a motion to approve, Hattie seconds. All approve.
 - Discussed moving service awards from staff development day (October) to the Staff Appreciation luncheon (April).
 - Staff Council's goal with the Staff Appreciation Luncheon is to break even.
 - Moving the awards to this luncheon probably would increase our ticket sales but do we want to charge people for their tickets if they are getting an award
Janet Anderson motions to leave service awards where they're at. Jodi Seconds. 4 approve 8 oppose. Motion declined.
 - Since service awards are only for Staff it would pair better with the Staff Appreciation Luncheon.
Jeremy Gamez makes a motion to keep service awards recognition with professional development day. Ray Dittrich seconds. 4 approve 8 oppose. Motion declined.
 - Billie recommends it is time to reach back out to campus partners to help cover the costs of the award recipient tickets.
 - Valerie Fulkerson motions to table the Service Awards location until the retreat. Leslie Horn seconds. All approve, motion carried.
 - Staff Recognition/Appreciation (Kim)
 - EOM Logistics Update

- Next award is June 17th at 4pm for Tara Thompson. The supervisor is unable to attend so we will be reaching out to the dean and asst. dean to see if they can present.
 - Communication (Jeremy)
 - Call of interest email has gone out as of yesterday
 - Will be gearing up for staff council scholarship communication to go out
 - Governance (Mona)
 - No update
 - Staff Development (Mona)
 - Jazz will be sending out a call for interest to get presenters for staff development day.
 - Keynote speaker topic: Civility and Customer Service
- Unfinished Business:
 - Staff Morale
 - Mona is getting prices on the chips so we can discuss at the retreat. Our goal is to have it ready by Fall
- New Business:
 - Coffee with Council Ideas
 - We missed our May Coffee with Council
 - We will skip May and go straight to the next quarter in August/Open forum
 - Summer Flex Hours
 - Encourage staff to advocate for themselves- they may need to write a proposal and present it to their boss showing how the summer hours can work for their team.
- Note from Angel Martinez- thanking Staff Council and Dr. Rudin thanking us for Summer Flex Hours. Will forward to Dr. Rudin and HR.

Meeting Adjourned at 3:55pm by Mona Gilley