

Meeting Agenda May 9, 2023 | BA 218 | 2:00pm

Beginning: 2:10 pm, Official Close: 3:27 pm

Amanda Brown, Michael Cassias, Coy Martin, Amy Barrow, Amanda Horne, Jessica Gossett, Jodi White,
Alison Soeder, James Vanbebber (in person)

Kim Jefferies, Anna Martin- virtual

Approval of April 2023 minutes

No issues or comments- approved Jessica Gossett, 2nd—ed by Coy Martin

Budget Update – Kim Jefferies

Budget is good, nothing to add.

Received almost all money for appreciation lunch (\$4500) from 5 divisions

Committee Updates:

- Recognition & Appreciation
 - Finalizing changes to MVL, moving form to Qualtrics
 - Sending final Qualtrics drafts to council for testing and feedback
 - Looking to team up with Events & Fundraising, Outreach on an event
 - Angie Hill- 25th Anniversary award/gift
 - Amy Barrow will pick up from Sulphur Springs shop (\$70)
- Events & Fundraising
 - Appreciation awards luncheon, good turnout
 - No complaints from attendees
 - Spending: \$4300-ish on food, with reduced food amount, \$1400-ish on awards, majority paid by the divisions
 - Feedback: few vegan meals, when vegan reached the food station, there was no vegan entree left
 - Food was well received and appreciated
 - o Leo Series
 - Kevin and Michael working in this
 - May 25, 10-4 pm, please plan to attend
- __Communications
 - Lions, Texas Rangers Game
 - #1 trending event on Instagram and facebook
 - August 20th, 130 pm start
- Outreach & Enrichment
 - o HR Reclassification
 - This request or service will need to come from supervisors rather than be blanket provided by HR
 - James- will check on someone out of A&M System to present on Fair Labor Act

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Stail Council	
A&M-COMMERCE	
 Coffee with Council 	Formatted
 Alumni Center 	Formatted
	(-5)
General Updates:	
 Administrative Council meeting on April 12 	
o Notes shared by Amanda Brown	Formatted
Meeting with Provost on April 18	
 Discussed AWL, what future collaborations will look like, what SC can do to support 	Formatted
Academic Affairs	
 Staff Council attention to being student focused and support student achievement and 	
learning	
Consider what this looks like and what we may look like in an involvement	Formatted
What are other Staff Councils doing to meet this need, if at all?	
 Further discussion of specific concerns shared by Amanda, others at this time 	
Look for specifications on what Student Support would look like to	Formatted
executive leadership, what does examples of engagement look like?	
Look at adding language to the Staff Council website clarifying tat the	
mission of Staff Council is to support staff, keep them engaged and	
happy, in order to better serve students	
Update Staff Council webpage with pictures and mission/vision	
• Can we have a budget line item to support 1-2 student organization	
events and advertise SC?	4
Marshing with Do Don Contra on April 20 and Marsh	Formatted
Meetings with Dr. Ron Carter on April 26 and May 8 Develop comprehensive strategy for Academic Affairs leadership.	-
 Develop comprehensive strategy for Academic Affairs leadership Provost invited Staff Council to speak with Dr. Carter about concerns and issues 	Formatted
 Provost invited Staff Council to speak with Dr. Carter about concerns and issues Inclusive Governance 	
 Ensuring equal representation of staff members in staff council, ensure we are doing th 	
minimum work of disaggregated (race, gender, ethnicity) representation on council	Formatted
Additional edits, in shared drive for review	
o if no other updates or concerns, this is ready to move forward	
SB 17- will not impact student recruitment or retention, from employment- no DEI	
statements when hiring faculty or staff	
Looking at funding for programs now	Formatted
Staff Resources Guide	(
Discussion:	
• Elections	
 Announced changes at appreciation lunch 	
 Sent out email notifying campus community of changes 	
Bios – sent to Anna Martin	
■ <u>James, Jodi</u>	Formatted



- O___Visits to Divisions Michael Casias scheduling
 - Complete by end of June
- o Important Dates
 - Visits to divisions complete by end of June
 - Call for nominations: June 26 (Kim Jefferies drafting)
 - Elections July 10-14
 - Winners notified July 17 (invite to retreat)
 - Retreat: August 1
- o If you are in the middle of a term, do you want to serve next year?
- o If you are eligible to run again in the fall, do you plan to do so?
- Annual staff evaluations
 - o Will work on but need to move forward with
 - Attendees were found of 2016, pre WorkDay evaluation tool
 - Evaluation metrics and WorkDay Organization doesn't work as well as we had previously engaged in
 - o Is this still a valuable process with how it is situated in WorkDay?
 - Service needs to become part of the evaluation?
 - Is this applicable to every staff member? Will there be staff penalized for not doing things outside of their job description?
 - Awards? Have a brag sheet description?
 - Ensure this does not become too onerous or too much to coordinate or handle, because though it would be valuable, people shouldn't take too much time
 - Develop a Brag Sheet template that can be sent out to staff to use to track their accomplishments, add elements about student support as a brag point
 - Quantify trainings attended, presentations, etc.
- Student focused what does this mean for us?
- Core values and competencies
- VOTE: Uncommitted funds used to increase budget amount for Events and Fundraising to not exceed \$1000 as a one-time increase and expense
 - o <u>Initial- James, 2nd- Jessica, approved by all</u>

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Next meeting: Tue. June 13 @ 2pm (BA 218 & Zoom)