

Meeting Agenda – Staff Council

August 8, 2023 | 2:00pm

Approval of July 2023 minutes

Budget Update

- ~9,000 in account, still waiting for some purchases to finalize
- Requests for all final receipts so the final year budget can be settled
- \$5,000 operating budget
- \$4,000 will immediately go to student scholarships

Committee Updates

- Recognition & Appreciation
 - Anniversary Cards – stack signed during meeting
 - Someone will need to take over once Jessica Gossett's term ends on 8/31
 - MVL – has been moved to quarterly
 - New Qualtrics form will be released on 9/1
- Events & Fundraising
 - No updates
- Communications
 - No updates
- Outreach & Enrichment
 - Fall Frenzy –
 - Snowcones on 8/9 from 2-4 in Rachels Garden
 - Button and Popcorn Passing Out, Request for volunteers will be sent out

Discussion

- Staff Concerns
 - E bikes not being allowed on campus
 - Issue with the Fire Marshall and Campus Safety
 - Eddie will look for guidelines from OGC
- Performance Evaluations
 - Added: Operation: Respect
 - Added: Position specific factors
 - Motion passed to send form to HR, motion rescinded later in the meeting?
- Events:
 - All Staff Meeting Moved to October
 - Service Awards – Motion passed to move to Fall

Officer Elections:

President:

- Nominees: Kim Jeffries (elected)

Vice President

- Nominees: Jerrod Knight (elected)

Treasurer:

- Nominees: Jazmynn Miller, Misty Boyd
 - o Jazmynn Miller elected

Recorder:

- Nominees: Hailey Bearden (elected)

Committees

- Committee Structure & Chairs:
 - o Events – Marcus Hawkins
 - o Fundraising – Kim Jefferies
 - o Advocacy – Jerrod Knight
 - o Recognition & Appreciation – Marlena Cameron
 - o Election & Recruiting – Theodore Walker
- Communications Committee dissolved, will vote on adding Communications officer position in September meeting; each committee will designate an individual to communicate with communications officer for marketing
- Staff Council members will sign up for 2 committees, Amanda Brown collected committee signups

Ongoing Project Updates

- o Staff Resources Guide – Jerrod Knight/Advocacy Committee will manage this project
- o Shared Governance document – will be reviewed by staff council members and discussed in September
- o Staff Evaluations – Hailey Bearden will follow up with Workday to see possibilities of incorporating other ideas into their system; discuss adding rubric, are there system requirements we need to follow?
- o Code of Ethics – Katelynn Severance will lead this project, OGC does not encourage documents of this type typically

Schedule Staff Council meetings

- Kim will send out a Doodle Poll to find a time that works for everyone

Did Not Cover:

- Write competencies for our guiding principles (core values)
 - o Advocacy
 - o Support
 - o Community
- Draft Goals for 2023-2024

Meeting Adjourned @ 3:53PM

Next Meeting: September TBD

Roll:

- Amanda Brown
- Ben Montgomery
- Marcia Henderson
- Denise Rater
- Katelynn Severance
- Eddie Pinckard
- Amy Basham
- Jaci Fulton
- Kim Jefferies
- Jessica Gossett
- Jerrod Knight
- Chris Gage
- Jazmynn Miller
- Marcus Hawkins
- Teddy Walker
- Tonya Yeager
- Marlena Cameron
- Hailey Bearden
- Michael Cassius
- Misty Boyd
- Jennifer Faunce
- Lindsey Svane