

## Jordan Jeffrey

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**Education:** Texas A&M Commerce Commerce, TX  
Oklahoma State University Stillwater, Ok  
Grayson County Junior College Sherman, TX  
I was home schooled in high school and graduated a year early to begin college.

### Teaching Experience:

- Sue E. Rattan Elementary-Anna, Texas August 2007-May 2012
- Classroom Teacher (4<sup>th</sup>, 2<sup>nd</sup>, Kindergarten)
- Trenton Elementary-Trenton, Texas January 2007-May 2007
- Long-term Substitute
- Will Rogers Elementary School-Stillwater, Oklahoma August 2006-December 2006
- Student Teaching Clinical Practice
- Westwood Elementary School-Stillwater, Oklahoma January 2006-March 2006
- Wednesday Experience
- Sangre Ridge Elementary School-Stillwater, Oklahoma August 2005-November 2005
- Middle Level Observation
- Fairview Elementary School-Sherman Texas August 2005
- August Experience
- Stillwater Public Schools August 2004-May2005
- Facilitated and helped teach different classes when needed

### Work Experience:

- Texas A&M-Commerce July 2012-Present
- Graduate Assistant of Research – Collect and enter data, conduct research, assist in teaching classes, assist in grading papers and projects
- Trenton Plastics January 2001-Present
- Work on an as needed basis performing contract labor, running injection molding machines, performing maintenance, and secretarial duties.
- Camp Kinneret June 2009-August 2010
- Worked for two summers at Camp Kinneret. First summer was a camp counselor, working with girls ages 5-7. Second summer, I was invited back to be one of four members on the Leadership Team, where I guided the counselors on their day to day duties, made parent phone calls, dealt with disciplinary action, and conducted general camp maintenance.
- Oklahoma Center for High Energy Physics September 2005-Present
- Create annual newsletter, Liaison between members, Use Microsoft PowerPoint, Publisher, and Word to enter data, Update files, Research data on internet
- Agricultural Economics Department October 2004-September 2005
- Use Microsoft Excel and PowerPoint to enter data into the computer; Research data over the internet; Compose a medical directory for different counties

**Volunteer Experience:**

2012 Project Respect  
2009-2010 UIL Storytelling Coach  
2009-2010 Sunshine Committee Chair  
2009 Student Council Volunteer  
2005 Campus Castoff  
2005 Student Conference on National Affairs Delegate  
2004 Student Government Association-Academic Appeals Board  
2004 Lights on Stillwater  
2004 OSU Homecoming Harvest Carnival Committee  
2003 OSU Pep Rally Committee  
Various philanthropic activities at Payne County Saville Center  
Donated blood at the OSU Homecoming Blood Drive

**Awards Received:**

Teacher of the Month – September 2011  
Dean's Honor Roll  
Out of State Tuition Wavier  
Glaser Family Charitable Foundation Scholarship

**Activities:**

2012-Psychology Counseling Graduate Student Association - Historian  
2004-Present Student Government Association-Academic Appeals Board  
2003-Present Various Intramural Sports  
2003-Present National Women's Fraternity

**References:**

Karin Tochkov  
201 Henderson Hall  
Commerce, TX  
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Professor

Gail Johnson  
203 Education North  
Commerce, TX  
Phone: (903) 886-5124  
Advisor/Professor

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1221 S Ferguson  
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Principal

Steven Ball  
Binnion Hall 122  
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Phone: (903) 886-5660  
Supervisor/Professor

Brenda Moore  
Henderson 311  
Commerce, TX  
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