

Misty P. Ely, LCSW

- Provided appropriate referrals and linkages to community and mental health resources.
- Conducts interviews and assessments for justice involved veterans in local state prisons for transfer consideration to the Travis State Veterans Dorm in Austin Texas. Provides counseling services to justice involved veterans in the Veterans Treatment Courts for the local counties as needed or directed.

05/2013-08/2014 Promise Place MSW Intern New Bern, NC

- Direct client contact with 10-13 clients a week (Intern) undertaking individual counseling sessions with clients ranging in ages from 4-51.
- Provided individual, family and veteran counseling for victims of domestic violence and sexual assault.
- Diagnosed clients per the DSM-V, created services, plans, administered assessments, wrote progress notes, completed activities with clients, and tracked their progress through pre-posttest assessment scores.
- Recorded pre/post therapy results by graphing Excel spreadsheets to discuss with clients/supervisors.
- Used Play Therapy methods/Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) with child clients.
- Developed Cognitive Behavioral Therapy (CBT), Motivational Interviewing (MI), Solution-Focused Therapy and a Strengths Based Perspective depending on clients' needs and diagnosis with all adult clients.
- Explored grant research, writing and participated in community outreach programs.
- Aided in establishing a new Standard Operating Procedures (SOP) Manual and developed safety plans.
- Generated ideas to expand the agency to receive more grant funding and develop new training ideas.
- Shaped and led training for staff and local community on sexual assault/domestic violence in the military.

09/2010-07/2011 Substance Abuse Specialist MCCA Counseling Dept. Iwakuni, Japan

- Functioned as the Alcohol Abuse Prevention Specialist, Drug Demand Reduction Coordinator, Risk Reduction Specialist, and the Suicide Prevention/Education Coordinator for MCAS Iwakuni Japan.
- Sustained Marine Corps alcohol abuse and illegal drug prevention through activities, awareness education, timely identification, health promotions, prevention education, and community outreach.
- Served as the subject matter expert providing training and guidance in developing and administering an installation-wide Substance Abuse Program, Managed budget for all assigned training programs.
- Independently conducted onsite reviews of program operations to develop and revise guidelines and training materials for use by agency officials.
- Analyzed statistical data concerning high-risk behavior of all personnel and made recommendations to the individual commands to increase unit readiness and decrease incidents of alcohol and drug usage.

12/2006-04/2009 Federal Bureau of Prisons Captains Secretary/Correctional Officer Ft. Worth, TX

- Managed requests, files, and maintained logs to validate custody of all statistical administrative data.
- Responsible for the preparation of monthly payroll, transcribed notes, prepared distribution of appropriate memos, reports, and notices; and maintained all materials for the Correctional Services operations on file.
- Responsible for generating reports on major and minor incidents to the regional and Central Office.
- Submitted timely/accurate financial reports, budget status reports, accounting data and cost center reports.

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- As a correctional officer, was responsible for the custody and supervision of inmates, responding to emergencies and institution disturbances, participating in fog and escape patrols, and assuming correctional officer posts when necessary.

07/2006-12/2006 Johnson County Community Supervision Officer Cleburne, TX

- Managed a case load of over two-hundred personnel providing individual counseling focused on helping individual offenders understand their circumstances and assist in developing new adjustment techniques.
- Demonstrated sophistication and extensive knowledge of community social problems, treatment facilities and programs including drug and alcohol aftercare, counseling, and family services.
- Prepared reports for interpreting and evaluating factual information and reflecting developmental/circumstantial factors.
- Assigned full responsibility for all cases and exercised considerable independent professional judgment in evaluating the resources of an individual and availability within the community.

08/1997-05/2006 United States Marine Corps/Administrative Chief Worldwide

- As a Staff Non-Commissioned Officer, mentored over 130 Marines, provided guidance, counseled, recommended appropriate resources and ensured progression was attainable at all times.
- Provided resident knowledge and experience with practices and policies concerning ethics, law, and personality assessments.
- Coordinated work schedules, travel arrangements, and other duties for the Commanding Officer (Colonel).
- Supervised the submittal and processing of the awards and decorations program for 9 operational units accounting for the delivery of over 1,000 personal awards.
- Developed initiative to analyze database shortcomings, track separation packages and determine recommended continuous process improvements to increase effectiveness on personnel records.
- As a Classified Material Control Custodian, ensured sensitive material was handled appropriately.
- Expanded experience in administering eligibility and psychosocial assessments as the basis for individual treatment planning (6 months).
- Conducted group therapy and individual counseling that revolved around drug abuse treatment and developed individual treatment plans from interviews, to construct, to planning for release.
- Performed a variety of administrative support duties, such as, maintaining rosters, logs, transcribing meeting minutes, copy and filing documents, and appropriate disposal of sensitive documents.

EDUCATION

Liberty University	Doctor of Education	Currently Enrolled (92% complete)
	Community Care & Counseling:	GPA: 3.81 of a maximum 4.0
	Traumatology	
University of Southern California	Master's Degree 08/2014	GPA: 4.0 of a maximum 4.0
	Major: Social Work	

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Minor: Mental Health & Military Concentration

North Central University

Master's Degree 11/2007 GPA: 3.88 of a maximum 4.0
Major: Behavioral Medicine/Health Psychology

Park University

Bachelor's Degree 05/2005 GPA: 3.96 of a maximum 4.0
Major: Social Psychology
Honors: Summa cum Laude

SPECIALIZED TRAINING

LCSW Exam (Texas, License #60119, Expiration Date 1/31/2022)
LCSW Supervisor Training (June 2020)
Moral Reconciliation Therapy (Dec 2019)
Prolonged Exposure Therapy (October 2019)
Cognitive Processing Therapy for Insomnia (September 2018)
Crisis Response Planner (Suicide Intervention) (October 2018)
Psychological First Aid (October 2018)
Trauma & Resilience in Children (October 2018)
Eye Movement Desensitization and Reprocessing Trained (August 2017)
Cognitive Processing Therapy Trained (September 2016)
Solution-Focused Therapy (July 2015)
Jurisprudence Exam (Texas, March 2017)
Problem Solving Therapy (February 2014)
Trauma-Focused Cognitive Behavioral Therapy (September 2014)
Motivational Interviewing (August 2013)
Children of Trauma (September 2013)
Structured Sensory Interventions (September 2013)
Complete list of CEUs are attached