

CURRICULUM VITA

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ACADEMIC APPOINTMENTS

Director of Paralegal Program, El Centro College (ECC) (2014-Present)

Accomplishments

- Completed American Bar Assoc. (ABA; accrediting body) Reapproval Report (2018)
- Trained and evaluated all Dual Credit faculty (2018-present)
- Redesigned Law Library and converted to Law Learning Lab (2018)
- Negotiated 3rd party contracts to account for budget shortfalls (2018)
- Organized and Completed Paralegal Program Site Visits for the ABA (2017-2019)
- Created & Maintained Program Map: alignment of program outcomes and activities (2015)
- Created & Maintained Curriculum Map: alignment of course outcomes and activities (2015)
- Unified curriculum content and materials per ABA guidelines (2014)
- Developed Program Information Sessions for online format (2014)
- Managed and maintained balanced budget
- Curriculum Committee Chair (2014-Present)

Professor of Paralegal Studies, ECC (2006-2014)

Awards/Honors

- ECC Piper Professor of the Year Nomination (2014)
- ECC Piper Professor of the Year Nomination (2012)
- ECC Faculty Advisor Certificate of Appreciation (2012)
- ECC, Focus on Excellence Recipient (2010)
- American Immigration Lawyer Assoc., Pro Bono Champion (2010)
- Dallas Volunteer Attorney Program, Featured Pro Bono Attorney (2009)

EDUCATION

J.D. (2006) Oklahoma City University School of Law, Oklahoma City, Oklahoma

Honors/Awards/Certificates

- Certificate in Client Representation in ADR-NITA (2006)
- Dean's List (2005)
- Lloyd H. Henry Endowed Law Scholarship (2005-2006)
- CALI Excellence for the future awards (highest grade in designated courses): Civil Procedure (2003), Legal Analysis (2003), and Immigration (2006)

B.A. (2003) Political Science, University of North Texas, Denton, Texas

Honors/Awards

- Dean's List (2002)
- National Scholars Honor Society (2002)
- UNT Honors Program (2002)
- Phi Sigma Alpha, Political Science Honor Society (2002)
- HSF-Coca Cola Foundation Scholar (2001)
- Ronald E. McNair Scholar (2001-2003)

A.S. (2001) Eastfield College, Mesquite, Texas

PROFESSIONAL MEMBERSHIPS

- Standing Committee on Paralegal Education—American Bar Assoc. (2020-Present)
- Approval Commission on Paralegal Education—American Bar Assoc. (2017-2020)
- Supreme Court of Oklahoma Admitted 2007—Active License Bar# 21656—Good Standing
- United States District Court, Northern District of Texas (admitted)
- United States District Court, Eastern District of Texas (admitted)
- American Immigration Lawyer Assoc.
- Dallas Bar Assoc.
- American Bar Assoc.
- Oklahoma Bar Assoc.
- American Assoc. for Paralegal Education
- Dallas Area Paralegal Assoc.
- National Federation of Paralegal Assoc.
- National Association of Legal Assistants

FACULTY EXPERIENCE

- Introduction to Law (LGLA 1311): overview of the legal system, historical and current trends
- Introduction to Paralegal Studies (LGLA 1313): overview of profession, soft skills, and employment
- Legal Research and Writing (LGLA 1301): research and synthesis skills
- Advanced Legal Research and Writing (LGLA 2331): capstone course, review of all course skillsets
- Bankruptcy (LGLA 1343): bankruptcy laws governing various bankruptcy chapter filings, etc.
- Civil Litigation (LGLA 1345): litigation practice in state and federal courts, civil procedure, etc.
- Family Law (LGLA 1355): family law concepts including divorce, child custody/support, etc.
- Immigration Law (LGLAL 1359): employment and family-based petitions, removal proceedings, etc.
- Business Organizations (LGLA 2311): formation and regulations of various business entities, etc.
- Law Office Management (LGLA 2307): legal technology and hierarchy in law practice, etc.
- Criminal Law (LGLA 2313): federal & state criminal law
- Wills, Trusts, and Probate (LGLA 1353): estate planning concepts, etc.
- Real Property (LGLA 2309): property rights and ownerships
- Torts (LGLA 2303): tort and personal injury
- Contracts (LGLA 1351): overview of various law governing contracts for good and services, etc.
- Coop I (LGLA 1380): cooperative learning experiences for students/internships
- Coop II (LGLA 2380): cooperative learning experiences for students/internships
- Intro to Criminal Justice (CRIJ 1301): overview of the CJ system, historical and current trends
- Court Systems & Practices (CRIJ 1306): overview of the Court System
- Crime in America (CRIJ 1307): crime issues from historical, social, and public policy perspectives
- Fundamentals of Criminal Law (CRIJ 1310): overview of criminal law
- English as Second Language (1000): day to day survival English (CE)
- English as Second Language (2000): basic grammar and other writing skills (CE)
- Civics (1000): requirements to pass the U.S. Naturalization exam (CE)

LEGAL EXPERIENCE

Espinoza Law Firm

- Founder and Managing Attorney (2007 – 2014)
- General practice law firm

Expertise: Administrative Law, Immigration Law, Bankruptcy Law, Tax Law, Social Security and

Disability Law, Education Law, Employment Law, Alternative Dispute Resolution, Corp/Business Law, and e-Discovery (legal technology)

Familiarity: Family Law, Litigation, Wills/Probate, Criminal, and Intellectual Property