

Heather Molsbee

(214) 733-7371
hmolsbee@saminn.org
1100 Crepe Myrtle Ln
Anna, TX 75409

SOCIAL WORK PROFESSIONAL

Over ten years of exemplary case management and social services experience meeting and exceeding client, family, and management goals, objectives, and expectations.

STRENGTHS

- A passion for providing a foundation for those in need to increase their life skills necessary to achieve independence and improve self-esteem
 - Expertise in working with troubled and homeless youth and adults
 - Knowledgeable and experienced with state and local social service regulations and guidelines
 - Experienced in fundraising and maintaining and writing grant proposals
 - Excellent problem solving, consultation, listening, verbal, and written skills
 - Organized, detail oriented, conscientious, thorough, analytical
 - A natural leader with exceptional management skills and experience
 - Software skills in Drake, Cornerstone, Microsoft Office, Word, Excel, PowerPoint, Internet, Email
 - A reliable, dependable professional with a strong work ethic and high integrity
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EXPERIENCE

The Samaritan Inn McKinney, TX	Program Director Oversight of the transitional housing program which includes the following: implementing and maintaining program budget; keeping all forms, policies and documents used within program current; providing relevant trainings to staff; engaging and providing guidance on case management of residents; overseeing the transitional apartments program; working with outside agencies to enhance resources for case work staff; maintaining grant compliance and expectations for any federal funds; provide crisis intervention; supervise staff under direct purview <ul style="list-style-type: none">• Promoted from Program Specialist, to Caseworker, to Assistant Program Director, to Program Director	June 2012 - Present
Cross Timbers McKinney, TX	Veterinary Technician Assisted with clients' animals including testing, specimen collection, and surgeries.	August 2004 – February 2012
Youth Connection Sherman, TX	Director Residential Services As Residential Services Director for North Texas Youth Connection, provided shelter for abused, neglected, homeless, and runaway youth. Supervised all cases, staffing, staff certifications, and facilities. Recorded data necessary to maintain funding. Wrote new funding requests. Collaborated with other agencies to enhance programs. Ensured compliance with state and local guidelines. As case manager, managed goal and objective setting as well as helping youth achieve measurable results. Coordinated school, medical appointments, counseling, and family visitations. Documented youth progress. Excelled in working with troubled youth by providing a safe, welcoming, and positive environment. Counseled and taught them life skills. Managed aggressive behaviors. <ul style="list-style-type: none">• Promoted from Youth Worker, to Case Manager, to Director	June 1999 – August 2004

EDUCATION

Texas A&M , Commerce, Texas	MSW	2019
Austin College , Sherman, Texas	MA Teaching	2001
Austin College , Sherman, Texas	BA English	2000