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**PROFESSIONAL CERTIFICATIONS****Associate in Risk Management (ARM), Chartered Property Casualty Underwriter (CPCU)**

Expected September 2025

The Institutes, U.S.A

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**PROFESSIONAL SKILLS**

- Skilled in Microsoft Word, PowerPoint & Excel
- Basic Tableau & R programming

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**EDUCATION****Master of Science in Mathematics**

Expected May 2025

Texas A&amp;M University - Commerce, Texas, U.S.A

GPA: 4.00/4.00

**Bachelor of Science in Actuarial Science**

June 2015

Kwame Nkrumah University of Science and Technology (KNUST), Kumasi, Ghana

Thesis: Mortality Modelling – A case study of Social Security and National Insurance Trust female pensioners

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**PROFESSIONAL EXPERIENCE****Texas A&M University - Commerce, Commerce, U.S.A.**

January 2023 to date

**Graduate Teaching Assistant (Part Time)**

- Assist Mathematics Department faculty members in the classroom, lab, recitation, or office setting, depending on the needs of the class and the faculty member.
- Work independently as the Teacher of Record for undergraduate Mathematics courses

**Ascoma Ghana Limited, Accra, Ghana**

July 2020-January 2023

**Account Executive (Full Time)**

- Analyzed client business activities and proffered insurance solutions to mitigate risk exposures.
- Conducted periodic technical reviews of client's existing insurance policies to detect lapses in cover and provided recommendations to ensure the cover provides optimum protection.
- Negotiated favorable terms at competitive pricing for clients
- Assisted clients throughout the claims handling process by providing guidance and critical assessment of claim supporting documents.
- Organized and held annual renewal meetings with clients to stay up to date with their business operations, address key issues and educate them on the scope of covers and implications of key conditions & exclusions which forms the basis of the insurance product purchased.

**Coronation Insurance Ghana, Accra, Ghana**

September 2017-June 2020

**Reinsurance Underwriter & Actuarial Assistant (Full Time)**

- Worked closely with the Head of Technical to restructure the company's reinsurance program
- Prepared reinsurance treaty accounts and was responsible for treaty claim recoveries.
- Worked closely with the Head of Technical to draw and implement strategies to optimize our reinsurance program
- I was responsible for facultative reinsurance placements and worked closely with the reinsurance sales team to ensure reciprocity. I was also responsible for all facultative claim recoveries
- Prepared reinsurance reports and presented to management
- Computed Loss and Premium Reserves, Data Cleaning and Analysis of year-on-year company results to drive management strategies

**Nkoranza Girls' Junior High School**

September 2015-August 2016

**National Service Personnel (Full Time)**

- Prepared final year students for their Mathematics Basic Education Certificate Exam (B.E.C.E)
- Teacher on Record for Religious and Moral Education, Information and Communication Technology (ICT)
- Paper Grader for Ghanaian Language, Twi

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**LEADERSHIP/SERVICE ACTIVITIES**

- Organizing Member – National Service Association, Nkoranza, Ghana
- Organizing Secretary – Wildlife Club of Opoku Ware School, Kumasi, Ghana

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**ACHIEVEMENTS/RECOGNITIONS**

- Citation of Honor, Ascoma Ghana Limited, Accra, Ghana – Key member of team that increased year on year turnover by minimum 25% between 2019 and 2022 through improved customer engagements and cross selling.
- Key member of team that turned Coronation insurance's results to profit in 2019 through implementation of innovative reinsurance optimization strategies with the Head of Technical.
- Best Risk Management Student & Presentation Group – Coronation Group Learning Institute, Lagos, Nigeria