



*Procedure Manual for School Counselors Working with Non-Suicidal Self-Injurious Students*. The Baxter Trust, February 22, 2011, \$30,000.

## **PROFESSIONAL EXPERIENCE**

### **Assistant Department Head** 2017-Present

*Department of Psychology, Counseling and Special Education  
Texas A&M University-Commerce*

- Assist the Psychology, Counseling and Special Education Department Head in managing the department.
- Develop schedules for counseling coursework.
- Facilitate faculty meetings and engage faculty members to accomplish mutually agreed upon goals.
- Maintain daily operations of the Program in Counseling including reviewing and editing program handbooks, managing administrative staff, and hiring adjunct instructors.
- Overseeing Institutional Effectiveness (IE) plans and results for SACS at the department head level.

### **Associate Professor** 2011-Present

*Texas A&M University-Commerce*

- Teach Master's and Doctorate level courses in Counseling. Primarily responsible for teaching: CO 528-Introduction to Group Dynamics and Procedures, CO 534-Counseling Children and Adolescents, CO 545 Developmental Issues and Strategies in Counseling CO 551-Practicum in Counseling, and CO 660-Advanced Practicum and Internship in Counseling.
- Currently I serve as the chair for five dissertation committees.
- I serve as the liaison between Texas A&M University-Commerce and The Collin Higher Education Center, a facility in McKinney, Texas where the Counseling Program offers master's level course work for students living in the Collin County area.
- I direct the doctorate level clinical sequence which includes CO 660 Advanced Practicum and CO 660-Internship in Counseling.

### **Licensed Professional Counselor-Supervisor** 2003- Present

License #18253

*The Counseling Connection- Private Practitioner*

- Maintain a caseload of approximately 12 clients
- Trained play/activity therapist
- Work with a variety of issues including: child and adolescent issues, self-injurious behavior, substance abuse, codependency, parent training, and couples counseling
- Interact with managed care to facilitate services for clients

### **Assistant Professor** 2005-2011

*Texas A&M University-Commerce*

- Teach Master's and Doctorate level courses in Counseling. Courses taught include: CO 501-Introduction to the Counseling Profession, CO 516-Pre-Practicum in Counseling, CO 528-Introduction to Group Dynamics and Procedures, CO 534-Counseling Children and Adolescents, CO 545 Developmental Issues and Strategies in Counseling CO 551-Practicum in Counseling, CO 552-Internship in Counseling, and CO 660-Advanced Practicum and Internship in Counseling. In the fall of 2010, I volunteered to teach CED 111: Theory & Application of Learning & Critical Thinking (First Year Success Seminar).

- Student advising in course scheduling, academic and career development, and personal well-being.
- Development of research agenda that consists of scholarly writing, professional presentations, and classroom presentations consistent with research interests which include, but are not limited to, self-injurious behavior, grieving children, counseling supervision, and group counseling.
- Provide service to the university, community and profession of Counseling.

**Primary Therapist**

2004-2005

*Pate Rehabilitation Endeavors*

- Maintain a caseload of approximately seven clients rehabilitating through a traumatic brain injury.
- Provide individual counseling to clients managing the cognitive and emotional challenges of traumatic brain injury.
- Facilitate education and process groups for clients relevant to their respective injuries.
- Work as a component of a team composed of fellow primary therapists, case managers, clinical managers, and rehabilitation technicians to maintain the integrity of a diverse treatment environment by creating innovations to ensure the most expedient, ethical, and facilitative care of Pate clients.
- Complete daily documentation to ensure effective communication between the client, treatment team, and resources that will facilitate effect client care.

**Adjunct Faculty**

2004-2005

*The University of North Texas*

- Taught Counseling 5680-Basic Counseling Techniques
- Educated beginning counseling students in the basic of facilitating the counseling relationship.
- Taught COUN 5660- Advanced Counseling Skills
- Facilitate supervision of counseling students through group and triadic supervision
- Conduct relevant lectures.
- Evaluate student performance through completion of course projects and participation in the course.
- Taught COUN 5690- Practicum in Counseling
- Facilitated supervision of practicum students through group and triadic supervision
- Supervised doctoral students through the supervision experience of Master's practicum students

**Adjunct Faculty**

2004-2005

*Texas A&M University-Commerce*

- Taught COUN 501- Introduction to the Counseling Profession
- Introduce basics of the counseling profession such as ethics, listening skills, theories, and development.
- Orient students to different counseling specializations
- Evaluate student performance through completion of course projects and participation in the course.
- Taught Counseling 552- Internship in Counseling
- Supervised master's level counseling interns through the internship process.

**Contract Therapist** 2003-2005  
*Center for Therapeutic Change*

- Maintain a caseload of individual clients in areas of domestic violence intervention, substance abuse, and theft intervention
- Facilitate groups in the following content areas: theft intervention, domestic violence intervention, and parent training

**Ad Interim Assistant Professor** 2003 - 2004  
*Texas A&M University – Commerce (CACREP- accredited)*

- Taught Bachelor's level Counseling course: COUN 412- Career Counseling
- Taught Master's level Counseling Courses: COUN 528- Group Counseling and COUN 552- Internship in Counseling
- Supervised Counseling students through internship experience

**Assistant Professor** 2002- 2003  
*San Francisco State University- Department of Counseling (CACREP-accredited)*

- Taught Master's level courses in Counseling at San Francisco State University. Courses taught include:
- Student advising in course scheduling, academic and career development, and personal well-being.
- Development of research agenda that consists of scholarly writing, professional presentations, and classroom presentations consistent with research interests.
- Member of Chair Review Committee. Developed and implemented survey to assess faculty perceptions and feedback on department chair performance.

**Interim School Counselor** Fall 2001  
*Tenderfoot Primary School, Sanger Texas*

- Facilitate in class educational groups with Pre- K and Kindergarten children
- Conduct individual play therapy sessions with Pre-K and Kindergarten children
- Collaborate with teachers and parents as needed.

**Staff Counselor** 2000 - 2002  
*Child & Family Resource Clinic- The University of North Texas*

- Counsel children through play and activity individual and group sessions.
- Attend ARD meetings and parent/ teacher meetings for a variety of clients.
- Maintain collaborative meetings with client's respective school counselor to ensure the maximally ethical and beneficial therapy of each client.
- Conduct parent consult meetings to assist parents in the ongoing development of relationship with children.
- Facilitate process groups for master's level students in UNT Counseling Program.
- Facilitate individual counseling sessions with a variety of adult clients.

**Addictions Counselor** 2000-2001  
*Addicare of Texas*

- Facilitate process groups of chemically dependent clients.
- Provide individual counseling for clients with issues related to chemical dependency.
- Conduct assessments of clients for chemical dependency.

## Primary Counselor

1999-2000

### *Solutions Outpatient Services*

- Facilitated process groups consisting of clients diagnose with chemical dependence.
- Conducted psycho educational lectures on chemical dependency, implications to family, friends, and work relationships.
- Managed client benefits with PPO/HMO providers.
- Provided case management for individual clients
- Provided individual counseling for clients
- Assessed clients for chemical dependency

## PUBLICATIONS AND SCHOLARLY WORKS

### *Dissertation*

Simpson, C. (2002). A study of master's level group instructor practices in preparing students to become competent group leaders. *Unpublished doctoral dissertation, University of North Texas, Denton, TX.*

### *Refereed Publications*

Robinson, A., Simpson, C. & Hott, B. (2017). The Effects of Child-Centered Play Therapy on the Behavioral Performance of Three First Grade Students with ADHD. *International Journal of Play Therapy, 28*(2), 73-83.

Robinson, A., Quast, H., Davis, J., Riley, S., Hott, B., & Simpson, C. (2016). Self-injury and the use of behavioral interventions: A synthesis of single case studies. *Journal of Professional Counseling: Practice, Theory, and Research, 43*(2), 14-27.

Daugherty, J.L., Hendricks, L. & Simpson, C. (2014). Sleep aids: Sedative-hypnotic drugs in America. *National Forum Journal of Counseling and Addiction, 3* (1). Retrieved from <http://www.nationalforum.com/Electronic%20Journal%20Volumes/Daugherty,%20Jason%20L%20Sleep%20Aids%20NFJCA%20V1%20N1%202014.pdf>

Guidry, K., Simpson, C.S., Test, T. & Bloomfield, C. (2013). Ambiguous Loss and Its Effects on Children: Implications and Interventions for School Counselors. *Journal of School Counseling, 11*(15). Retrieved from <http://www.jsc.montana.edu/articles/v11n15.pdf>

Aslinia, S. D., Rasheed, M. & Simpson, C. (2011). Individual Psychology (Adlerian) applied to international collectivist cultures: Compatibility, effectiveness, and impact. *Journal for International Counselor Education, 3*(1). Retrieved from <http://digitalscholarship.unlv.edu/cgi/viewcontent.cgi?article=1018&context=jjice>

Simpson, C., Armstrong, S.A., Couch, L. & Bore, S.K. (2010). Understanding non-suicidal self-injury: Perceptions of school counselors. *Journal of School Counseling, 8*(37). Retrieved from <http://www.jsc.montana.edu/articles/v8n37.pdf>

Simpson, C.S., Armstrong, S.A. & Johnson, Q. (2008). An interview with Robert C. Berg: A retrospective look at the career of a group counseling teacher and facilitator. *Journal of Professional Counseling: Practice, Theory, and Research, 36*(1), 1-16.

Simpson, C. & Bore, S.K. (2008). Self-injury: Counseling youth who self-mutilate (ACAPCD-18). *Alexandria, VA: American Counseling Association.* Retrieved from <http://counselingoutfitters.com/vistas/ACAPCD/ACAPCD-18.PDF>

Durodoye, B.A., Ennis-Cole, D., Simpson, C. & Ennis III, W. (2008). Multicultural Education and Empowerment through Faculty Support Programs. *Perspectives in Peer Programs Journal*, 21(1), 12-20.

Armstrong, S.A. & Simpson, C.S. (2002). Expressive arts and family therapy: Including young children in the process. *Texas Counseling Association Journal*, 30(2), 2-9.

Simpson, C. (2001). Self-mutilation. Greensboro, NC: ERIC/CASS Digest. Retrieved from [www.gpoaccess.gov/eric/200301/ed465945/pdf](http://www.gpoaccess.gov/eric/200301/ed465945/pdf)

### *Books*

Simpson, C. (2015). *Cutting and Self-Harm*. ABC-CLIO: Santa Barbara, CA.

### *Book Chapters*

Simpson, C.S. & Bore, S.K. (2008). Self-injury: understanding and providing assistance to students who self-mutilate. In J.M. Allen (Ed.), *21<sup>st</sup> century school counseling: Professional and personal perspectives and practices*. Ann Arbor, MI: Counseling Outfitters, LLC.

Brooks, A. & Simpson, C. (2007). Cutting: Self-injury in adolescence. In D.R. Coy (Ed.), *Children of promise: Investing in our legacy*. RonJon: Addison, TX.

Coy, D.R., Simpson, C.S., & Armstrong, S.A. (2003). Career development with multicultural students. In S.M. Wakefield (Ed.), *Unfocused kids: Innovative practices to help students with their plans after high school*. CAPS Press: Greensboro, NC.

### *Digital Publications*

Simpson, C. (2016). *Helping your self-injurious child: A brief but essential guide for parents*. [Kindle DX Version]. Retrieved from Amazon

Simpson, C.S., Gamez, J.G. & Sarker, S.A. (2012). An on-line training manual introducing non-suicidal self-injury (NSSI) to school counselors. Retrieved from <https://outlook.tamu-commerce.edu/exchweb/bin/redirect.asp?URL=http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/psychologyCounselingSpecialEducation/counseling/nssi/default.aspx>

### *Other Publications*

Guidry, K. & Simpson, C. (2015). Ambiguous loss and children: Implications for school counselors. *ADEC Forum*, 41(2)

Simpson, C. & Armstrong, S.A. (2007). Camp El Tesoro de la Vida: A camp experience for bereaved children. *Camping Magazine*, 80(4), 32-35.

Coy, D.R. & Simpson, C.S. (2002). Kids Who Cut. *School Counselor*, 40(1).

## REFEREED PRESENTATIONS

- Robinson, A. & Simpson, C. (2016, February). The use of child-centered play therapy with elementary school students with ADHD. *Texas School Counseling Association Annual Conference*.
- Smith, R. & Simpson, C. (2014, November). Implementing family therapy in schools. *Texas Counseling Association 58th Professional Growth Conference, Dallas, TX*.
- Simpson, C.S., Quast, H. & Robinson, A. (2014, January). Supervising and non-suicidal self-injury (NSSI): Supervising a counselor intern working with a self-injuring client. *Texas Association for Counselor Education and Supervision Midwinter Conference 2014, Austin, TX*.
- Ellison, L. & Simpson, C.S. (2009). Adjunct faculty and gate-keeping: Strategies for part-time instructors in assessing and addressing problematic student behaviors. *2009 National Conference of the Association for Counselor Education and Supervision (ACES), San Diego, CA*.
- Simpson, C.S. (2008). Grief and children: Conceptualization and techniques for working with the bereaved child. *Harlan Steph Counseling Conference, Wichita Falls, TX*.
- Simpson, C.S. & Armstrong, S.A. (2008). Self-injurious behavior in the secondary school setting: Surveying secondary school counselors about perceptions of sib. *AACE 2008 National Assessment Conference, Dallas, TX*.
- Simpson, C.S. & Bollman, N. (2008). The sensible approach to grief: Running grief support groups that work. *Texas Counseling Association (TCA) 52nd Annual Growth Conference, Houston, TX*.
- Simpson, C.S., Bollman, N. & Freeman, S.J. (2007). A Unique Group Model for Working with Grieving Adults and Children. *Association for Death Education and Counseling (ADEC) 29th Annual Conference, Indianapolis, IN*.
- Simpson, C.S. & Bollman, N. (2007). The sensible approach to grief: A Unique Model for Grief Group Facilitation. *Texas Counseling Association (TCA) 51st Annual Growth Conference, Corpus Christi, TX*.
- Coy, D.R. & Simpson, C.S. (2006). Cutters and Self Injurious Behavior: What Parents & Educators Should Know. *Center for Parent Education 14th Annual Conference on Parent Education, Denton, TX*.
- Simpson, C.S. (2006). Self-injurious behavior: Cutting, self-harm, self-mutilation. *North Texas Counseling Conference, Denton, TX*.
- Simpson, C.S., Armstrong, S.A. & Willis, S. (2006). A camp experience for grieving children. *Texas Counseling Association (TCA) 50th Annual Growth Conference, San Antonio, TX*.
- Coy, D.R. & Simpson, C. (2005). Identifying and Working with Cutters. *Texas Counseling Association (TCA) 49th Annual Growth Conference, El Paso, TX*.
- Coy, D.R. & Simpson, C. (2004). Self- Injury and Adolescence. *North Texas Counseling Conference, Denton, TX*.
- Simpson, C. & Coy, D.R. (2004). Self-Injurious Behavior. *Texas Counseling Association (TCA) 48th Annual Growth Conference, Ft. Worth, TX*.

- Coy, D.R. & Simpson, C.S. (2003). The phenomenon of self-injurious behavior in the schools. *2003 American Counseling Association (ACA) National Conference, Pre-Conference Workshop, Anaheim, CA.*
- Coy, D.R., Allen, J.M., Rubin, R. & Simpson, C. (2003). Self-Hurt/ Self-Mutilation. *2003 American School Counseling Association (ASCA) Annual Conference, St. Louis, MO.*
- Coy, D.R., Allen, J.M., Gallagher, J. & Simpson, C. (2002). Self-mutilation/self-hurt: What counselors can do to address the problem. *2002 American School Counselor Association (ASCA) Annual Conference, Miami, FL.*
- Armstrong, S.A. & Simpson, C. (2002). Using expressive art activities with supervisees: Enhancing self-awareness and building cohesion in group supervision. *2002 Association for Counselor Education and Supervision (ACES) National Conference, Park City, UT.*
- Orozco, G. & Simpson, C. (2002). From the school to the community: Counselors working with media to reach diverse parents. *California School Counselor Association (CASCA) Fall Conference, Oakland, CA.*
- Dean, K. & Simpson, C. (2001). It's all about belonging: Group activity therapy for pre-adolescents. *First Annual Educational Research Exchange, Denton, TX.*
- Armstrong, S. & Simpson, C. (2001). Current teaching practices of group counseling instructors. *Roundtable session presented at Rocky Mountain Association for Counselor Education and Supervision 2001 Annual Conference, Breckenridge, CO.*
- Coy, D. & Simpson, C. (2001). Self-mutilation/self-hurt. *Texas Counseling Association 45<sup>th</sup> Annual Professional Growth Conference, Dallas, TX.*
- Simpson, C. & Bullock, M. (2001). Creation of a career: Helping students create a career philosophy. *Texas Counseling Association 45<sup>th</sup> Annual Professional Growth Conference, Dallas, TX.*
- Abney, P., Bullock, M., Muro, J., Kern, C., & Simpson, C. (2001). Creating healthy relationships. *Texas Counseling Association (TCA) 45<sup>th</sup> Annual Professional Growth Conference, Dallas, TX.*

## **INVITED PRESENTATIONS**

- Burgos, D., Cusumano, Sheffield, S. & Simpson, C. (2016). Discussion panel on rural mental health. *Rural Mental Health Forum 2016 Commerce, TX.*
- Simpson, C. S. (2016). Self-Injury with secondary school students. *Half-day Workshop for Frisco Independent School District, Frisco, TX.*
- Simpson, C. S. (2016). Your self-injurious child: How to effectively confront the behavior. *One hour presentation to Sulphur Springs Independent School District, Sulphur Springs, TX.*
- Simpson, C.S. (2015). Working with the self-injurious student: A guide to working with adolescents and teens who use non-suicidal self-injury (NSSI). *American Psychotherapy Institute, McKinney, TX.*
- Simpson, C.S. (2014). Working with the self-injurious student: A guide to working with adolescents and teens who use non-suicidal self-injury (NSSI). *American Psychotherapy Institute, McKinney, TX.*

- Simpson, C.S. (2013). Working with the self-injurious student: A guide to working with adolescents and teens who use non-suicidal self-injury (NSSI). *American Psychotherapy Institute, McKinney, TX.*
- Simpson, C. S. (2012). Self-injury with secondary school students. *Garland ISD Light Counselor Meeting, Garland, TX.*
- Simpson, C.S. (2011). The nuts and bolts of non-suicidal self-injury. *Half Day Workshop for Northeast Texas Counseling Association, Sulphur Springs, Texas.*
- Simpson, C.S. (2010). Eliminating barriers for learning: Removing the stigma of mental illness. *Full Day Workshop for Region 8, Mt. Pleasant, Texas.*
- Simpson, C.S. (2010). Understanding the self-injuring student. *Half Day Workshop for McKinney Independent School District, McKinney, Texas.*
- Simpson, C.S. (2010). Ethical issues for the private practitioner. *2010 Northern Metro Counseling Association Annual Winter Conference, Plano, Texas.*
- Simpson, C.S. (2009). Understanding the self-injuring student. *Full Day Workshop for Region 8, Mt. Pleasant, Texas.*
- Simpson, C.S. (2008). Eliminating barriers for learning: Social emotional factors that promote education. *Full Day Workshop for Region 8, Mt. Pleasant, Texas.*
- Freeman, S.J. & Simpson, C.S. (2007). Grief and Loss: Identifying and working through the process. *Full day Workshop for Texas A&M University-Commerce Lecture Series, Mesquite, Texas.*
- Simpson, C.S. (2007). Self-injurious behavior: What school counselors should know. *1<sup>st</sup> Annual Region 10 Counselor's Symposium, Plano, TX.*
- Simpson, C.S. (2006). Self-injury: What school professionals should know. *Half Day Workshop for Bryan Independent School District, Bryan, Texas.*
- Coy, D.R. & Simpson, C. (2006). Self-injury in school settings. *Full Day Workshop for Region IX, Wichita Falls, TX.*
- Simpson, C. (2005). The importance of group in the grief process. *1<sup>st</sup> Annual Campfire Grief Conference. Ft. Worth, TX.*
- Simpson, C. (2004). Working with your children: Alternatives to discipline. *Family night lecture at Solutions Outpatient Services, Dallas, TX.*
- Simpson, C. (2004). Boys: How they are unique. How to work with them. *Half Day Workshop at Parish Episcopal School, Dallas, TX.*
- Simpson, C. (2004). Self- Injurious Behavior. *Northern Metro Counseling Association 2004 Annual Winter Workshop, Plano, TX.*
- Simpson, C. (2004). Self- injury in treatment settings. *Family Night lecture at Solutions Outpatient Services, Dallas, TX.*
- Simpson, C. (2002). Kids who cut. *Workshop on self-injurious behavior at Santa Rosa School District, Santa Rosa, CA.*

Coy, D.R. & Simpson, C. (2002). Self-hurt/self-harm: What are the signs? What can school Counselors do? TCA Conference Post Conference Workshop, Austin, TX.

## **SERVICE**

### *University/College/Departmental Committees*

College of Education and Human Services  
Grade Appeal Committee, Chair (Fall 2016)

Department of Psychology, Counseling and Special Education  
Departmental Search Committee (SE), Member (Fall 2016)

Department of Psychology, Counseling and Special Education  
Departmental Search Committee (SE), Member (Spring 2016)

Department of Psychology, Counseling and Special Education  
Departmental Search Committee (COUN), Member (Fall 2014)

Department of Psychology, Counseling and Special Education  
Doctoral Coordinator, Counseling Program (Fall 2013-Present)

Department of Psychology, Counseling and Special Education  
Doctoral Committee, Chair (Fall 2013-Present)

College of Education and Human Services (COEHS)  
Virtual Advisory Committee (Fall 2013-Present)

College of Education and Human Services (COEHS)  
Tenure and Promotion Committee (Fall 2013-Spring 2016)

Department of Psychology, Counseling and Special Education  
Departmental Search Committee, Member (Fall 2013)

Department of Psychology, Counseling and Special Education  
Departmental Search Committee, Member (Fall 2012)

Department of Psychology, Counseling and Special Education  
Collin Higher Education Center, Liaison (Fall 2009-Spring 2013)

Department of Psychology, Counseling and Special Education  
Departmental IRB, Member (Fall 2012-Summer 2013)

Department of Psychology, Counseling and Special Education  
Counseling Doctoral Committee, Member (Fall 2012-Present)

Department of Psychology, Counseling and Special Education  
Director of Training and Placement (Fall 2012-Fall 2013)

Department of Psychology, Counseling and Special Education  
Faculty Search Committee, Chair, Fall 2011-Spring 2012

Department of Psychology, Counseling and Special Education  
Administrative Assistant Search Committee, Member Fall 2011

College of Education and Human Services Search Task Force, Member (Fall 2010)

Department of Counseling, Assistant Professor Search Committee, Chair  
(Fall 2009-Spring 2010)

Department of Counseling  
Clinical Committee, Chair (Fall 2007-Spring 2010)

Department of Counseling  
Director of Training and Placement (Fall 2007-Summer 2009)

Director of the Community Counseling Center, Commerce, TX (Fall 2007-Summer 2009)

Department of Counseling  
Alumni Committee, Member 2005-2006

Department of Counseling  
Faculty Search Committee, Member 2005-2006

### *Professional Service*

Northern Metro Counseling Association, President (2011-2012)

- Assist in facilitating board meetings.
- Acquire speakers for Annual Winter and Summer Conferences.
- Assist with the facilitation of annual conferences

Texas Counseling Association, AV Committee, Member (2009)

- Assist in facilitating AV needs for conference presenters.
- Serve on an "Oncall" basis for emergency needs of speakers and

### *Community Service*

First Presbyterian Church-Dallas, Elder (2012-2015)

Camp El Tesoro de la Vida, Therapist (Summer 2001-Present)

- Facilitate groups for children between the ages of 6 and 17.
- Attend to needs of adult volunteers working with children at the camp.
- Interview and evaluate appropriateness of camp experience for applicants
- Conduct exit interviews and debriefing for adult volunteers.

Lighthouse for New Hope, Consultant (2006-2008)

- Offer input to group manuals used in grief support groups.
- Provide appropriate referrals for clientele whose needs are beyond the scope of the volunteer-lead grief support groups.
- Provide input for procedures used to acquire and determine appropriateness of new volunteers.

First Presbyterian Church-Dallas, Youth Church School Teacher (2010-2011)

- Provide approved lessons to promote youth Bible studies.
- Interact with youth primarily among the membership of First Presbyterian Church-Dallas. Meeting times are on Sunday mornings. Other outings and meeting times also occur.

First Presbyterian Church-Dallas, Youth Sponsor (2005-2010)

- Usual meeting time on Sunday evenings. Other outings and meeting times also occur.
- Escort church youth on Mission trips locally and around the country.

First Presbyterian Church-Dallas, Associate Pastor Nominating Committee, Member (2008-2010)

- Facilitate interviews for candidates for the associate position.
- Compose and send letters confirming candidate interest in associate position.
- Attend and offer input in committee meetings.

### *Professional Membership*

Member- *Texas Counseling Association (TCA)*

Member (and former President)- *Northern Metro Counseling Association (NMCA)*

Member- *American Counseling Association (ACA)*