



## Application for Temporary Graduate Faculty Status

When determining acceptable qualifications of its faculty, an institution gives primary consideration to the highest earned degree in the discipline. The institution also considers competence, effectiveness, and capacity, including as appropriate, undergraduate and graduate degrees, related work experiences in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes. (SACS Principles of Accreditation: Foundation for Quality Enhancement)

Is this a three-year review?

- Yes This application form must be completed and routed through the department head/director of school, college dean/director of school to the Dean of Graduate School. Official transcripts and vitas are on file in Human Resources.
- No This application form, a copy of the applicant’s transcript showing the highest conferred degree, and a copy of the applicant’s current professional vita including scholarly research, creative activities; involvement in the discipline; and involvement in graduate education (including, but not limited to courses taught dissertation/thesis committees) must be routed together to the department head/director of school, college dean/director of school to the Dean of Graduate School.

Applicant’s Name \_\_\_\_\_ Department \_\_\_\_\_

Temporary Graduate Faculty Status sought:

- to teach graduate course(s) (list course prefixes): \_\_\_\_\_
- to serve on dissertation or thesis committee(s) for: \_\_\_\_\_

Is the applicant:  Tenured  Tenure-track faculty  Not Applicable

Highest degree held: \_\_\_\_\_ Major: \_\_\_\_\_

Applicant holds a terminal degree in the teaching/advising discipline:  Yes  No\*

\*If no, department head/director of school must attach a memo addressing education and degrees, graduate hours beyond master’s degree, exceptional scholarly or creative activities, awards and recognitions, and other exceptional qualifications (this information is not required for three-year reviews).

Semester/Year requesting status: \_\_\_\_\_ Present academic rank (if applicable): \_\_\_\_\_

Years of full-time college teaching: \_\_\_\_\_

Number of semesters of graduate teaching: \_\_\_\_\_ Where? \_\_\_\_\_

Applicant’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Head/Director of School’s Signature  Approved  Disapproved Date \_\_\_\_\_

Dean of the College/Director of School’s Signature  Approved  Disapproved Date \_\_\_\_\_

Dean of the Graduate School’s Signature  Approved  Disapproved Date \_\_\_\_\_

Approval expires at the end of three years.