Mid-term grades are due every Fall and Spring for Undergraduate students ONLY who are making D’s or F’s.

Fall: October 28, 2019 (opens October 18, 2019)
Spring: March 23, 2020 (opens March 13, 2020)

Census date rosters are due within one week of census date each Fall and Spring semester. Accurate reporting is critical for state reporting, financial aid and student appeals. The process is easier than ever by simply logging into myLEO and accessing the current roster under Faculty Apps.

**The Registrar’s Office will not drop schedules based on Census Day Rosters. Administrative Drops can be processed for excessive absences, prior to the drop deadline, at the instructor’s request.**

**Instructions:**
Log into myLEO
Apps
Select Census Day Roster icon

All grades (midterm and final) are available to students via myLEO—Grades are not mailed to the students.

**Final Grade due dates:**
Fall 2019: December 16, 2019 (opens December 6, 2019)
Spring 2020: May 11, 2020 (opens May 1, 2020)
May Mini 2019: June 1, 2020 (opens May 22, 2020)
Summer I 2019: July 6, 2020 (opens June 26, 2020)
Summer I TEN: August 10, 2020 (opens July 31, 2020)
**10 week courses
Summer II 2019: August 10, 2020 (opens July 31, 2020)
August Mini 2019: August 24, 2020 (opens August 14, 2020)

**Instructions:**
Log into myLEO
Apps
Select Census Day Roster icon

**State Funding Rule**
Student must be registered by census and paid by: 20th day - Fall/Spring,
15th day - Summer to count for state funding
No extensions for mini terms

Additional Links:
Faculty Resources: [http://www.tamuc.edu/admissions/registrar/Faculty%20Resources.aspx](http://www.tamuc.edu/admissions/registrar/Faculty%20Resources.aspx)
Academic Calendar: [http://www.tamuc.edu/admissions/registrar/academicCalendars/default.aspx](http://www.tamuc.edu/admissions/registrar/academicCalendars/default.aspx)
Registration Schedule: [http://www.tamuc.edu/admissions/registrar/academicCalendars/registrationSchedule.aspx](http://www.tamuc.edu/admissions/registrar/academicCalendars/registrationSchedule.aspx)
Final Exam Schedule: [http://www.tamuc.edu/admissions/registrar/academicCalendars/final-exam-schedule.aspx](http://www.tamuc.edu/admissions/registrar/academicCalendars/final-exam-schedule.aspx)