

Important Dates

Class Rosters

Census date rosters are due within one week of census date each Fall and Spring semester.

Accurate reporting is **critical** for state reporting, financial aid and student appeals. The process is easier than ever by simply logging into myLEO and accessing the current roster under Faculty Apps.

**The Registrar's Office will not drop schedules based on Census Day Rosters. Administrative Drops can be processed for excessive absences, prior to the drop deadline, at the instructor's request.

Instructions:

Log into myLEO Apps
Select Census Day Roster icon

Mid-term Grades

Mid-term grades are due every Fall and Spring for Undergraduate students **ONLY** who are making D's or F's.

Fall: October 27, 2017
(opens October 16, 2017)

Spring: March 19 2018
(opens March 9, 2018)

All grades (midterm and final) are available to students via myLEO—Grades are not mailed to the students.

Final Grades

Final Grade due dates:

Fall 2017: December 18, 2017
(opens December 8, 2017)

Winter Mini 2018 January 16, 2018
(opens January 4, 2018)

Spring 2018 May 14, 2018
(opens May 4, 2018)

May Mini 2018: May 31, 2018
(opens May 23, 2018)

Summer I 2018: July 9, 2018
(opens June 29, 2018)

Summer I TEN: August 13, 2018
(opens August 3, 2018)
**10 week courses

Summer II 2018: August 13, 2018
(opens August 3, 2018)

August Mini 2018: August 27, 2018
(opens August 17, 2018)

Instructions:

Log into myLEO
Faculty Resources
Faculty Final Grades
Select Term and Course

Census Dates: (exclude holidays and Saturdays)

Fall - 12th day	September 13, 2017	20th day - September 25, 2017
Spring - 12th day	January 31, 2018	20th day - February 12, 2018
Summer - 4th day	Summer I: June 7, 2018	15th day - June 27, 2018
	Summer II: July 12, 2018	15th day - August 1, 2018
Mini terms - 2nd day	Winter Mini: December 19, 2018	
	May Mini: May 15, 2018	
	August Mini: August 13, 2018	

State Funding Rule

Student must be registered by census and paid by: 20th day-Fall/Spring

15th day/Summer to count for state funding

No extensions for mini terms



Additional Links:

Faculty Resources: <http://www.tamuc.edu/admissions/registrar/Faculty%20Resources.aspx>

Academic Calendar: <http://www.tamuc.edu/admissions/registrar/academicCalendars/default.aspx>

Registration Schedule: <http://www.tamuc.edu/admissions/registrar/academicCalendars/registrationSchedule.aspx>

Final Exam Schedule: <http://www.tamuc.edu/admissions/registrar/academicCalendars/final-exam-schedule.aspx>