



SCHOOL OF  
**Social Work**  


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A&M-COMMERCE

**Confidential Letter of Reference**

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Applicant's CWID

**To the Reference:** The above named person is applying for admission to the Bachelor of Social Work Program at A&M Commerce. Your assessment of the candidate will assist the BSW Admissions Team in determining his/her qualifications for the program. **Please complete this form, and email to: [BSWAdmissions@tamuc.edu](mailto:BSWAdmissions@tamuc.edu).** We look forward to your comments on this candidate, and thank you for your cooperation.

**Note on Confidentiality:** Applicants for admission do not have access to their application records. Under the provisions of the Family Education Rights and Privacy Act of 1974, only registered students and alumni have access to their educational records. However, after admission to the program, students may have access to their records.

I \_\_\_\_\_ hereby waive my right of access to this letter of recommendation   
do not waive my right of access to this letter of recommendation

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Information from person providing the reference (please PRINT): NO FAMILY OR FRIENDS ACCEPTED**

Name of Reference \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Contact Phone Number (including area code) \_\_\_\_\_

Email Address \_\_\_\_\_

Relationship to the applicant (NO FAMILY OR FRIENDS ACCEPTED) \_\_\_\_\_

Length of time you have known the applicant \_\_\_\_\_

Please answer the following questions and provide any information you feel will help us assess this applicant's potential for pursuing a successful career in social work.

1. Please check the box for the applicant relative to other potential students, on each of the following items.

Academic Performance	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> No Knowledge To Rate
Maturity & Stability	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> No Knowledge To Rate
Oral Communication Skills	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> No Knowledge To Rate
Written Communication Skills	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> No Knowledge To Rate
Sensitivity to Cultural Diversity	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> No Knowledge To Rate
Motivation for Program	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> No Knowledge To Rate

2. We believe that such personal qualities as intelligence, maturity, emotional stability, sensitivity, resourcefulness, sound judgment, and a concern for the well-being of others are important for successful work in the field of social work. Please provide specific examples that illustrates the candidate's possession of these qualities.

3. What is the applicant's academic and professional promise within this context?

4. Additional information we should consider supporting this applicant's qualifications: